

BRISTON PARISH COUNCIL

The Parish Office
Recreation Ground, Stone Beck Lane,
Briston, Melton Constable NR24 2PS
Telephone: 01263 862638
Email: parish-council@briston-norfolk.org.uk

Minutes of a meeting of Briston Parish Council held on Monday 3 April 2017 at 7pm in the Copeman Centre, Briston

Present: Cllr Fippard Chairman
Cllr Jeary (part) Vice Chairman
Cllr Miss Whatling
Cllr Miss Gilding
Cllr Collins
Cllr Twiddy
Cllr Edwards
Cllr Girling
Cllr Mrs Denton
Cllr Egan
Cllr Serne

Number		Action
2017/37	To receive apologies for absence Cllr Lakey (working), Mrs English, clerk (sick), County Councillor Mr Ramsbotham	
2017/38	To record declarations of interest from members on any items on the agenda None	
2017/39	To approve the minutes of the Parish Council meeting held on Monday 6 March 2017 Two amendments proposed by Cllr Serne (2017/23 and 2017/24). Agreed and amended in minutes. Amended minutes proposed for approval by Cllr Mrs Denton, seconded Cllr Edwards. Approved	
2017/40	To adjourn the meeting to allow public participation: County Councillor District Councillor SNT Representative Meeting adjourned Meeting reconvened	NOT KNOWN RECORDED NOT RECORDED
2017/41	To discuss matters arising from the minutes of the Parish Council meeting held on 6 March None	
2017/42	To consider and make observations on the following planning applications and any more that may be received: Erection of single storey extension to side 32 Mill Road, Briston, Melton Constable, NR24 2JE No objection Erection of two storey extension to rear and chimney stack to side of dwelling 44 The Lane, Briston, Melton Constable NR24 2AD	

These minutes are unconfirmed until approved by Briston Parish Council

	<p>No objection</p> <p>Erection of two storey rear extension with external staircase and first floor side extension</p> <p>Craymere Lodge, Craymere Road, Briston, Melton Constable NR25 2LS</p> <p>No objection</p> <p>Decision notices</p> <p>64 Church Street, Briston – demolition of single storey rear extension and internal and external works to facilitate the erection of a new two storey rear extension – PERMIT</p> <p>Mewswood, 16A Reephams Road, Briston, Melton Constable – erection of orangery – PERMIT</p>	
2017/43	<p>Clerk's report</p> <p>Read out by Chairman in absence of clerk</p> <p>Vacant property – number 8 Woodfield – update</p> <p>Nothing to report</p> <p>Pond at the corner of the Poors Allotment – update</p> <p>Shrubs, low branches and general clearing needs to be done before digger, provided by NCC, can move in. Pond needs to be cleared every 10 years.</p> <p>Static caravan in Stone Road – update</p> <p>Now removed</p> <p>Position of mobile SAM on the Fakenham Road – update</p> <p>NCC suggest near litter bin by bus shelter</p> <p>S106 Church Street - update.</p> <p>Nothing to report</p>	
2017/44	<p>To receive a report regarding Bakery Close – chairman</p> <p>Agreed with Norse to start work on 10 April. Notices to be put up two weeks beforehand. Cllr Fippard said it was not possible to comply with this as there was not enough time.</p>	
2017/45	<p>To discuss the request from the Campaign to Protect Rural England with regard to increase in housing and to decide whether to sign the pledge</p> <p>Unanimous decision not to sign</p>	
2017/46	<p>To look into the possibility of erecting information boards in the shelter on the village green.</p> <p>Deferred to next meeting.</p>	
2017/47	<p>To receive update and costings on the beacon on the village green and to agree on its position</p> <p>Councillors went onto the village green and identified at site midway between the back of the Copeman Centre and the tree on the Mill Road side as being suitable.</p> <p>Cllr Miss Whatling presented costings of £350 from Barham Engineering for the cost of materials. Barham Engineering have offered to give their labour free of charge.</p> <p>It was proposed to accept the cost of £350 for the beacon and the positioning on the green by Cllr Jeary, seconded by Cllr Girling. Approved</p>	
2017/48	<p>To look into and come up with ideas for festivities after the lighting of the beacon on 11 November 2018</p> <p>Deferred to next meeting</p>	
2017/49	<p>To discuss parking conditions outside the Co-op in Church Street, Briston</p> <p>Cllr Egan expressed concern and said that there was an accident waiting to happen here. Councillors discussed the provision of parking bays at an angle. It was agreed that the clerk should write to the Co-op about this.</p>	
2017/50	<p>To receive update on cutting of Briston churchyard</p> <p>It was reported that Paul Minns is now carrying out this contract and he</p>	

	carried out the first cut on 25 March																																																	
2017/51	<p>To discuss and approve the bank statement for March and the payments for April</p> <p>It was proposed by Cllr Fippard that these be approved, seconded by Cllr Serne.</p> <p style="text-align: right;">Approved</p> <p style="text-align: center;">Bank Statement – March</p> <p>Available balance as at 3 April 2017 - £5,367.91</p> <table><tr><td>E-On D/D (office heat and light)</td><td>-£71.00</td></tr><tr><td>1&1 Internet Ltd D/D</td><td>- £5.99</td></tr><tr><td>Mrs J English S/O Salary</td><td>-£457.43</td></tr><tr><td>Mr R Twiddy S/O Salary</td><td>-£231.31</td></tr><tr><td>Axis for Business D/D (electricity Kiosk)</td><td>-£10.05</td></tr><tr><td>Cheverton & Sons (cheque) Parish Council update</td><td>-£106.00</td></tr><tr><td>Norfolk Training Support (cheque) course fees</td><td></td></tr><tr><td>Cllr Serne</td><td>-£35.00</td></tr><tr><td>SSE (cheque) street lighting</td><td>-£203.89</td></tr><tr><td>Blyth & Wright (cheque) monthly account</td><td>-£15.26</td></tr><tr><td>J English (cheque) repayment for materials for repairs to seat outside Co-op</td><td>-£7.00</td></tr><tr><td>J English (cheque) payment of arrears of salary</td><td>-£154.00</td></tr><tr><td>HM Revenue & Customs (cheque) PAYE</td><td>£435.60</td></tr><tr><td>Plusnet D/D</td><td>-£30.36</td></tr><tr><td>E.ON D/D (office heat and light)</td><td>-£71.00</td></tr></table> <p style="text-align: center;">PAYMENTS – April</p> <table><tr><td>Higginbottom Community Centre – office rent October 2016 to 31 March 2017</td><td>£330.00</td></tr><tr><td>Paul Minns (churchyard cutting 25 March 2017)</td><td>£135.26</td></tr><tr><td>Anglian Water (Stone Road allotments)</td><td>£ 12.58</td></tr><tr><td>Cartridgesave (toner)</td><td>£ 82.82</td></tr><tr><td>DD Axis – electricity kiosk on village green</td><td>£ 10.05</td></tr><tr><td>DD Plusnet – broadband/telephone</td><td>£ 30.84</td></tr><tr><td>SO Mrs English – salary February</td><td>£457.43</td></tr><tr><td>SO Mr Twiddy – salary February</td><td>£231.31</td></tr><tr><td>Total</td><td>£1,290.29</td></tr></table>	E-On D/D (office heat and light)	-£71.00	1&1 Internet Ltd D/D	- £5.99	Mrs J English S/O Salary	-£457.43	Mr R Twiddy S/O Salary	-£231.31	Axis for Business D/D (electricity Kiosk)	-£10.05	Cheverton & Sons (cheque) Parish Council update	-£106.00	Norfolk Training Support (cheque) course fees		Cllr Serne	-£35.00	SSE (cheque) street lighting	-£203.89	Blyth & Wright (cheque) monthly account	-£15.26	J English (cheque) repayment for materials for repairs to seat outside Co-op	-£7.00	J English (cheque) payment of arrears of salary	-£154.00	HM Revenue & Customs (cheque) PAYE	£435.60	Plusnet D/D	-£30.36	E.ON D/D (office heat and light)	-£71.00	Higginbottom Community Centre – office rent October 2016 to 31 March 2017	£330.00	Paul Minns (churchyard cutting 25 March 2017)	£135.26	Anglian Water (Stone Road allotments)	£ 12.58	Cartridgesave (toner)	£ 82.82	DD Axis – electricity kiosk on village green	£ 10.05	DD Plusnet – broadband/telephone	£ 30.84	SO Mrs English – salary February	£457.43	SO Mr Twiddy – salary February	£231.31	Total	£1,290.29	
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2017/52	<p>To adjourn the meeting for public participation</p> <p>No public participation</p>																																																	
2017/53	<p>To discuss any other business (please note this item is for discussion only. Nothing can be approved under this item)</p> <p>It was reported that the yellow lines outside the Astley School are wearing out and NCC Highways need to be informed.</p>																																																	
2017/54	<p>To receive items for the next agenda</p> <p>Trees on Bakery Close</p> <p>Parking outside the Co-op in Church Street</p> <p>Memorial tree on village green in memory of Claire Carter</p>																																																	
	<p>Meeting closed at 8.50 8.30</p>																																																	

Signed:

N. Fippard

Dated:

8th May 2017

Public Forum
Minute 2017/40 refers

Mr Mussellwhite asked about opening hours of the Parish Office as he had on several occasions arrived at the office to find it closed. Cllr Fippard said that the office was open on Mondays between 10am and 12 noon. If the clerk was away on holiday then Carole Moulton was in attendance. For other absences a notice was placed in the window. An appointment, with the clerk, could be made for other days.

The notice advertising the Three Horseshoes pub sited at the junction of Holt Road and the B1354 was raised together with other unofficial notices. Cllr Fippard said this was a matter for NCC Highways.

There were no reports from the County Councillor, District Councillor or SNT.