

BRISTON PARISH COUNCIL

The Parish Office

Recreation Ground, Stone Beck Lane,

Briston, Melton Constable NR24 2PS

Telephone: 01263 862638

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Minutes of a meeting of Briston Parish Council held on Monday 6 February 2017 at 7pm in the Copeman Centre, Briston.

Present: Cllr Neil Fippard Chairman
Cllr Duncan Jeary Vice Chairman
Cllr Tony Serne
Cllr Mrs Joan Denton
Cllr Patrick Egan
Cllr Simon Twiddy
Cllr Martin Collins
Cllr Terry Girling
Cllr Ms Rosie Gilding
Cllr Miss Pauline Whatling

Clerk: Mrs Jenny English

Number		Action
2017/1	To receive apologies for absence Cllrs Edwards and Lakey working. Apology accepted.	
2017/2	To record declarations of interest from members on any items on the agenda None	
2017/3	To approve the minutes of the Parish Council meeting held on Monday 5 December 2016 With regard to a couple of amendments the minutes were proposed for approval by Cllr Girling and seconded by Cllr Fippard. Approved Cllr Serne commented that he did not remember 'Natelle' being discussed under Planning.	
2017/4	To adjourn the meeting to allow public participation: County Councillor District Councillor SNT Representative The meeting was adjourned at 7.04pm. The meeting reconvened at 7.18pm.	
2017/5	To discuss matters arising from the minutes of the Parish Council meeting held on 5 December Cllr Egan reported that the pond on the corner of Fakenham Road and Church Street belonged to the parish. However he has searched the archives and it has never been shown as a pond. The only water that enters it is rainwater and the water from the road. He is setting up a meeting with him, Steve White from Highways, David Ramsbotham and Jenny English. He is concerned about the future of this pond and the fact that the fencing on the footpath is inadequate. 2016/118. Trees in Bakery Close. Clerk is in touch with Norse to carry out this work as soon as possible. White line painting on road humps on Copeman Centre drive. The village	Clerk

	handyman will carry this out as soon as the weather is clement and the road dry.	
2017/6	<p>To consider and make observations on the following planning applications and any more that may be received:</p> <p>Erection of detached double garage/boat/store/store Cllr Jeary proposed that this application be supported. Seconded by Cllr Whatling. Approved</p> <p>Notification for prior approval for proposed change of use of agricultural building to a dwelling house The Old Piggery, Reephams Road, Briston, Melton Constable, Norfolk NR24 2JL Proposed by Cllr Whatling no objection. Seconded by Cllr Fippard. Approved</p> <p>Ivy Dell, High Road, Briston, Melton Constable, NR24 2JQ Single story and first floor extensions to rear – PERMIT</p> <p>Dalisan, 23 The Lane, Briston, Melton Constable, Norfolk NR24 2AD Variation of condition 3 of planning application PF/12/0693 to provide new vehicular & pedestrian gates – PERMIT</p> <p>The Falcons, Hall Street, Briston, Melton Constable, NR24 2LQ Roof alterations to create first floor accommodation including rear balcony – PERMIT</p> <p>26 Church Street, Briston, Melton Constable, NR24 2LE Erection of front extension to bakery – PERMIT</p> <p>Natelle, Craymere Road, Briston NR24 2LS Erection of detached dwelling and detached garage after demolition of bungalow – PERMIT</p> <p>15 Edgefield Road, Briston, Melton Constable, NR24 2HU Formation of vehicle access to Edgefield Road, detached garage to rear following demolition of existing garage – APPLICATION WITHDRAWN</p>	
2017/7	<p>Clerk's report</p> <p>Keep Britain Tidy – Spring Clean Information given to Councillors</p> <p>Land at Church Street, Briston (\$106 agreement) Clerk reported that she was in contact with North Norfolk District Council (NNDC) with regard to this. The council were in contact with the developer, Wellington Construction about the payment and usage which suggested the money was ear marked for children's play equipment on the recreation ground.</p> <p>Frequently Asked Questions: Parish Council Consultations on Planning Applications The clerk said that she had two documents on this from NNDC which councillor could borrow</p> <p>Car Park on Old Post Road – report following complaint from two parishioners The clerk reported that one of the vehicles had been moved. The other was still there and she would contact NNDC with regard to this.</p> <p>Norris & Fisher Insurance Brokers Ltd Council happy with current arrangements and not looking to change</p> <p>Hornsea 3 Offshore Wind Farm For information</p> <p>Calendar of meetings 2017 Copy sent to each councillor –stressed these were scheduled and that did not mean that they would all go ahead.</p>	
2017/8	<p>To discuss and approve copy and costings for 'Parish Council News' Clerk presented copy, draft layout and costing for the March edition of the 'Parish Council News'. Costing was from Cheverton Printers at a cost of £106 for 1,200 copies. Cllr Fippard proposed that these be approved and the 'News'</p>	

	be inserted in the March edition of the Briston & District News. Seconded by Cllr Gilding. Approved																																																													
2017/9	To receive a report of a meeting held on 27 January with regard to traffic issues along the B1354 and to discuss actions requested Cllr Fippard read out a report. In answer to a question as to who is taking the lead on this issue Cllr Fippard replied that Ashley Carr, a councillor on Melton Constable Parish Council is.																																																													
2017/10	To discuss and approve additional siting for the mobile SAM2 Cllr Fippard proposed that this be sited outside Eke's Garage on the Fakenham Road (B1354). Seconded by Cllr Mrs Denton. Approved The clerk will discuss with Steve White of NCC Highways the exact position of the pole. She will also get costings for the pole and installation.	Clerk																																																												
2017/11	To discuss and decide whether to join in the celebrations for 'Battle's Over – A Nation's Tribute on 11 November 2018 It was agreed to look into the feasibility of installing a portable beacon to go on the village green, with regard to costings and installation. Cllr Fippard proposed that the Council joins in these celebrations. Cllr Girling seconded. Approved Cllr Miss Whatling will contact Derek Barham with regard to making of the beacon.	Cllr Whatling																																																												
2017/12	To discuss and decide if there are any tasks which the Highway Rangers could carry out on their next visit within the next three months. The hedge outside number 8 Woodfields needs cutting Potholes outside 39 Church Street Standing water between Cuckoo Bridge and Stone Beck Lane Road signs need cleaning																																																													
2017/13	To discuss and decide whether to join with Briston All Saints' Church to organise a Christmas Tree Festival in December 2017 Cllr Fippard proposed that the Parish Council go ahead with this. Seconded by Cllr Miss Whatling seconded. Approved It was also noted that Briston All Saints' Church will be holding a summer fete on the village green on 15 July.																																																													
2017/14	To discuss and approve the bank statements for December and January and approve the payments for February Bank Statement 30 Nov – 30 Dec 2016 <table><tr><th>Date</th><th>Description</th><th>Money out £</th><th>Money in £</th><th>Balance £</th></tr><tr><td>30 Nov</td><td>Start balance</td><td></td><td></td><td>13,417.48</td></tr><tr><td>30 Nov</td><td>Cheque 101945 Butcher Andrews</td><td>183.00</td><td></td><td>13,234.48</td></tr><tr><td>1 Dec</td><td>DD E on</td><td>55.00</td><td></td><td>13,179.48</td></tr><tr><td>5 Dec</td><td>Deposit</td><td></td><td>20.00</td><td>13,199.48</td></tr><tr><td>7 Dec</td><td>Cheque 101941 RBL</td><td>75.00</td><td></td><td>13,124.48</td></tr><tr><td>7 Dec</td><td>DD Plusnet</td><td>30.60</td><td></td><td>13,093.88</td></tr><tr><td>8 Dec</td><td>Cheque 101944 A Willimott</td><td>2,200.00</td><td></td><td>10,898.88</td></tr><tr><td>12 Dec</td><td>Cheque 101948 J English</td><td>13.15</td><td></td><td>10,880.73</td></tr><tr><td>14 Dec</td><td>Cheque 101949 Mrs MA Edwards</td><td>45.00</td><td></td><td>10,835.73</td></tr><tr><td>14 Dec</td><td>Cheque 101950 Blyth & Wright</td><td>159.89</td><td></td><td>10,675.84</td></tr><tr><td>15 Dec</td><td>Cheque Cartridge Save</td><td>92.82</td><td></td><td>10,583.02</td></tr></table>	Date	Description	Money out £	Money in £	Balance £	30 Nov	Start balance			13,417.48	30 Nov	Cheque 101945 Butcher Andrews	183.00		13,234.48	1 Dec	DD E on	55.00		13,179.48	5 Dec	Deposit		20.00	13,199.48	7 Dec	Cheque 101941 RBL	75.00		13,124.48	7 Dec	DD Plusnet	30.60		13,093.88	8 Dec	Cheque 101944 A Willimott	2,200.00		10,898.88	12 Dec	Cheque 101948 J English	13.15		10,880.73	14 Dec	Cheque 101949 Mrs MA Edwards	45.00		10,835.73	14 Dec	Cheque 101950 Blyth & Wright	159.89		10,675.84	15 Dec	Cheque Cartridge Save	92.82		10,583.02	
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16 Dec	Cheque 101953	290.40		10,292.62
19 Dec	Cheque 101951 D Jeary	130.26		10,162.36
20 Dec	DD 1&1 Internet	47.84		10,114.52
21 Dec	Cheque 101952 RBL	25.00		10,089.52
28 Dec	Cheque 101955 Anglian Water	15.65		10,073.87
28 Dec	DD Axis for Buiness	12.73		10,061.14
28 Dec	SO Mr R Twiddy	231.31		9,829.83
28 Dec	SO Mrs J English	442.03		9,387.80
30 Dec	Cheque 101954 SSE	222.63		9,165.17
30 Dec	DD 1&1 Internet	5.99		9,159.18
30 Dec	Balance carried forward			9,159.18
	Total payments/receipts	4,278.30	20.00	

Bank Statement 31 Dec 2016 – 30 Jan 2017

Date	Description	Money out £	Money in £	Balance £
31 Dec	Start Balance			9,159.18
3 Jan	DD Eon	71.00		9,088.18
9 Jan	DD Plusnet	29.76		9,058.42
19 Jan	Cheque 101946 SLCC	108.00		8,950.42
25 Jan	DD 1&1 Internet	5.99		8,944.43
30 Jan	DD Axis for Business	11.91		8,932.52
30 Jan	SO Mr R Twiddy	231.31		8,701.21
30 Jan	SO Mrs J English	442.03		8,259.18
30 Jan	Balance carried forward			8,259.18
	Total payments/receipts	900.00	0.00	8,259.18

Payments February 2017

Mrs J English (shortfall in salary due to non-amendment of SO)	£154.00
Rialtas Business Solutions Ltd (Alpha Software maintenance single-user)	£135.60
SSE Southern Electric street lighting December	£243.96
SSE Southern Electric street lighting January	£219.94
Total	£463.90
Data protection registration – renewal	£35.00
T T Jones street lighting maintenance	£302.24
Terry Girling repayment Union Jack Flag (The Flag Shop)	£13.90
Mrs J English repayment	
wood and bolts for seat outside Co-op	£7.00
Mr M A Edwards payroll December	£15.00
Plusnet DD telephone and internet December	£29.76
Plusnet DD telephone and internet January	£29.40
Axis DD electric kiosk village green November	£12.73
Axis DD electric kiosk village green December	£11.91
Salary Mr R Twiddy SO January	£230.71
Salary Mr R Twiddy SO February	£230.71
Salary Mrs J English SO January	£457.43
Salary Mrs J English SO February	£457.43

NA

	<p>Paid 16 December Anglian Water Stone Road allotments £15.65</p> <p>Paid 16 December SSE Southern Electricity street lighting November £222.63</p> <p>Payment of £45 plus VAT to fit louvre on light OE 030217 Providence Place j/w Edgefield Road</p> <p>Income: E-on feed in Tariff Payment January 2017 £647.13</p> <p>Cllr Fippard proposed that the statements and payments be approved. Seconded by Cllr Egan. Approved</p>	
2017/15	<p>To adjourn the meeting to allow public participation</p> <p>The meeting adjourned at 8.09pm</p> <p>The meeting reconvened at 8.24pm</p>	
2017/16	<p>To discuss any other business (please note this item is for discussion only. Nothing can be approved under this item).</p> <p>Cllr Twiddy said that anti dog fouling signs can be purchased which highlight the diseases which can be transmitted from this excrement. He also said that dog poop bags could be attached to bins.</p> <p>Cllr Serne reported that a former councillor, Kevin Craske had changed his plea to guilty for various charges relating to pornography and would be sentenced on 28 February 2017. At present he was on police bail.</p> <p>Cllr Girling expressed concern that at one time this councillor had been running a youth club in the Briston Pavilion. At the time he had visited this club with the clerk to ensure that all CBR checks had been carried out. These had been done. He was concerned that, in view of the charges against this council the Council could be liable for anything and any problems which might arise.</p> <p>Cllr Egan expressed concerns about who would take over the role of chairman and booking clerk on the Management Committee of the Briston Pavilion when the present chairman, Pete Moulton, retires at the end of March. Cllr Mrs Denton also expressed grave concerns when this happens.</p>	
2017/17	<p>To receive items for the next agenda</p> <p>Beacon for 11 November 2018</p> <p>Tree work in Bakery Close</p> <p>Drainage ditch Church Street/Fakenham Road</p> <p>Higginbottom – replacement for Chairman and Booking Clerk when Pete Moulton retires.</p>	
2017/18	<p>Next parish council meeting Monday 6 March</p> <p>Meetings of the Allotment Committee, Finance & General Purpose Committee and Trustee of the Higginbottom scheduled for Monday 20 February</p>	
	The meeting closed at 8.30pm	

Signed:

N. Fippard

Date:

6th March 2017

Public Forum

Minute 2017/4 refers

County Councillor David Ramsbotham reported that Norfolk County Council was preparing its budget for 2017/2018 and this would be passed on 20 February. There was a 4.8% increase on last year. He also reported that all the school crossing patrols had been saved. The Parish Partnership scheme is again open to councils.

District Councillor Jenny English reported that the grant paid to district councils is reducing and it is expected that there will be no grant by 20/21. Expect that in 17/18 there will be no increase amount of the district council tax. This will be the seventh year in a row when there has been no increase.

Community Housing Fund: NNDC has the fourth highest number of second and holiday homes in the country hence the allocation of £2,436,942 (second highest payout after Cornwall). Council delighted that the Government recognises that second homes cause problems in this area. Next step: By 10 March NNDC has to report back outlining its intention with regard to what to do with the money. Will be looking at a variety of options such as rental property, shared ownership, low priced sales for local people.

Sales of Assets: Grove Lane, Holt – proposal housing. Highfield Car Park, Fakenham – proposal over 55 housing. Beach Road Toilets, Wells – proposal demolish and replace with restaurant and holiday accommodation. Cadogan Road, Cromer – proposal hotel e.g. Premier Inn, Travel Lodge

Looking at these as money from these would be invested and the interest would be used to make up shortfall from withdrawal of grant. Consultant has given an initial proposal. This is the first step in the process as it will have to go to public consultation and further work will need to be done on viability.

Compulsory purchase of 4 Sculthorpe Lodge, Breck Lane, West Barsham. Property has been empty for over 18 years. NNDC working with owner to make repairs and sell the property. If the owner will not sell the property voluntary NNDC will get a compulsory purchase order.

SNT Representative Graham Gower-Smith reported that there had been seven call outs during the last month. These had been mostly are accidents although there were two dog issues. He has recently been given a new 4x4 vehicle to enable him to look at wild life crime. He is also looking to put in a bid to purchase cameras to go into vulnerable areas with regard to wild life. These cameras would be used to help capture criminals.

Steffan Aquarone introduced himself as the Liberal Democratic candidate for the county council elections in May. He explained about the Mobile Phone meeting in Cromer on Friday 10 February and said that it was hoped to set up a Community Mobile Phone Company.

Minute 2017/15 refers

In answer to a question County Cllr David Ramsbotham said that if advertising signs were causing an obstruction on the highway it should be reported to Steve White at NCC as it is illegal to advertise on highway property.

He also encouraged all councillors to report any highway defects on the NCC website and use the rangers to pick up on anything that hasn't been done.

Mr Mussellwhite asked if the Parish Council were going to pay to have their insert delivered through the Briston & District News as this would increase the workload of those who sorted out the distribution.

Mrs English said that as at least half of the members of the Parish Council gave their time voluntary to assist with the magazine in some way she felt that the PCC could afford to waive any fee.

Cllr Mrs Denton said that she understood there was a fee for commercial organisations who wished to place inserts in the magazine but not for charities and not for profit organisations which the Parish Council was.

Cllr Jeary said that as the Parish Council had just spent over £2,000 on paying for the churchyard to be cut he thought that the Church could waive any fee for this inserts.

Cllr Miss Whatling, who is in charge of distribution for the magazine said that she thought something could be sorted out.

