

# BRISTON PARISH COUNCIL

The Parish Office

Recreation Ground, Stone Beck Lane,  
Briston, Melton Constable NR24 2PS

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Minutes of a meeting of Briston Parish Council held on Monday 6 March 2017 at 7pm in the Copeman Centre, Briston.

Present: Cllr Neil Fippard Chairman  
Cllr Duncan Jeary Vice Chairman  
Cllr Terry Girling  
Cllr Miss Pauline Whatling  
Cllr Les Edwards  
Cllr Patrick Egan  
Cllr Mrs Joan Denton  
Cllr Tony Serne

Clerk: Mrs Jenny English

Number		Action
2017/19	<b>To receive apologies for absence</b> Cllr Simon Twiddy, working	
2017/20	<b>To record declarations of interest from members on any items on the agenda</b> Planning – Cllr Fippard, No 2 Hillside. Cllr Jeary, Breck Farm	
2017/21	<b>To approve the minutes of the Parish Council meeting held on Monday 6 February 2017</b> Proposed by Cllr Fippard, seconded by Cllr Girling. <b>Approved</b>	
2017/22	<b>To adjourn the meeting to allow public participation:</b> <b>County Councillor</b> <b>District Councillor</b> <b>SNT Representative</b> Meeting adjourned at 7.04pm Meeting reconvened at 7.30pm	
2017/23	<b>To discuss matters arising from the minutes of the Parish Council meeting held on 6 February</b> 2017/16 Cllr Serne gave an update saying that Mr Craske will be sentenced on 28 March. Cllr Serne said that he had asked for the trees at Bakery Close to be an agenda item. <i>THIS HAD BEEN OMITTED.</i> Mrs English said that this item was covered under the Clerk's Report.	
2017/24	<b>To consider and make observations on the following planning applications and any more that may be received:</b> <b>Erection of 2 no. detached two storey dwellings with attached carports 106 Hall Street, Briston, Melton Constable, NR24 2LQ.</b> The meeting was adjourned at 7.35pm to enable Mr Ward to answer a question about the exit from Cllr Serne. <i>Cllr Serne had strong reservations about extra vehicles entering &amp; leaving site.</i> Meeting reconvened at 7.40pm. Cllr Mrs Denton proposed that this application be supported. Seconded by Cllr Jeary. <b>Approved</b> <b>Demolition of single storey rear extension and erection of two storey extension</b>	



	<p><b>64 Church Street, Briston, Melton Constable, NR24 2LE</b>  <b>Demolition of single storey rear extension and internal and external works to facilitate the erection of a new two storey rear extension</b>  <b>64 Church Street, Briston, Melton Constable, NR24 2LE</b>          These two applications were taken together. Cllr Fippard proposed that this application be supported. Seconded by Cllr Mrs Denton. <b>Approved</b></p> <p><b>Erection of single storey rear extension</b>  <b>2 Hillside, Briston, Melton Constable, NR24 2DW</b>          Cllr Edwards proposed that this application be supported. Seconded by Cllr Miss Whatling. <b>Approved</b></p> <p><b>Y/1/2017/1002 Discharge of Condition 9 (car park, pick up/drop off management plan) of Planning Permission Y/1/2015/1012</b>  <b>Astley Primary School, Fakenham Road, Briston, Melton Constable, NR24 2HH</b>          Cllr Fippard proposed no objection. Seconded by Cllr Serne. <b>Approved</b></p> <p><b>Stody: Land at Breck Farm, Stody, Norfolk NR24 2ER: Retrospective application for the installation of a revised sand &amp; gravel processing plant, additional site office, and extended screening mound in southern extraction area: Frimstone Ltd – Peter Dawes</b>          No comment.  <b>Decision: Ridlands Cottage, Ridlands Road, Briston, Melton Constable, NR24 2LU</b>  <b>Erection of detached double garage/boat store/store PERMIT</b></p>	
2017/25	<p><b>Clerk's report</b>  <b>River Bure: Flood History Information Request</b>          No councillor had any information  <b>Hedge at number 8, Woodfield</b>          NCC Highways have agreed to cut the hedge  <b>Vacant property – number 8 Woodfield</b>          Clerk reported to NNDC who will investigate  <b>Pond at the corner of the Poors Allotment</b>          Clerk will organise a meeting with Jonah Tosney, Cllr Egan, Cllr Fippard and her to discuss next steps for the pond.  <b>Trees Bakery Close</b>          Quotation of £1,888.38 including VAT received from Norse. Clerk will accept and organise start date  <b>Static caravan in Stone Road</b>          NNDC will continue to try and get this removed  <b>Mud on road – Stone Beck Lane</b>          Cllr Jeary will speak to the farmer involved  <b>County Council elections – election propaganda</b>          Agreed that the clerk will not forward any received  <b>Position of mobile SAM on the Fakenham Road</b>          Cllr Edwards will take photograph which clerk will send to NCC Highways for approval  <b>Update on Parish Council insert into Briston &amp; District News</b>          Went into March issue and positive feedback received. Cllr Egan proposed a vote of thanks to Mrs English for writing and producing the newsletter.          Seconded by Cllr Fippard. <b>Approved</b>  <b>Clerk's holidays – arrangements for committee meetings and inspection of play area, skate park and adult gym equipment.</b>          Clerk will be on holiday from 17 March and back 3 April. And from 18 April until 28 April. Cllr Miss Whatling will carry out the inspection of the children's play area, the adult gym equipment and the skate park during these times.</p>	<p>Cllr Jeary</p> <p>Cllr Edwards</p>



	<b>Abandoned car on Church Street Car Park</b> This has been removed.																					
2017/26	<b>To discuss and approve request from Jonathan Gray for his funfair to be on Briston village green from 22 March until 10 April 2017</b> Jonathan Gray has requested use of the village green from 22 March until 10 April. This was agreed and Cllr Jeary said that traditional users of the village green should be encouraged as they were village institutions and it was important they didn't die out.																					
2017/27	<b>To discuss and approve salary increases for the village handyman and the clerk</b> Cllr Serne proposed that this item be deferred to the Personnel Committee meeting on 20 March. Cllr Mrs Denton seconded. <b>Approved</b>																					
2017/28	<b>To discuss and approve renewal of electricity contracts for:</b> <b>Axis – Kiosk on village green</b> <b>Axis – Archery Club</b> <b>SSE Business Energy – Street lighting</b> The clerk produced figures for the renewal of these contracts. Cllr Jeary proposed that the Axis contract for the kiosk and the archery club be renewed for another year. Seconded by Cllr Serne. <b>Approved</b> The clerk was asked to find out from SSE why there are three meters for the street lighting. A decision on this contract would be made at the next meeting.	Clerk																				
2017/29	<b>To discuss and approve the site for a beacon for 11 November 2018</b> Cllr Miss Whatling produced two designs for the beacon. It was agreed that the square shape would be more appropriate at a size of approximately 4feet by 4 feet. Cllr Miss Whatling said that she would approach Mr Barham for costings. It was proposed by Cllr Jeary that Miss Whatling go ahead with this. Seconded by Cllr Fippard. <b>Approved</b> It was agreed to look at the site for the beacon at the start of the next parish council meeting when it would be daylight. Favoured position is on the village green.	Cllr Miss Whatling																				
2017/30	<b>To discuss drainage ditch at the junction of Church Street and the Fakenham Road</b> This item was not discussed at it had been covered in the Clerk's Report.																					
2017/31	<b>To receive an update and discuss arrangements for the replacement of the Chairman and Booking Clerk for the Briston Pavilion from 1 April 2017</b> The clerk said that she was concerned that there appeared to be no one to take over these positions. Cllr Martin Collins, who is on the Management Committee is sounding out two people about these positions. Cllr Egan said that it may be that a management committee be appointed to run the Briston Pavilion or a paid booking clerk may have to be employed.																					
2017/32	<b>To discuss and approve the bank statement for February and the payments for March</b> It was proposed by Cllr Serne and seconded by Cllr Fippard that these be approved. <b>Approved</b>																					
<table><tr><td>Date</td><td>Description</td><td>Money out £</td><td>Money in £</td><td>Balance £</td></tr><tr><td>31 Jan</td><td>Start balance</td><td></td><td></td><td>8,259.18</td></tr><tr><td>1 Feb</td><td>DD E-on (office heat and light)</td><td>71.00</td><td></td><td>8,188.18</td></tr><tr><td>2 Feb</td><td>Direct credit from E-on (Feed in tariff)</td><td></td><td>647.13</td><td>8,835.31</td></tr></table>			Date	Description	Money out £	Money in £	Balance £	31 Jan	Start balance			8,259.18	1 Feb	DD E-on (office heat and light)	71.00		8,188.18	2 Feb	Direct credit from E-on (Feed in tariff)		647.13	8,835.31
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	7 Feb	DD Plusnet (Telephone & Broadband)	29.40		8,805.91	
	15 Feb	Cheque (TT Jones Street lighting maintenance)	302.24		8,503.67	
	16 Feb	Cheque (Rialtas Subs Alpha Software)	135.60		8,368.07	
	20 Feb	Cheque (ICO Data Protection)	35.00		8,333.07	
	21 Feb	Cheque (SSE Street lighting)	463.90		7,869.17	
	21 Feb	Cheque (T Girling – repayment flag)	13.90		7,855.27	
	27 Feb	Cheque (M A Edwards – payroll)	15.00		7,840.27	
	27 Feb	Balance carried forward			7,840.27	
		Total Payments/Receipts	1,066.04	647.13		
<b>PAYMENTS – MARCH</b>						
		Cheverton & Son Ltd – Parish Council News Update			£106.00	
		Norfolk Parish Training & Support – March Seminar				
		Cllr Serne			£ 35.00	
		Blyth & Wright – Monthly invoice			£ 15.26	
		SSE Southern Electric – street lighting			£203.89	
		HMRC PAYE Nov/Dec – please note this was paid on 20.2.17 as overdue			£435.60	
		DD Axis – electricity kiosk on village green			£ 18.74	
		DD Plusnet – broadband/telephone			£ 30.36	
		SO Mrs English – salary February			£457.43	
		SO Mr Twiddy – salary February			£231.31	
		Total			£1,533.59	
<b>2017/33</b>	<b>To adjourn the meeting for public participation</b>					
	None					
<b>2017/34</b>	<b>To discuss any other business (please note this item is for discussion only. Nothing can be approved under this item)</b>					
	Hatching at Mill Road has not been done.					
<b>2017/35</b>	<b>To receive items for the next agenda</b>					
	Parking outside Co-op store in Church Street					
	Trees on Bakery Close					
	Beacon site meeting for positioning ten minutes before the Parish Council meeting.					
<b>2017/36</b>	<b>Next parish council meeting Monday 3 April 2017</b>					
	Cllr Serne gave his apologies. Cllr Girling gave his apologies for the May meeting.					
	<b>The meeting closed at 8.40pm</b>					

Signed:



Dated:

3 / 4 / 2017



**Public Forum**  
**Minute 2017/22 refers**

County Councillor, David Ramsbotham reported that NCC was still in dire straits with finances. These were tough times as funding from central government had been cut.

The Astley School will become an academy, linked to Reepham High School.

He recommend that people write to the Crime Commissioner with regard to speeding vehicles through the village.

District Councillor, Jenny English reported that the budget had been approved and the council tax had been frozen for the seventh year in a row.

Following the pay phone consultation NNDC had agreed to the removal of the phones at Woodfield and Hall Street.

Oli Corri had been appointed to the position of electoral services manager. This is an internal appointment. NNDC is opposed to any cuts in the number of healthcare beds at Benjamin Court and Cranmer House.

NNDC were now producing a monthly e-briefing for parish councils

14 year old Abi Durrand of Aylsham High School had represented the North Norfolk Harriers Athletic Club at Championships in Nottingham in February. To help her achieve this she had been having specialist coaching at the Sporting Centre of Excellence established by NNDC working with Gresham School.

SNT Representative: Beat Manager Graham Gower-Smith reported that a new newsletter was being produced for the district and handed out examples. These were going out in clusters and would include crime figures for the cluster but not individual parishes. These will be sent out by Pete Davison. Councillors were not very happy with these as they were thought to be confusing, especially the allocation of clusters, Briston being in a different cluster to Melton Constable. The clerk said she had already complained to Pete Davison about the use of a picture of Fakenham at the top of the sheet. She would also like to know how much these cost to produce.

Graham Gower-Smith also reported that there were a lot of trees down following hurricane Doris.

Holiday homes had been targeted by burglars in Sharrington.

In answer to a question from Cllr Fippard he said that the SNAP meetings for Holt, High Heath and the Glaven Valley would be combined with the Briston and Corpusty cluster.

Chris Mussellwhite said that the Speedwatch team was now down to five members and six was the minimum number required. Duties involved only took approximately one hour a month. Cllr Serne volunteered to join the team and a notice asking for more volunteers will be put in the Briston & District News.

The SAM will be moved to the Reepham Road during the week. It has a programme on it that registers the speed of passing cars. Cllr Fippard and the clerk volunteered to have a look at this to see if they could down load it.

In answer to a question the clerk said that she had written to NCC Highways with regard to the leaves on the trod at the Edgefield Road although most of them appeared to be on the road. County Councillor Ramsbotham said that clearing the road was the responsibility of NNDC. The clerk will contact NNDC.