

BRISTON PARISH COUNCIL

The Parish Office

Recreation Ground, Stone Beck Lane,
Briston, Melton Constable NR24 2PS

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Minutes of the Briston Parish Council Meeting held on Monday 7 March 2016 at 7pm in the Copeman Centre.

Present: Cllr N Fippard – chairman
Cllr D Jeary
Cllr P Egan
Cllr T Serne
Cllr L Edwards
Cllr S Twiddy
Cllr T Girling
Cllr Miss P Whatling
Cllr Mrs J Denton
Cllr C Lakey
Cllr M Collins

Clerk: Mrs J English

Number		Action
2016/27	To consider apologies for absence Cllr Miss Gilding	
2016/28	To record declarations of interest from members on any items on the agenda None	
2016/29	To approve the minutes of the Parish Council meeting held on Monday 1 February 2016 Proposed Cllr Girling, seconded Cllr Egan. Approved	
2016/30	To adjourn the meeting to allow public participation County Councillor District Councillor SNT Representative The meeting adjourned at 7.06pm The meeting reconvened at 7.21pm	
2016/31	To discuss matters arising from the minutes of the Parish Council meeting held on 1 February 2016/21 Ongoing. Cllr Collins said it was important to have one provider for all service. Internet Banking. Cllr Mrs Denton has spoken to a lady in the chief executive's office who has offered a solution and is setting it up. Compensation of £100 will be paid by Barclays Bank. Cllr Miss Whatling congratulated Cllr Edwards on his campaign using spray paint to highlight the problem of dog fouling. It has been a great success in Hillside. The clerk still has to purchase a 'no overnight camping sign'.	Clerk

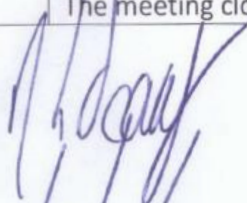
<p>2016/32</p>	<p>To consider and make observations on the following planning applications and any more that may be received:</p> <p>Erection of detached garage and creation of vehicle access with entrance gates 27 Mill Lane, Briston, Melton Constable, NR24 2JG – has no objection or comment</p> <p>Erection of two-storey detached dwelling 27 Mill Lane, Briston, Melton Constable, NR24 2JG – has no objection or comment</p> <p>Conversion and extension to garage to form ancillary annexe accommodation 29 Old Post Road, Briston, Melton Constable, NE24 2NB – has no objection or comment</p> <p>Decision notices 143 Fakenham Road, Briston, Melton Constable, NR24 2HQ – permit</p> <p>Boundary Farm, Reephams Road, Briston, Melton Constable, NR24 2JN – refuse</p> <p>Home Farm House, Church Street, Briston, Melton Constable, NR24 2HN - permit</p> <p>Part retention and erection of 2m high boundary fence 1 Vincent Close, Briston, Melton Constable, NR24 2SL – no objection of comment.</p>	
<p>2016/33</p>	<p>Clerk's report</p> <p>Update on tree work in Bakery Close and village green. No work has been undertaken as the clerk was waiting for hear from the Police after her complaint to them about a threatening email received from a resident. The Police have spoken to the husband of the resident concerned and reminded him of the proper channels to use for complaints. The tree work can now go ahead.</p> <p>Update on work undertaken by Clearview Pest Control. The work has been carried out but has not been successful on Plantation Hill owing to large quantity of moles on the adjoining field. Traps were put down in the children's play area as moles were not cleared. Two were caught.</p> <p>Vehicle driving across the village green. Further to a complaint the clerk will write to residents and the Copeman Centre asking them if they have seen anyone driving across the village green.</p> <p>SLCC training day 15 April. Clerk asked permission to attend at a cost of £12.</p> <p>Complaint about overgrown side garden at 1 Hewitts Close. Clerk will write to resident asking him to cut back.</p> <p>Complaint about Church Street car park and damaged fence at 1 Old Post Road. Council sympathised with resident who had their fence damaged by car. Clerk will write. The clerk will provide costings for height barriers and bollards for Church Street Car Park for the next meeting</p> <p>Report on grassed areas at Vincent Close. A resident has offered to cut the grass free of charge. Clerk will write to accept and thank</p> <p>Ball games, The Hawthorns Estate. Clerk said she had heard from local residents that children had been stopped from playing ball games on the communal grassed open area as it was written in the deeds to each property that these were not permitted. Councillors expressed dismay at this.</p> <p>Caravan Stone Road. Clerk reported that she had heard from</p>	<p>Clerk</p> <p>Clerk</p> <p>Clerk</p> <p>Clerk</p>

	the enforcement officer at NNDC who was looking into this problem. Cllr Miss Whatling said that she had spoken to the owner and he was hoping to move it.	
2016/34	To discuss tenders and approve grass cutting contracts as minute 2016/12 Chairman open six tender bids received for cutting the church yard and open spaces at Plantation Hill. After discussion about the costings received Cllr Serne proposed that Norse be awarded the contract for Plantation Hill at a cost of £987.60 total for the year and Mr A Willimott for the church yard at a cost of £2,200 for the year. Seconded Cllr Edwards. Approved	
2016/35	To approve visits by Circus Tyanna and Grays fair on Briston village green (see Byelaws made by the Parish Council of Briston under section 8(1)(d) of the Local Government Act 1894 with respect to a village green and a playing field – 7) Clerk reported that at a recent training session the trainer stated that although no new byelaws could be made existing ones were still in force. 7 states: 'A person shall not except with the consent of the Council erect any post, rail, fence, pole, tent, booth, stand, building or other structure on the ground.' Therefore Circus Tyanne and Grays Brothers funfair who wished to visit from 4 April until 18 April need consent. Cllr Jeary proposed consent is granted. Seconded by Cllr Serne. Approved	
2016/36	To approve purchase of PV array for the Briston Pavilion and repayment of loan – Cllr Fippard Cllr Fippard said that he wanted approval for this so that the money is in place when it is needed. Cllr Fippard proposed that the PC approve the purchase of PV array subject to FIT rate and viability of latest quotation. PC agrees that the loan be paid off at 10% per year over 15 years. Seconded by Cllr Mrs Denton. Approved	
2016/37	To approve the completed Corporate Governance Questionnaire 2016 from Auditing Solutions Proposed Cllr Mrs Denton, seconded Cllr Miss Whatling. Approved	
2016/38	To discuss and approve signing letter of authority for Energy Observe Ltd to investigate alternative electricity energy suppliers The clerk explained that Energy Observe would manage the PC electricity requirements and find the best suppliers. They had sent in the letter of authority form which gave them permission to access PC accounts. This service would cost the PC nothing as Energy Observe work on commission from supplier. Proposed to sign letter of authority by Cllr Edwards, seconded by Cllr Girling. Approved	
2016/39	To discuss the provision of trees on the open space on Wellington Road as proposed by the WI The meeting adjourned at 8.25 to allow the WI to detail proposals. Mrs Urquhart said that the Woodland Trust is keen to plant trees and the open space at Wellington Road could be a suitable place. The meeting reconvened at 8.27pm. Cllr Jeary proposed a leaflet drop to residents to see if they would like trees on this area. Seconded Cllr Collins. Approved	Clerk
2016/40	To receive a report from the meeting of the Finance & General Purpose Committee held on Monday 15 February 2016 – Cllr Fippard.	

	<p>Minutes to be tabled Cllr Fppard reported on main points including payment of invoice from Wyer Electrics, offer of holiday cover for the parish office and approval of the payments.</p>																																																																																						
2016/41	<p>To receive a report from the Copeman Centre Committee – Cllr Fppard Main points: Income £1912.27. Expenditure £67.58 Rent for Nursery School reviewed Quotes needed for decoration of main hall and both lobbies New volunteers needed to help with Organ concerts and Jigsaw Days. Places still available on Day Care Centre First Aid Course.</p>																																																																																						
2016/42	<p>To discuss and approve the financial statement for February and payments for March Finaancial Statement</p> <table border="1"> <thead> <tr> <th>Date</th> <th>Description</th> <th>Money out £</th> <th>Money in £</th> <th>Balance £</th> </tr> </thead> <tbody> <tr> <td>30 Jan</td> <td>Start Balance</td> <td></td> <td></td> <td>27,287.58</td> </tr> <tr> <td>1 Feb</td> <td>DD to E-on – office</td> <td>61.00</td> <td></td> <td>27,226.58</td> </tr> <tr> <td>4 Feb</td> <td>Cheque 101860 Mrs Edwards Payroll</td> <td>15.00</td> <td></td> <td>27,211.58</td> </tr> <tr> <td>4 Feb</td> <td>Internet banking transfer (profits from Christmas Tree Fest)</td> <td>76.95</td> <td></td> <td>27,134.63</td> </tr> <tr> <td>5 Feb</td> <td>DD Plusnet – phone and broadband</td> <td>31.92</td> <td></td> <td>27,102.71</td> </tr> <tr> <td>8 Feb</td> <td>DC from Mrs Cluley (allotment rent)</td> <td></td> <td>10.00</td> <td>27,112.71</td> </tr> <tr> <td>10 Feb</td> <td>Cheque 101869 TT Jones – street light maintenance</td> <td>317.59</td> <td></td> <td>26,795.12</td> </tr> <tr> <td>10 Feb</td> <td>Cheque 101870 NNDC election expenses</td> <td>1,500.44</td> <td></td> <td>25,294.68</td> </tr> <tr> <td>11 Feb</td> <td>Cheque 101867 Cartridgesave – toner</td> <td>75.24</td> <td></td> <td>25,219.44</td> </tr> <tr> <td>11 Feb</td> <td>Cheque 101871 Blyth & Wright</td> <td>50.55</td> <td></td> <td>25,168.89</td> </tr> <tr> <td>11 Feb</td> <td>Cheque 101872 Kettlestone PC – training</td> <td>10.00</td> <td></td> <td>25,158.89</td> </tr> <tr> <td>11 Feb</td> <td>DD E.on Street lighting</td> <td>233.66</td> <td></td> <td>24,925.23</td> </tr> <tr> <td>15 Feb</td> <td>Cheque 101868 All Saints Church (Christmas Tree fest)</td> <td>76.95</td> <td></td> <td>24,848.28</td> </tr> <tr> <td>18 Feb</td> <td>Deposit – allotment rents</td> <td></td> <td>40.00</td> <td>24,888.28</td> </tr> <tr> <td>22 Feb</td> <td>Cheque 101873 J English repayment Christmas Tree fest</td> <td>40.19</td> <td></td> <td>24,848.09</td> </tr> <tr> <td>22 Feb</td> <td>Cheque 101876 J English repayment Dog Fouling stencil</td> <td>22.30</td> <td></td> <td>24,825.79</td> </tr> </tbody> </table>	Date	Description	Money out £	Money in £	Balance £	30 Jan	Start Balance			27,287.58	1 Feb	DD to E-on – office	61.00		27,226.58	4 Feb	Cheque 101860 Mrs Edwards Payroll	15.00		27,211.58	4 Feb	Internet banking transfer (profits from Christmas Tree Fest)	76.95		27,134.63	5 Feb	DD Plusnet – phone and broadband	31.92		27,102.71	8 Feb	DC from Mrs Cluley (allotment rent)		10.00	27,112.71	10 Feb	Cheque 101869 TT Jones – street light maintenance	317.59		26,795.12	10 Feb	Cheque 101870 NNDC election expenses	1,500.44		25,294.68	11 Feb	Cheque 101867 Cartridgesave – toner	75.24		25,219.44	11 Feb	Cheque 101871 Blyth & Wright	50.55		25,168.89	11 Feb	Cheque 101872 Kettlestone PC – training	10.00		25,158.89	11 Feb	DD E.on Street lighting	233.66		24,925.23	15 Feb	Cheque 101868 All Saints Church (Christmas Tree fest)	76.95		24,848.28	18 Feb	Deposit – allotment rents		40.00	24,888.28	22 Feb	Cheque 101873 J English repayment Christmas Tree fest	40.19		24,848.09	22 Feb	Cheque 101876 J English repayment Dog Fouling stencil	22.30		24,825.79	
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	23 Feb	DD Npower	104.83		24,720.96
	26 Feb	Balance carried forward			24,720.96
	Payments				
	Blyth & Wright (monthly statement)				£43.13
	Pavilion Management Committee (Higginbottom Community Centre (office rent for the period 1 October 2015 to March 2016)				£330.00
	Patrick Egan (repayment for map)				£28.70
	Duncan Jeary (repayment for Christmas lights)				£103.00
	Mrs M A Edwards (payroll December and January)				£30.00
	Plusnet (broadband and telephone charges) D/D				£32.16
	E-on (street-lighting) D/D				£218.59
	Npower Business (kiosk on village green) D/D				£104.83
	Mrs J English (salary February) S/O				£442.23
	Mr R Twiddy (salary February) S/O				£231.51
	Total				£1,564.15
	Proposed to approve Cllr Serne, seconded Cllr Twiddy. Approved				
2016/43	To adjourn the meeting to allow public participation Meeting adjourned at 8.40pm Meeting reconvened at 8.55pm				
2016/44	To discuss provision and site of proposed bus shelter – Cllr Jeary Cllr Jeary withdrew this item.				
2016/45	To discuss place for monthly parish council meeting Cllr Serne proposed that the current arrangements continue. Seconded by Cllr Mrs Denton. Approved				
2016/46	To discuss purchase terms for council contracts – Cllr Egan After introduction from Cllr Egan it was decided to defer this item until model contract terms have been obtained.				
2016/47	To discuss procedure for setting the 2017/18 precept and provision of reserves – Cllr Serne Cllr Serne asked for this to be deferred to the next meeting.				
2016/48	Any other business Cllr Egan said he had had a very informative meeting with Mrs Pegg, head teacher of the Astley School.				
2016/49	To receive items for the next agenda Car park sign – no overnight camping Car park barrier and bollards				
2016/50	Date of next parish council meeting – Monday 4 April 2016. The Annual Parish Meeting will be held on Monday 18 April 2016 at 7pm in the Main Hall of the Briston Pavilion Cllr Serne gave his apologies for this meeting. The meeting closed at 9.05pm				

Signed:



Dated:

8/4/16

Public Forum
Minute 2016/30 refers

County Councillor David Ramsbotham reported that the budget had been agreed and savings made of £42 million. A small raise in council tax was agreed. Savings of between £60 and £80 million still needed to be made. NCC Highways had recommended that a speed limit of 20mph outside the Astley School. They also wanted yellow lines.

District Councillor Jenny English said that she had been at a meeting to give grants through NNDC's Big Society. She urged all organisations to consider making an application for a grant for the next round in May.

The PCSO sent its apologies.

Mrs Fippard, on behalf of the Copeman Centre commented on the item to discuss the meeting place of monthly parish council meetings. She said that all councillors should be aware that the Parish Council has an interest in the Copeman Centre and should continue to hold its monthly meetings there. Duncan Jeary said that the problem arose when the monthly meeting clashed with the Scouts. Mrs Fippard said that the Copeman Centre didn't ask for much from the Parish Council and Scouts were aware of the clash of meetings when they booked the hall.

Public Forum
Minute 2016/43 refers

Resident from Bakery Close questioned why they weren't consulted before the tree maintenance programme was decided. Duncan Jeary replied that NNDC were happy with the proposals to enhance the copse by careful thinning and removal of trees which were not growing.

A relative of the owner of Holly House said that it was proposed that the hedge would be kept as it would give residents privacy and help keep out noise.