

BRISTON PARISH COUNCIL

The Parish Office

Recreation Ground, Stone Beck Lane,
Briston, Melton Constable NR24 2PS

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Minutes of the Briston Parish Council meeting held on Monday 6 July 2015 at 7.05pm in the Copeman Centre, Briston.

Present: Cllr N Fippard
Cllr S Twiddy
Cllr L Edwards
Cllr P Egan
Cllr D Jeary
Cllr Miss R Gilding
Cllr T Girling
Cllr Miss P Whatling
Cllr Mrs J Denton
Cllr T Serne

Clerk: Mrs J English

Number		Action
2015/111	To consider apologies for absence Apologies were received from Cllrs M Collins and D Lakey	
2015/112	To record declarations of interest from members on any items on the agenda Cllr Girling declared an interest in allotments as his wife is a tenant	
2015/113	To approve the minutes of the Parish Council meeting held on Monday 1 June 2015 Proposed Cllr Girling seconded Cllr Serne Approved	
2015/114	To adjourn the meeting to allow public participation: County Councillor District Councillor SNT Representative The meeting adjourned at 7.10pm The meeting reconvened at 7.30pm	
2015/115	To discuss matters arising from the minutes of the Parish Council held on 1 June 2015/104. Cllr Mrs Denton said that she did not use on line banking and asked for a paper form. Cllr Serne said that he would investigate this. 2015/98. Clerk still to write to those concerned. 2015/97. Clerk read out an email from Highways, Norfolk County Council saying they were unable to do anything. 2015/101. Cllr Miss Whatling reported that she had caught two moles and Norse has cut the grass.	Cllr Serne Clerk
2015/116	To consider and make observations on the following planning applications and any more that may be received: Internal and external alterations to facilitate conversion of barn to	

	<p>dwelling with new access. Home Farm Barn, Church Street, Briston, NR24 2HN Cllr Jeary proposed that there was no objection or comment. Seconded Cllr Miss Whatling. Approved</p> <p>Erection of single-storey rear and side extensions to existing detached garage to facilitate conversion to ancillary accommodation to 53 Reephams Road, Briston, NR24 2JL. Cllr Serne proposed that there was no objection or comment. Seconded Cllr Jeary. Approved</p> <p>Conversion of barn to dwelling with new access and installation of air source pump, Home Farm Barn, Church Street, Briston, NR24 2HN Cllr Jeary proposed that there was no objection or comment. Seconded Cllr Miss Whatling. Approved</p>	
2015/117	<p>Clerk's Report</p> <p>TT Jones Electrical Ltd – provision of lantern replacement – update Reported that TT Jones were fitting slightly different lantern to original quote as these were out of stock with a waiting time of 12 weeks. Suggested one could be fitted within the next two weeks at an extra cost of about £13.</p> <p>Email Kevin Craske re internal review It was proposed by Cllr Serne and seconded by Cllr Denton that Cllr Fippard carry out an internal review of procedures. Approved</p> <p>Solar powered outdoor Christmas trees The clerk said that she thought that it would be a good idea to have Christmas Trees at various focal points throughout the village and not just on the green. She had looked at solar powered Christmas trees but these cost over £200 and cheaper ones at £20 were thought not suitable. Cllr Jeary asked if there was a suitable power supply in Wellington Road near the airmen memorial. He will see if he can get someone to donate a tree.</p> <p>Strimming of the Spinney at end of July The clerk reported that the Spinney will be strimmed at the end of July.</p> <p>Parish Council Website The clerk reported that this website was being hosted, free of charge, by NALC. She will email the address to councillors.</p> <p>Garden Compost Collection Point The clerk read out part of an email from Graham Pickhaver asking if the Council could consider providing a garden compost collection point. Councillors discussed this but decided that it was not viable as it would be open to abuse and disposal of the compost could be difficult.</p> <p>Email from Mrs S Craske The clerk read out several emails from Mrs Craske and her replies. Mrs Craske was asking for copies of all correspondence and information including costings involving Briston Parish Council with regard to the footway on the B1354. The clerk had replied saying that this job was carried out by Norfolk County Council (NCC) without any contact with Briston Parish Council.</p>	<p>Cllr Fippard</p> <p>Cllr Jeary</p> <p>Clerk</p>
2015/118	<p>To discuss the inspection report of the street lights from TT Jones and to decide action to take The clerk reported that following the annual inspection carried out by TT Jones the following defects were found:</p>	

	the signs cost no more than £100. Seconded Cllr Mrs Denton. Approved	Clerk
2015/123	To discuss and approve signage for the Parish Office The clerk reported that various delivery companies and members of the public had trouble finding the parish office as there was no signage on the car park end of the building pointing the way to the office and no sign outside the office. She suggested asking Structure Flex to supply suitable signage. Cllr Jeary proposed that the clerk go ahead with this work as long as the signs cost no more than £100. Seconded Cllr Mrs Denton. Approved	Clerk
2015/124	To discuss and approve using Cloud to store Parish Council computer work including accounts The clerk asked for this item to be deferred to the September meeting as Cllr Fippard was going to investigate the existing external hard drive and Cllr Egan will look into Cloud and possible providers.	Cllr Fippard Cllr Egan
2015/125	To receive a report from the Allotment Committee meeting held on Monday 15 June 2015: Cllr Girling. Minutes to be tabled Cllr Girling reported that the main points covered were: installation of water on Plantation Hill and new plots on Plantation Hill. Cllr Jeary said that the posts had been put in on the Poores. Cllr Girling reminded members that the annual inspection of the allotments will take place on Wednesday 8 July starting at 7pm on the Plantation Hill Estate. Everybody is welcome to attend.	
2015/126	To receive a report from the Finance & General Purpose Committee meeting held on Monday 15 June 2015: Cllr Fippard. Minutes to be tabled. Cllr Fippard reported that the main points of the meeting were to appoint an internal monitor (Cllr Mrs Denton), to discuss renewal of the Parish Council insurance (another three years through Came & Company was agreed), the removal of moles in the open space in Garden Close (two moles caught by Cllr Miss Whatling, two traps lost, Parish Council to pay) and an update on the grass cutting in the church yard, Church Street car park and round the village sign (Ian Clarke is carrying out this work).	
2015/127	To receive a report from the Copeman Centre Committee including presentation of Accounts for the Year Ended 30 April 2015: Cllr Fippard Cllr Fippard reported on the AGM held on 9 June to which no members of the public had attended. An appeal had been made for new members. Main points included the purchase of a new dishwasher, expenditure of £18,748 during the previous financial year, income of £21,295 and investments of £102,000. Balance in general fund for capital projects: £13,000. At the committee meeting various repairs were agreed. Date of next pudding night 31 October.	
2015/128	To discuss and approve the financial statement for June and payments for July Cllr Jeary queried how much the trod would cost if it was covered with tarmac rather than gravel. He proposed that this cost be investigated before payment is made. Seconded by Cllr Egan. Approved	Clerk

It was agreed to approve these apart from the trod. Proposed by Cllr Girling, seconded Cllr Miss Whatling
Approved

The clerk reported that an urgent bill for water for the Briston Pavilion had been received and she asked that this meeting approve this for payment from the Higginbottom Recreational Charity as no meeting would be held until August. It was proposed that this bill be paid by Cllr Fippard, seconded by Cllr Girling.
Approved

Financial Statement

Date	Description	Money out £	Balance £
30 May	Start balance		18,601.35
1 June	Cheque 101813 – J English back payment of wage rise	116.00	18,485.35
	Direct debit – Eon	29.00	18,456.35
5 June	D/D Plusnet	16.33	18,440.02
11 June	Cheque 010815 – Norse grass cutting	2,849.62	15,590.40
12 June	D/D Eon	233.66	15,356.74
15 June	Cheque 101817 – Auditing Solutions – internal audit	306.00	15,050.74
	D/D Anglian Water	16.00	15,034.74
17 June	Cheque 101816 – subs National Allotment Society	66.00	14,968.74
18 June	D/D BT	139.22	14,829.52
23 June	Cheque 101821 – Broker Network insurance	2,562.79	12,266.73
	Cheque 101822 – Copeman Centre rent	60.00	12,206.73
26 June	Cheque 010818 – N Clarke Allotment clearing	100.00	12,106.73
29 June	S/O Mr R Twiddy – salary	234.74	11,871.99
	S/O Mrs J English – salary	436.80	11,435.19
29 June	Balance carried forward		11,435.19
	Total payments/receipts	7,166.16	

Payments

T T Jones Electrical – street lighting maintenance
£191.36
Realise Futures – waste bin for Garden Close
£376.80
Cartridgesave – 2 x toner cartridges
£72.80
Community Action Norfolk
Membership renewal
£20.00
E-on street lighting 1 May to 31 May 2015 D/D
£233.66
E-on street lighting 1 June to 30 June 2015 D/D
£226.14

	Plusnet D/D £16.33 Mr R Twiddy (salary) S/O £234.74 Mrs J English (salary) S/O £407.80 Higginbottom Recreational Charity Anglian Water – Briston Recreation Ground £124.24	
2015/129	To adjourn the meeting to allow public participation The meeting adjourned at 8.50pm The meeting reconvened at 9.10	
2015/130	To receive items for the next agenda None	
2015/131	Date of next parish council meeting to be discussed Cllr Serne proposed that owing to staff holidays there be no committee meetings and Higginbottom meeting in July and no Parish Council meeting in August. Approved Cllr Jeary proposed that, if required, there be a meeting of the Parish Council and a meeting of the Trustee of the Higginbottom Charity on Monday 3 August. <i>seconded Cllr Serne</i> Approved	
	The meeting closed at 9.15pm	

Signed:

N. Fippard

Dated:

3rd Aug

Public Forum

4 members of the public present

Minute 2015/114 refers

Apologies were received from David Ramsbotham – County Councillor

District Councillor, Mrs Jenny English reported that:

She was unable to attend the full council meeting as she was on holiday.

She had attended the meeting of the Overview and Scrutiny Committee which had to approve actions from the Cabinet before they went to full council. The committee also scrutinised items brought by members of the council and public. At the last meeting this had been grass cutting in North Walsham.

She had attended a meeting of the Planning Policy and Built Heritage Committee. This is putting together the Local Development Framework. This guides development in North Norfolk and is starting the process of being updated.

In answer to a question about why have NNDC paid for the access road into Sheringham Gravel Pit she said that she did not know if they had but would find out.

SNT Representative, Keith Clarke reported that:

Out of 37 calls made there were 6 that would be taken further.

Most of the calls were about domestic violence

He is going to be marking spades and barrows on the allotments in Holt and is hopeful that the same can be done in Briston.

In answer to a question about the problems of parking in Hall Street he said that the situation is being monitored and the person in question is trying to get things sorted out.

In answer to a question about cuts to the SNT force Mr Clarke replied that the Police were still having to make cuts. As there were no assets cuts could only be made through staff losses. Mrs Taylor urged people to write to keep the SNT force if cuts were publicised.

Mr Ron Eggleton presented the Council with his archive of minutes dating back many years. The Council gave him a vote of thanks for this.

Minute 2015/129 refers

Cllr Egan reported on a problem of ownership of hedges in Providence Place.

Mr Jon Hancock asked why item 9 on the agenda (minute 2015/119 refers) was raised through the Parish Council.

The clerk reported that she was concerned that the club appeared to be running with no insurance in place. Despite continually asking Mr Hancock for a copy of his insurance none had been produced. Mr Hancock gave the clerk a copy of his insurance.

Cllr Gilding said that her main concern was that when she was at the club on Sunday afternoon Mr Hancock was not there and no one appeared to be in charge. She was concerned for the safety of members of the club.

Cllr Gilding also said that members of the archery club did not remove themselves from the premises to allow the croquet club to use the ground as had been agreed.

Mr Hancock said that we would close the club down.