

BRISTON PARISH COUNCIL

The Parish Office

Recreation Ground, Stone Beck Lane,
Briston, Melton Constable NR24 2PS

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Minutes of the Briston Parish Council meeting held on Monday 3 August 2015 at 7.05pm in the Nursery Room of the Briston Pavilion

Present: Cllr N Fippard
Cllr P Egan
Cllr Miss R Gilding
Cllr T Girling
Cllr Miss P Whitting
Cllr Mrs J Denton
Cllr T Serne
Cllr M Collins

Clerk: Mrs J English

| Number | | Action |
|----------|---|-----------------------|
| 2015/132 | To consider apologies for absence Cllrs Edwards, Twiddy, Jeary and Lakey | |
| 2015/133 | To approve the minutes of the last meeting held on Monday 6 July 2015 Cllr Collins proposed that these be approved with two amendments to minute number 2015/131. Seconded Cllr Girling. Approved | |
| 2015/134 | To record declarations of interest from members in any items to be discussed None | |
| 2015/135 | To discuss matters arising from the minutes of Monday 6 July 2015 Storage to Cloud. Cllr Fippard is still looking into this and at various providers. He will also look at the existing hard drive and report back to the next meeting with his recommendations. The clerk still has to write to Mr Morrissey and Mahood with regard to parking on the village green. | Cllr Fippard Clerk |
| 2015/136 | To discuss the report on the internal review – Cllr Fippard Cllr Fippard apologised that he had left the document at home and described the contents of the procedure he has produced. He said there was no action to be taken and will send out copies to members. | Cllr Fippard |
| 2015/137 | To discuss the condition of the lime tree on the village green near the shelter The clerk had contacted Simon Cuss, the TPO at NMOC with regard to this and he suggested that it is suffering from compacted soil and lack of water. He had given the name of a local contractor who could look at it. Cllr Serne proposed that the clerk get quotes for any work which may be needed. Seconded by Cllr Fippard. Approved | Clerk |
| 2015/138 | To discuss signatories and sign transfer of land document between Briston Parish Council and Lomax Homes It was proposed by Cllr Fippard and seconded by Cllr Girling that these documents be signed. Approved | |

These minutes are unconfirmed until approved by Briston Parish Council

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| | Cllr Fippard and Cllr Girling signed the documents. | |
| 2012/100 | <p>To consider and make observations on any planning applications that may be received</p> <p>Erection of single-storey agricultural workers dwelling Bramble Farm, Tharling Road, Briston</p> <p>No objection or comment</p> <p>Conversion of barn to create artist studio and residential annexe and detached former dog kennel building to hobbies/store room (Resubmission 14/1312 refers)</p> <p>Frogmore Farm, Titha Barn Lane, Briston.</p> <p>No objection or comment</p> <p>Erection of extension to side and rear of dwelling (Revised scheme PF/14/1605 refers)</p> <p>7 Lord Close, Briston</p> <p>No objection or comment</p> <p>Maximum of five caravans/motorhomes and maximum of ten tents Site at Reephams Road, Briston</p> <p>Pre-application advice</p> <p>7.45pm Cllr Fippard opened the meeting to the public in order for them to comment on the above pre-application.</p> <p>After discussion it was decided to lodge strong objections on the following grounds:</p> <p>There are three such sites in Briston already and it was felt another was not needed.</p> <p>Reephams Road is a narrow lane and access would be difficult for caravans as would access into the site.</p> <p>The site is adjacent to a scrap yard and there were concerns that the land was contaminated.</p> <p>There were fears that the proposed site was contaminated as at present there are two asbestos sheds on it and reports of cars buried on it.</p> <p>There is a footpath running up one side of the proposed site and this is contaminated with broken glass.</p> <p>There appears to be no fire hydrant provision</p> <p>There were concerns about the future of the site if the Certificated Site status was withdrawn.</p> <p>There were concerns that the site may not remain under the auspices of the Camping and Caravanning Club once permission was granted.</p> <p>7.50pm Cllr Fippard reconvened the meeting.</p> <p>Prior notification of intention of change of use of agricultural building to three dwelling houses</p> <p>Barn at Bramble Farm, Reephams Road</p> <p>Appeal dismissed</p> <p>Fir Grove House, 132 Fakenham Road, Briston</p> <p>Permit</p> <p>Erection of twelve shared ownership dwelling with garages</p> <p>Holly House, The Lane, Briston</p> <p>Refused</p> <p>The clerk explained that the application had been refused by NNOC Planning Department as the proposal did not comply with its criteria for this type of development.</p> <p>Internal and external alterations to facilitate conversion of barn to dwelling with new access</p> <p>Home Farm Barn, Church Street, Briston</p> <p>Withdrawn</p> | |

2015/149

To discuss and approve the financial statement for July and the payments for August.

Proposed by Cllr Mini Danton, seconded by Cllr Mike Gilling.

Approved

| Date | Description | Money out £ | Money £ | Balance £ |
|--------|--|-------------|----------|-----------|
| 30 Jun | Start Balance | | | 11,435.19 |
| | Cheque issued Anglian Water | 64.42 | | 11,370.77 |
| 1 Jul | Cheque issued A Bern (computer) | 50.00 | | 11,320.77 |
| | Direct Debit to E-on | 29.00 | | 11,291.77 |
| 3 Jul | Internet Banking Transfer | | 3,147.51 | 14,439.28 |
| 7 Jul | Direct Debit to Post | 15.93 | | 14,423.35 |
| | Direct credit from HMRC (VAT reclaim) | | 3,515.84 | 17,939.19 |
| 13 Jul | Direct Debit to E-on | 226.14 | | 17,712.65 |
| 15 Jul | Cheque issued TT Jones | 191.86 | | 17,520.79 |
| | Cheque issued NRCC subs | 20.00 | | 17,500.79 |
| 17 Jul | Cheque issued Toner cartridges | 72.50 | | 17,428.29 |
| 21 Jul | Cheque issued Waste bin Garden Close | 376.80 | | 17,051.49 |
| | On line banking payment to HMRC | 477.40 | | 16,574.09 |
| 28 Jul | Standing order to Mr Tisdale - salary | 284.16 | | 16,289.93 |
| | Standing order to Mrs English - salary | 545.12 | | 15,744.81 |
| 30 Jul | Balance carried forward | | | 15,744.81 |
| | Total payments/receipts | 2,353.53 | 6,663.35 | |

TT Jones Electrical - Clean & Visual Inspection
Programme 2015 - defect list

£482.00

MAE Bookkeeping & Accounts

Payroll corrections for April, May and June 2015

Payroll for July 2015

£26.00

Norfolk County Council - half share of cost of troll

£4,732.00

NNDC Emptying of dog bins 01/04/15 - 31/03/16

£1123.20

RRL - wreath and crosses

£50.00

Plummet D/D

£16.33

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| | Mr R Twiddy (salary) S/O 6234.74 Mrs J English (salary) S/O 6407.80 | |
| 2015/141 | To adjourn the meeting to allow public participation Cllr Fippard closed the meeting at 8.00pm The meeting reconvened at 8.10pm | |
| 2015/142 | To confirm dates for Council Committees Monday 21 st September 2015. Cllr Serne gave his apologies. | |
| 2015/143 | Any other business Cllr Egan asked when the website would be up and running. Cllr Fippard replied that it was hoped this would start in September. Cllr Egan reported that the street light at the junction of Providence Place and Edgefield Road had been repaired. The clerk asked councillor who wished to attend any of the Registers of Interests meeting being run by NNDC in September to send their name to her and she would register them with NNDC. | |
| 2015/144 | To receive items for the agenda of the next meeting to be held on Monday 7 September Cloud/external hard drive Website Christmas Tree Festival Precept Networking Event Bank Mandates | |
| | The meeting closed at 8.21pm | |

Signed:

N. Fippard

Dated:

7th Sept 2015

Public Forum

6 members of the public present

Minute 2015/141 refers

Mrs Pedlow asked if the edges to the footpath were cut by the council's contractor and the clerk replied that they were not part of the contract.

Cllr Egan expressed concerns about cars reversing out of the Co-op car park and the cars and vans parked in the road outside the Victory Housing site in Church Street.

The clerk said that PCSO Keith Clarke had sent apologies as he was unable to attend the meeting. She read the following report from him:

Crime Report for the period 06/07 to 03/08

There were 18 calls to the police from which 3 crimes were recorded.

There was one crime of harassment, one crime of assault and one burglary from an outbuilding

Following a successful property marking day at the Holt allotments, I will be visiting the Briston allotments to do the same thing in the near future.

