

# BRISTON PARISH COUNCIL

The Parish Office

Recreation Ground, Stone Beck Lane,  
Briston, Melton Constable NR24 2PS

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Minutes of a meeting of Briston Parish Council held on Monday 6 June 2016 at 7pm in the Copeman Centre

Present: Cllr Neil Fippard – chairman  
Cllr Duncan Jeary – vice chairman  
Cllr Joan Denton  
Cllr Pauline Whatling  
Cllr Simon Twiddy  
Cllr Les Edwards  
Cllr Terry Girling  
Cllr Martin Collins  
Cllr Tony Serne

Clerk: Jenny English

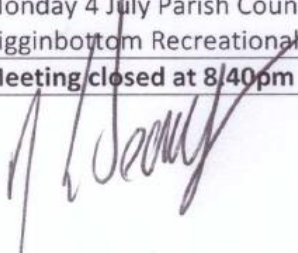
Number		Action
2016/94	<b>Apologies for absence</b> Cllrs Miss Gilding and Egan on holiday. Cllr Lakey working. Accepted	
2016/95	<b>To record declarations of interest from members on any items on the agenda</b> Cllr Edwards item no 13 – wife does consultancy work for the council	
2016/96	<b>To approve the minutes of the Annual Parish Council Meeting held on 9 May 2016</b> Proposed by Cllr Girling, seconded Cllr Mrs Denton. <b>Approved</b>	
2016/97	<b>To adjourn the meeting to allow public participation:</b> <b>County Councillor</b> <b>District Councillor</b> <b>SNT Representative</b> The meeting adjourned at 7.03pm The meeting reconvened at 7.10pm.	
2016/98	<b>To discuss matters arising from the minutes of the Annual Parish Council Meeting held on 9 May</b> Hatching at Mill Road – County Councillor David Ramsbotham will chase NCC Highways Department Drains going into the pond at the corner of Church Street and Fakenham Road. Parish Council feels the problem with the pond is caused by the drains from the road running into it and this should be sorted out by NCC. Grass contract at Vincent Close – contract signed and returned.	
2016/99	<b>To consider and make observations on the following planning applications and any more that may be received:</b> <b>Briston: Land off Marriotts Way, Briston, Melton Constable, Norfolk, NR24 2BT</b> <b>Discharge of condition 8 (landscape scheme) for planning reference C/1/2014/1013</b> <b>Morrissey Builders. (Please note this is from Norfolk County Council and the full submission documentation can be found on the Council webpage at:</b>	

	<p><a href="http://eplanning.norfolk.gov.uk/PlanAppDisp.aspx?AppNo=C/1/16/1009">http://eplanning.norfolk.gov.uk/PlanAppDisp.aspx?AppNo=C/1/16/1009</a>  No objection  <b>Prior notification of intention to change of use of agricultural building to 2 dwelling houses</b>  <b>Barn at Boundary farm, Reephams Road, Briston NR24 2JN</b> Object:  Unsuitable construction for conversion to dwelling  <b>Erection of stable block &amp; store</b>  <b>The Field, Briston, Melton Constable, Norfolk, NR24 2LS.</b> Support  <b>Erection of single-storey dwelling (Reserved matters for access, appearance, landscaping, layout and scale PO/15/0466 refers)</b>  <b>Innisfree (Land adjoining 'Carefree'), The Driftway off Providence Place, Melton Constable.</b> Support  <b>Decision notices:</b>  <b>Land off Horseshoe Lane, Briston.</b> Erection of pole barn for straw bale storage. Development may proceed  <b>Boundary Farm, Reephams Road, Briston.</b> External alterations to agricultural building (retrospective). Permit  <b>149 Fakenham Road, Briston.</b> Formation of dropped kerb. Permit  <b>The Lawn, Edgefield Road, Briston.</b> Internal alterations. Consent</p>	
2016/100	<p><b>Clerk's Report</b>  <b>Blocked drain in Horseshoe Lane</b>  Reported to NCC Highways Department  <b>Reply from Mrs Nockels re damage to her fence</b>  Not happy with content of letter.  <b>Signpost Magazine from Community Action Norfolk, copies to be tabled</b>  <b>Fields in Trust, letter to be tabled</b></p>	
2016/101	<p><b>To discuss and approve renewal of Council insurance policy with Aviva through Came &amp; Company</b>  Clerk said that the cost for 2016/2017 would be £2,703.09. Last year cost was £2,697.67. The increase is due to insurance on children's gym equipment and an increase in the Insurance Premium Tax from 6% to 9.5% Proposed to accept and pay this premium by Cllr Serne. Seconded Cllr Girling.  <b>Approved</b></p>	
2016/102	<p><b>To discuss feasibility of proposal to hold footpath walks</b>  An article will be put in the July issue of the Briston &amp; District News to see if anyone is interested in organising and leading walks.  Clerk will contact Rose Hayward to see if she is interested in organising and leading a walk.</p>	Clerk
2016/103	<p><b>To discuss problems of speeding and parking in Fakenham Road and formulate proposals to tackle this</b>  The meeting was adjourned at 7.40pm to enable County Councillor David Ramsbotham to join the discussion.  After discussion it was agreed to ask the Speedwatch Team to contact the Police to see if they could monitor speeds on this stretch of road.  County Councillor Ramsbotham suggested that the mobile SAM, which the council is ordering, could be used on this stretch of road. Information collected by this would then be transferred to the Police.  It was suggested that a simple solution would be to put a high vis jacket on a pole by the side of the road as similar action has been shown to slow down traffic.</p>	Cllr Denton
2016/104	<p><b>To discuss and agree proposals for wreaths and crosses for Remembrance Sunday on 13 November</b>  Cllr Fippard proposed that the same number as last year be obtained. This was one wreath and 39 crosses. Seconded by Cllr Mrs Denton. <b>Approved</b></p>	Clerk

2016/105	<p><b>To discuss proposal from Melton Constable Parish Council to donate to Briston Parish Council three pieces of play equipment to be sited on the open space behind the Chinese takeaway on the Plantation Hill Estate.</b></p> <p>The following was suggested:          Ask residents in the surrounding properties for their views on play equipment in this area.          Ask for an inspection to be carried out          Find out how much it would cost to move the equipment and install it in new space.</p>	Clerk																																																																																																					
2016/106	<p><b>To discuss and approve the financial statement for May and the payments for June</b></p> <p>Bank Statement</p> <table border="1" data-bbox="320 577 1222 1458"> <thead> <tr> <th>Date</th> <th>Description</th> <th>Money out £</th> <th>Money in £</th> <th>Balance £</th> </tr> </thead> <tbody> <tr> <td>30 Apr</td> <td>Start Balance</td> <td></td> <td></td> <td>22,276.51</td> </tr> <tr> <td>3 May</td> <td>D/D E.On – office</td> <td>61.00</td> <td></td> <td>22,215.51</td> </tr> <tr> <td>9 May</td> <td>D/D Plusnet – phone</td> <td>33.02</td> <td></td> <td>22,182.49</td> </tr> <tr> <td>11 May</td> <td>D/D E.On – street lights</td> <td>226.22</td> <td></td> <td>21,956.27</td> </tr> <tr> <td>16 May</td> <td>Internet banking transfer – Pop up donation to rec account</td> <td>588.80</td> <td></td> <td>21,367.47</td> </tr> <tr> <td>18 May</td> <td>Deposit allotment rent</td> <td></td> <td>15.00</td> <td>21,382.47</td> </tr> <tr> <td>19 May</td> <td>Cheque 101893 – Blyth &amp; Wright</td> <td>26.16</td> <td></td> <td>21,356.31</td> </tr> <tr> <td>20 May</td> <td>Cheque 101890 – Cartridge Save</td> <td>81.90</td> <td></td> <td>21,274.41</td> </tr> <tr> <td>20 May</td> <td>Cheque 101894 – repayment J English</td> <td>19.78</td> <td></td> <td>21,254.63</td> </tr> <tr> <td>20 May</td> <td>Cheque 101985 – Auditing Sollutions</td> <td>492.00</td> <td></td> <td>20,762.63</td> </tr> <tr> <td>25 May</td> <td>Cheque 101891 – Kevin Batch</td> <td>115.00</td> <td></td> <td>20,647.63</td> </tr> <tr> <td>25 May</td> <td>D/D Npower – kiosk</td> <td>119.18</td> <td></td> <td>20,528.45</td> </tr> <tr> <td>27 May</td> <td>Balance carried forward</td> <td></td> <td></td> <td>20,528.45</td> </tr> <tr> <td></td> <td>Total payments/receipts</td> <td>1,763.06</td> <td>15.00</td> <td></td> </tr> </tbody> </table> <p>Payments</p> <table data-bbox="320 1532 1222 2063"> <tbody> <tr> <td>Realise Futures – litter bin</td> <td>£394.80</td> </tr> <tr> <td>Perceptive Fittings – spray paint</td> <td>30.04</td> </tr> <tr> <td>Blyth &amp; Wright – paint, etc</td> <td>58.42</td> </tr> <tr> <td>The National Allotment Society – subs</td> <td>66.00</td> </tr> <tr> <td>The Copeman Centre – room rent</td> <td>60.00</td> </tr> <tr> <td>Mrs Marie- Anne Edwards – payroll May</td> <td>15.00</td> </tr> <tr> <td>NNDC – emptying dog waste bins</td> <td>1,160.64</td> </tr> <tr> <td>Mrs J English – repayment Archer Signs</td> <td>68.04</td> </tr> <tr> <td>Rubber Stamp Co</td> <td></td> </tr> <tr> <td>Npower – D/D – kiosk on green</td> <td>119.18</td> </tr> <tr> <td>E-on – D/D – street lighting</td> <td>233.76</td> </tr> <tr> <td>Plusnet</td> <td>32.04</td> </tr> <tr> <td>Mrs J English – S/O – May salary</td> <td>457.43</td> </tr> </tbody> </table>	Date	Description	Money out £	Money in £	Balance £	30 Apr	Start Balance			22,276.51	3 May	D/D E.On – office	61.00		22,215.51	9 May	D/D Plusnet – phone	33.02		22,182.49	11 May	D/D E.On – street lights	226.22		21,956.27	16 May	Internet banking transfer – Pop up donation to rec account	588.80		21,367.47	18 May	Deposit allotment rent		15.00	21,382.47	19 May	Cheque 101893 – Blyth & Wright	26.16		21,356.31	20 May	Cheque 101890 – Cartridge Save	81.90		21,274.41	20 May	Cheque 101894 – repayment J English	19.78		21,254.63	20 May	Cheque 101985 – Auditing Sollutions	492.00		20,762.63	25 May	Cheque 101891 – Kevin Batch	115.00		20,647.63	25 May	D/D Npower – kiosk	119.18		20,528.45	27 May	Balance carried forward			20,528.45		Total payments/receipts	1,763.06	15.00		Realise Futures – litter bin	£394.80	Perceptive Fittings – spray paint	30.04	Blyth & Wright – paint, etc	58.42	The National Allotment Society – subs	66.00	The Copeman Centre – room rent	60.00	Mrs Marie- Anne Edwards – payroll May	15.00	NNDC – emptying dog waste bins	1,160.64	Mrs J English – repayment Archer Signs	68.04	Rubber Stamp Co		Npower – D/D – kiosk on green	119.18	E-on – D/D – street lighting	233.76	Plusnet	32.04	Mrs J English – S/O – May salary	457.43	
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	Mr R Twiddy – S/O – May salary 230.71  Meeting unhappy about bill for the electricity used by the kiosk on the village green. Clerk will look into this.  Cllr Edwards proposed that these be approved. Seconded by Cllr Miss Whatling. <b>Approved</b>	Clerk
<b>2016/107</b>	<b>To adjourn the meeting to allow public participation</b> The meeting was adjourned at 8.25pm Meeting reconvened at 8.33pm.	
<b>2016/108</b>	<b>To discuss any other business</b> Verges not being cut on the Hawthorns Estate. David Ramsbotham will look into this with NCC.	
<b>2016/109</b>	<b>To receive items for the next agenda</b> Repair of seat at the top of the Lanes Waste bin at the seat at the Lanes Electricity supply to kiosk on the village green	
<b>2016/110</b>	<b>Date of next parish council meeting and committee meetings</b> Monday 4 July Parish Council meeting followed by a meeting of the Higginbottom Recreational Charity.	
	<b>Meeting closed at 8/40pm</b>	

Signed:



Dated: 4 July 2016

**Public Forum**  
**Minute number 2016/97 refers**

County Councillor David Ramsbotham reported:  
Leadership is now Tory. Council is equally balanced through committees  
Reminded about the Children and Adults at Risk  
Parish Partnership is open again for bids. Closes in December  
Nothing is happening on devolution.

District Councillor Jenny English reported:  
John Lee was elected Chairman of the council for the coming year  
Dick Shepherd was elected Vice Chairman  
NNDC has won an Empty Homes Award for innovation. It was given by the Council for its combined approach to enforcement. This was announced at the 'Empty Homes Awards' conference in Birmingham in May.  
New disabled parking bays have come into operation on the promenade at Crome.  
The Council has put forward a submission for a reduction in council size from 48 to 40 members.

PCSO Keith Clarke sent his apologies and the following report:  
23 calls to the Police  
13 from the same place. This issue has now been resolved.  
3 crimes. One theft of wood cladding taken from a field down Craymere Beck Road.

#### **Public Forum**

##### **Minute number 2016/107 refers**

Mrs Fippard said that her phone line was very crackly and it was difficult to hear at times. She asked if anyone else had the same problem. Members said they did. County Councillor David Ramsbotham said that he had a contact name at BT who should be able to sort out this problem. He would forward the name and address details to the clerk.

County Councillor David Ramsbotham asked if there were any problems with parking outside the Astley School. Cllr Girling said that the pavements were too narrow and he felt that there was a danger of children being edged into the road.