

BRISTON PARISH COUNCIL

The Parish Office

Recreation Ground, Stone Beck Lane,

Briston, Melton Constable NR24 2PS

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Minutes of the meeting of Briston Parish Council held on Monday 6 November 2017 at 7pm in the Copeman Centre, Briston.

Present: Cllr Neil Fippard Chairman
Cllr Mrs Joan Denton
Cllr Les Edwards
Cllr Patrick Egan
Cllr Tony Serne
Cllr Miss Pauline Whatling
Cllr Terry Girling
Cllr Chris Lakey
Cllr Martin Collins

Clerk: Mrs Jenny English

Number		Action
2017/155	Apologies for absence Cllr Twiddy – injured back. Cllr Jeary work commitments. Accepted	
2017/156	To record declarations of interest from members on any items on the agenda None	
2017/157	To approve the minutes of the Parish Council meeting held on 2 October 2017 Proposed by Cllr Collins, seconded by Cllr Miss Whatling. Approved	
2017/158	To adjourn the meeting to allow public participation County Councillor District Councillor SNT Representative Meeting adjourned at 7.02pm Meeting reconvened at 7.22pm	
2017/159	To discuss matters arising from the minutes of the Parish Council meeting held on 2 October Cllr Serne reported that with regard to the planning application for 91 Hall Street, Briston he had met with a director from the developers who had agreed that the boundary is where Cllr Serne indicated and not as shown on their plan. Cllr Serne met with the Planning Officer from North Norfolk District Council to discuss tree felling on the development.	
2017/160	To consider and make observations on the following planning applications and any more that may be received: Erection of single storey detached dwelling New Hall Farm, Mill Road, Briston, Melton Constable, NR24 2JF.	

	<p>Ref:PF/17/1460 Supports the application Erection of two semi-detached houses including a detached single garage and new vehicular access to serve each property. Land rear of 157 and 159 Fakenham Road, Briston, Melton Constable, NR24 2HQ. Ref: PF/17/1681 Supports the application Erection of storage outbuilding Silver Cottage, 120 Hall Street, Briston, Melton Constable, NR24 2LQ. Council agreed to object to this application as the proposed outbuilding would take away all the parking space in front of the house and force inhabitants to park on the road. There has already been one bad accident on this stretch of road made worse by cars parked outside Silver Cottage. The application was inaccurate as there is no building to demolish and the drawing is not accurate. There are already three cars attached to the dwelling as well as those using the holiday cottage at the rear.</p>	
2017/161	<p>To discuss office rent paid to the Briston Pavilion Management Committee and proposed increase from January 2018 After some discussion Cllr Serne proposed that the room be independently valued before making any decision on the rent to be paid on the office. Seconded by Cllr Girling. Approved</p>	
2017/162	<p>To discuss permissive paths on the Stody Estate and to decide whether to donate to their upkeep After some discussion about amount of usage and the sum which might be requested from Briston Parish Council Cllr Girling proposed that there be no financial contribution from Briston Parish Council at the moment. Seconded by Cllr Mrs Denton. Approved</p>	
2017/163	<p>To set and approve the precept for 2018/2019 The clerk presented the cost centre report for month ending September 2017 showing detailed receipts and payments by budget heading. She also presented a supporting document explaining the headings and amount spent. Cllr Serne proposed the purchase of another SAM speed monitor. Cllr Edwards said it would only be feasible if the council could get 50% funding from the Parish Partnership Scheme run by Norfolk County Council. Cllr Serne asked about the fittings for the pole on the Fakenham Road. The clerk said these had been ordered and she will chase them up. Cllr Serne said that the auditors said that the Parish Council should be carrying six months reserves. At the moment the reserves amounted to £5,000 and there was no provision in the precept to increase this. Cllr Fippard proposed that a figure of £44,505 be submitted for the precept. This figure includes the grant. Seconded by Cllr Girling. Approved</p>	
2017/164	<p>Clerk's report: Changes to your Business Customer Agreement – Barclays A booklet had been received outlining changes Remembrance Sunday Service 12 November. Bugler and wreaths and crosses Cllr Fippard will attend the service and lay the wreath. He will also organise the distribution of the crosses including three to Cllr Serne for the airmen memorial in Wellington Road and one for the war grave in Briston Churchyard. Mr Dowsett, the bugler will attend the service at</p>	

	<p>All Saints' Church.</p> <p>Fly tipping – Bridge Close</p> <p>Alick Miles from NNDC had emailed the clerk to say that the problem had been resolved.</p> <p>Village sign</p> <p>Further to an email from Steve White, NCC quoting the cost of £544 for the sign and installation the clerk had applied to the Parish Partnership for funding. This will be decided in March 2018</p> <p>CPRE Norfolk Campaign Alliance Meeting – representation by Rose Hayward</p> <p>Rose Hayward will attend this meeting on behalf of the council</p> <p>Meet the leader of Norfolk Country Council – 7 November</p> <p>Report of date and time</p> <p>Loss of PCSOs</p> <p>Will write to the Chief Constable and Commissioner saying how parish regrets this move as the PCSOs provided such a valuable support service and were the only police presence seen in the village.</p> <p>Church Street Car Park – Hedge cutting</p> <p>Will be carried out on the 16 or 17 November. The clerk will get the usual signs out asking people to park away from the hedge on these days.</p> <p>Proposed Boundary Change</p> <p>Cllr Mrs Denton urged councillor to register their objection to this proposal on the website. Clerk to register for Parish Council.</p> <p>8.06 The chairman suspended the meeting in order for a member of the public to speak.</p> <p>8.08 Meeting reconvened.</p>	Clerk
2017/165	<p>To receive and discuss a report from Cllr Serne on the legality of committees making decisions</p> <p>Cllr Serne said that he thought there was some ambiguity as the Parish Councillor's Guide said 'may' or 'shall' so should decisions be ratified by the Parish Council.</p> <p>The clerk read out the relevant paragraphs from section 101 Discharge of Function of the Local Government Act 1972. These state that an authority may arrange for the discharge of any of their functions by a committee, sub-committee or an officer of the authority unless otherwise directed by the local authority. The exception is to levying or issuing a precept for, a rate or borrowing money. This shall be discharged only by the authority.</p>	
2017/166	<p>To discuss resignation of Chris Mussellwhite as Speed Watch co-ordinator and to discuss possible candidates for his replacement</p> <p>As there were no volunteers for this position Cllr Serne suggested that Chris Mussellwhite be contacted to ask him what the duties of a co-ordinator are. A piece will also be put in the Briston & District News.</p>	Clerk
2017/167	<p>To formally thank Cllr Jeary for looking after the Christmas lights on the tree on the village green and ask for a volunteer to take over this task.</p> <p>The clerk will write and thank Cllr Jeary for looking after the Christmas lights. Cllr Fippard will now take over the job of looking after the lights on the tree. The clerk will ask Cllr Jeary what duties he carries out in relation to this.</p>	
2017/168	<p>To receive and make decisions on the following regarding allotments, where applicable:</p> <p>Allotment rent update from the Clerk</p>	

	<p>£421.50 collected with £145 still owing. Half a plot vacant on Stone Road. Eight plots vacant on the Poors, four plots vacant on Plantation Hill. The clerk will advertise these in the next edition of the Briston & District News</p> <p>Condition of hedge between Stone Road Allotments and Stone Road Colin Eggleton has put in a quote of £45 for clearing the hedge, which is brambles. Cllr Miss Whatling will burn this on her allotment.</p> <p style="text-align: right;">Approved</p> <p>Offer by allotment holder on Plantation Hill to provide fruit trees on spare piece of land Agreed. The clerk will write to Mrs Christine Herring to confirm this and thank her.</p> <p>Clearance of pond on the Poors Steve White from NCC has emailed the clerk to say that this will be carried out sometime between 6 November and Christmas.</p>	Clerk																				
2017/169	<p>To discuss upgrading the convector heaters in the Parish Office Deferred until the rent is sorted out.</p>																					
2017/170	<p>To discuss damage done to the solar panels on the roof of the Briston Pavilion and to consider quotations for repair. It was agreed to see whether these damage is covered by the insurance policy. If yes go ahead with repair, if not defer to next meeting.</p>																					
2017/171	<p>To receive a report on the Bonfire Night celebrations on 3 November Cllr Collins reported that the evening had been a great success and very well attended. He thanked everybody who had helped. The minor problems were with some soot and debris landing in gardens in Old Post Road and Chequers Close. One polycarbonate conservatory roof panel had been slightly damaged. The BSRA and Parish Council are sorting this out. Cllr Collins said that it may be necessary to move the firework display further down the recreation ground next year.</p>																					
2017/172	<p>To receive a progress report on the Christmas Tree Festival The clerk reported that so far £240 had been received from eight sponsors with a further £120 promised from four other sponsors. So far eleven organisation had agreed to decorate a tree with replies waiting from seven others.</p>																					
2017/173	<p>To discuss the provision of a replacement flag pole adjacent to the car park in Old Post Road Cllr Serne proposed that a 6 metre flag pole be purchased. Seconded Cllr Collins.</p> <p style="text-align: right;">Approved</p>	Clerk																				
2017/174	<p>To receive and discuss the contents of a letter from Mr Morrissey with regard to the siting of the beacon. It was agreed to write to Mr Morrissey thanking him for his letter and saying that a decision on the siting of the beacon had already been made.</p>	Clerk																				
2017/175	<p>To discuss and approve the bank statement for October and payments for November Cllr Fippard proposed that these be approved. Seconded Cllr Serne</p> <p style="text-align: right;">Approved</p> <table><tr><th>Date</th><th>Description</th><th>Money out £</th><th>Money in £</th><th>Balance £</th></tr><tr><td>30 Sept</td><td>Start balance</td><td></td><td></td><td>38,308.96</td></tr><tr><td>2 Oct</td><td>Cheque 102022 – Mazars Audit</td><td>390.00</td><td></td><td>37,918.96</td></tr><tr><td>2 Oct</td><td>Transfer to account</td><td>2,000.00</td><td></td><td>35,918.96</td></tr></table>	Date	Description	Money out £	Money in £	Balance £	30 Sept	Start balance			38,308.96	2 Oct	Cheque 102022 – Mazars Audit	390.00		37,918.96	2 Oct	Transfer to account	2,000.00		35,918.96	
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5 Oct	Cheque 102021 – SSE energy street lights	301.96		35,617.00
6 Oct	DD Plusnet	29.40		35,587.60
9 Oct	Cheque 102026 – strimmer payment	756.60		34,831.00
9 Oct	Direct Credit Norfolk Pilates – Christmas Tree Festival sponsorship		30.00	34,861.00
11 Oct	Cheque 102029 – Paul Minns Churchyard cutting	327.66		34,533.34
12 Oct	Cheque 102023 Blyth & Wright	8.90		34,524.44
12 Oct	Cheque 102024 – Norse grass cutting	1,755.69		32,768.75
12 Oct	Cheque 102028 – HMRC PAYE	633.60		32,135.15
17 Oct	Cheque 102027 – Anglian Water Stone Road	68.19		32,066.96
25 Oct	DD 1&1 Internet	11.99		32,054.97
30 Oct	DD Axis for Business – electricity Village Green	12.74		32,042.23
30 Oct	SO Mr Twiddy – salary September	290.69		31,751.54
30 Oct	SO Mrs English	632.20		31,119.34
30 Oct	Deposit – Allotment Rents		406.50	31,525.84
30 Oct	Balance carried forward			31,525.84
	Total payments/receipts	7,219.62	436.50	

PAYMENTS NOVEMBER 2017

Repayment to T Girling – flags Amazon	£31.98
Paul Minns – churchyard cutting	£598.78
Blyth & Wright – tap and bleach	£13.48
TT Jones – Street lighting maintenance Oct-Nov-Dec	£150.84
Realise Futures – litter bins	£1,226.40
SSE – street lighting energy	£603.92
Mrs M A Edwards – payroll September and October	£30.00
1&1 Internet DD - email	£11.99

	Plusnet DD – broadband/telephone £30.18 Axis DD – electricity supply Village Green £12.74 R Twiddy SO – salary October £290.69 J English SO – salary October £632.40 Total £3,633.40	
2017/176	To adjourn the meeting for public participation Meeting adjourned at 8.38 Meeting reconvened at 8.45	
2017/177	To receive items for the next agenda Cllr Girling apologised that he would not be able to attend the next meeting due to work commitments. Cllr Girling asked for parking on the Church Street Car Parking to be discussed. He had been advised by the Police that a by-law would have to be made to stop vehicles being parked there without moving. Cllr Edwards asked for security cameras on the Briston Pavilion go on the Higginbottom agenda. Cllr Fippard said that at the moment there was no need for a Higginbottom meeting in November.	
2017/178	The next scheduled meeting of the Briston Parish Council is on Monday 4 December. Please note there is no meeting scheduled for January 2018 The meeting closed at 8.48pm	

Signed:

N. Fippard

Dated:

4th Dec 2017.

Public Forum
Minute 2017/158 refers

Steffan Aquarone reported:

The County Council met in full on Monday three weeks ago - this is when all the councillors attend in the council chamber and it's briefly a bit like Parliament.

Sometimes there are a lot of recommendations that come from the different committees to approve, for example: final recommendations about spending cuts between now and 2022 which will come to Full Council later. But this time there were only a few.

There is an opportunity to ask questions of the leader of the council, and I asked Councillor Cliff Jordan what he would say to an elderly person who was having to spend more on their care than they would otherwise, as a result of the cuts to council spending being 'front loaded'. This relates to my previous report to you concerning the timing of the cuts, and the fact that they mean at least £20m less is being spent on services during the period from now to 2022 than would be the case if the cuts were introduced evenly across all four years. The answer I got was that he couldn't comment as he didn't know the circumstances of the person concerned.

Several motions were proposed, most notably on public sector pay, which the Council backed after an amendment and will now call upon the Government to fully fund the increases in public sector pay that may result from the 1% pay cap being lifted. If it does not (and we will know more in the Autumn statement) then the County Council will face an even bigger gap in its budget.

Dealing with the cuts caused by the expectation that central government will withdraw all funding from local authorities by 2022 is a challenging task for any administration especially as the Council is required by law to balance its budget. The Liberal Democrat group's concerns are about how the cuts are being imposed: the less visible services that will be cut, the denigration of people who are treated as though their dependency on services is a choice, and the voicelessness that many of the most vulnerable people in our society suffer.

A matter that I am particularly passionate about is mobile libraries: in Melton Constable division there are no bricks and mortar libraries and in many cases the mobile library is the only County Council service that users access. The proposed cut of £200k from next year onwards is more than 40% of the total budget of the mobile libraries service and will radically reduce its ability to deliver. It's almost certain to mean fewer vehicles making fewer trips. I undertake to fight this matter hard - not least because I believe there is a huge opportunity to innovate and fundamentally upgrade the role of mobile libraries to being mobile service points, able to provide access to a wide range of County Council services and even save money elsewhere. Would councillors please let me know their views on the proposed cuts to mobile libraries.

There were several complaints from councillors about the poor and non-existent phone signal from Vodafone. Steffan Aquarone said that a meeting had been arranged in the New Year with the major providers and no action would be taken until then. He had noticed that more masts were being erected.

District Councillor Jenny English reported:

There was no full council meeting in October. The next one will be on 22 November. The Overview & Scrutiny of which she is a member meets on 8 November to consider various topics, such as budget and the future of the Splash and make recommendations to the full council meeting.

The Splash swimming pool complex in Sheringham is currently under review as the building is over 30 years old and coming to the end of its useful life. The council will decide whether to refurbish this or rebuild it. There is also a proposal to put a hotel on this site.

A press release had been issued by Norfolk Police with regard to the incident in Cromer over the summer with the travellers.

The District Council is calling for tougher penalties for serious fly-tipping offences.

PCSO Keith Clarke sent his apologies and the following report:

Since your last meeting there have been 29 calls to the police. From these 4 crimes have been recorded. 2x Assaults. 1x Sec 4 public order offence and 1x theft of red diesel.



As you are probably aware from the 31st March 2018 Norfolk Constabulary will no longer employ PCSO's. I am sure that I will be attending a meeting before this date so I will save my good byes until then.

Cllr Serne said that he had reported to the Police that the light on the end of the Briston Pavilion had been shot out with an air gun.

Public Comment

Minute 2017/164 refers

Mr Ron Eggleton said that he was not happy with the proposals for the boundary change and asked for a petition to go round the village.

Public Forum

Minute 2017/176 refers

Pauline Whatling requested that a plaque be put on the beacon thanking the Barhams for their generosity in making this possible. Mr Newman, as a resident whose property backs onto the village green, said that he was happier with the new position of the beacon in the centre.

Mr Eggleton said that the 'go slow' sign at the Gatehouse was overgrown and needs cleaning as it is difficult to see. The boundary hedge on the south side of the Plantation Hill estate was overgrown.

