

BRISTON PARISH COUNCIL

The Parish Office

Recreation Ground, Stone Beck Lane,
Briston, Melton Constable NR24 2PS

Telephone: 01263 862638

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Minutes of the meeting of Briston Parish Council held on Monday 2 October 2017 at 7pm in the Copeman Centre, Briston

Present: Cllr Neil Fippard Chairman
Cllr Duncan Jeary Vice Chairman
Cllr Miss Pauline Whatling
Cllr Terry Girling
Cllr Mrs Joan Denton
Cllr Patrick Egan
Cllr Martin Collins
Cllr Tony Serne

Clerk: Mrs Jenny English

Number		Action
2017/135	Apologies for absence Cllrs Les Edwards and Simon Twiddy	
2017/136	To record declarations of interest from members on any items on the agenda None	
2017/137	To approve the minutes of the Parish Council meeting held on 4 September 2017 Proposed by Cllr Fippard, seconded by Cllr Girling. Approved	
2017/138	To adjourn the meeting to allow public participation: County Councillor District Councillor SNT Representative Meeting adjourned at 7.05pm Meeting reconvened at 7.23pm	
2017/139	To discuss matters arising from the minutes of the Parish Council meeting held on 4 September 2017/124: Cllr Fippard reported that he would be attending a meeting with Mr MacNicol on 6 October at 9.30am. 2017/129: clerk reported that the strimmer had been purchased. 2017/132: Monkey bars on childrens play area. Try three or four more coats of hi-build paint.	Clerk
2017/140	To consider and make observations on the following planning applications and any more that may be received: Single and part two storey side and rear extension; detached single garage 159 Fakenham Road, Briston, Melton Constable, NR24 2HQ No objection Demolition of parts of existing house and erection of two-storey extensions and detached two bay and storage garage with first floor storage Watermere, Thurning Mill Lane, Briston, NR24 2LL. No objection	

2017/141	<p>To discuss and approve the Street Lighting Maintenance Contract from TT Jones to cover a 4-year period from 1 September 2017 to 31 August 2021</p> <p>It was agreed to approve this subject to looking at the contract each year to ensure that it included the lights which had been upgraded to LED. Proposed by Cllr Fippard, seconded Cllr Jeary.</p> <p style="text-align: right;">Approved</p>	
2017/142	<p>To discuss the Bonfire Night celebrations held jointly between the BSRA and Briston Parish Council to take place on Friday 3 November and councillors involvement in this event</p> <p>As this event has grown it was agreed to hire Event Medical Support at a cost of £50 to provide first aid cover. Proposed Cllr Serne, seconded Cllr Jeary</p> <p style="text-align: right;">Approved</p> <p>Member of the Parish Council will help as they did last year.</p>	
2017/143	<p>To officially withdraw the offer of a loan to the Higginbottom Recreational Charity made on 2 March 2015</p> <p>The clerk explained that this loan was agreed but never taken up by the Higginbottom Recreational Charity. In order to keep the financial accounts straight this loan now needed to be withdrawn. Proposed by Cllr Whatling, seconded Cllr Fippard.</p> <p style="text-align: right;">Approved</p>	
2017/144	<p>Clerks Report</p> <p>Update on letters sent:</p> <p>Mr Grey – thanks for work on perimeter of the Poors</p> <p>Mr McSparron – thanks for ‘Slow Down’ sign on Wishing Well</p> <p>Report on email received from Martin Newman with regard to lack of hedge on Fakenham Road side of Poors and to decide on any action to be taken</p> <p>After discussion agreed that no action would be taken as any hedge would further hinder visibility on this stretch of the Fakenham Road</p> <p>To approve a request from the Clerk that all financial information for the Parish Council and the Higginbottom Recreational Charity be received during the first full week of the month to enable her to keep financial records up to date</p> <p>Update on the CCLA PSDF account. Clerk reported that £25,000 had been transferred to the CCLA PSDF account. The interest of £3,464.11 remained in the account. Cllr Jeary proposed that this sum be transferred to the Children’s Play Area Account. Seconded by Cllr Collins.</p> <p style="text-align: right;">Approved</p> <p>Update on Poors pond: Clerk had emailed Steve White of Norfolk County Council for an update on this work. He is on holiday until 9 October.</p>	
2017/145	<p>To receive a report from the Finance and General Purpose Committee held on Monday 18 September</p> <p>The Clerk reported that the main item of business had been the planning application for 91 Hall Street, Briston. This had been supported subject to sorting out of apparent boundary infringements to properties in Hall Street. Payments were approved for Mazars, external audit and SSE street lighting. Discussion was started on the 2018.2019 precept.</p>	
2017/146	<p>To approve purchase of new litter bin for the Village Green to replace the existing</p> <p>Cllr Girling proposed that this go ahead. Seconded by Cllr Jeary.</p> <p style="text-align: right;">Approved</p>	
2017/147	<p>To receive an update on the siting of the Beacon and to approve position</p> <p>Cllr Jeary said that he felt very strongly that the decision on siting had been approved at the Finance & General Purpose Committee and this should not now be altered just because some members of the public had objected to it. Therefore he proposed that the beacon be erected in the centre of the village green as agreed. Seconded by Cllr Girling.</p> <p style="text-align: right;">Approved</p>	
2017/148	<p>To discuss and set the 2018/2019 precept</p>	

	Discussions were started and the clerk was asked to provide further information with regard to some items in order for this to be finalised at the November meeting of Briston Parish Council.	Clerk																																																																																																									
2017/149	<p>To discuss provision of a Briston direction arm on the junction at West End</p> <p>The clerk read out an email from Steve White which said that he couldn't find any record of a direction arm. He could provide a new village name plate on the verge if the Parish Council could pay £175 with the other £175 coming from the Parish Partnership scheme. Cllr Serne proposed that the Parish Council go ahead with the name plate. Seconded by Cllr Egan. Approved</p>	Clerk																																																																																																									
2017/150	<p>To discuss and approve the bank statement for September and approve the payments for October</p> <p>Cllr Fippard proposed that these be approved. Seconded by Cllr Egan.</p> <p style="text-align: right;">Approved</p> <table><tr><th>Date</th><th>Description</th><th>Money in £</th><th>Money Out £</th><th>Balance £</th></tr><tr><td>02/10/17</td><td>Transfer from current account to Play Area a/c</td><td></td><td>2,000.00</td><td>35,918.96</td></tr><tr><td>2/10/17</td><td>Cheque 102022 Mazars</td><td></td><td>390.00</td><td>37,918.96</td></tr><tr><td>29/09/17</td><td>NNDC – precept</td><td>22,081.00</td><td></td><td>38,308.96</td></tr><tr><td>28/09/17</td><td>Mrs J English SO salary</td><td></td><td>632.20</td><td>16,227.96</td></tr><tr><td>28/09/17</td><td>Mr R Twiddy SO salary</td><td></td><td>290.69</td><td>16,860.16</td></tr><tr><td>28/09/17</td><td>Axis for Business DD Village Green</td><td></td><td>12.74</td><td>17,150.85</td></tr><tr><td>27/09/17</td><td>1&1 Internet Ltd</td><td></td><td>11.99</td><td>17,163.59</td></tr><tr><td>25/09/17</td><td>CCLA Investments Transferred money from Surveyors</td><td></td><td>25,000.00</td><td>17,175.58</td></tr><tr><td>22/09/17</td><td>Transfer from Surveyors</td><td>25,000.00</td><td></td><td>42,175.58</td></tr><tr><td>20/09/17</td><td>Cheque 102019 Litter bins</td><td></td><td>412.80</td><td>17,175.58</td></tr><tr><td>19/09/17</td><td>Cheque 102017 Post for speed sign</td><td></td><td>106.80</td><td>17,588.38</td></tr><tr><td>19/09/17</td><td>Cheque 102012 Mrs M A Edwards – pay roll</td><td></td><td>30.00</td><td>17,695.18</td></tr><tr><td>18/09/17</td><td>Cheque 102018 postage stamps repayment J English</td><td></td><td>56.00</td><td>17,725.18</td></tr><tr><td>18/09/17</td><td>Cheque 102011 NCC Digger hire</td><td></td><td>250.00</td><td>17,781.18</td></tr><tr><td>15/09/17</td><td>Cheque 102016 Cartridge Save – toner</td><td></td><td>125.88</td><td>18,031.18</td></tr><tr><td>14/09/17</td><td>Cheque 102013 – Copeman Centre rent</td><td></td><td>60.00</td><td>18,157.06</td></tr><tr><td>12/09/17</td><td>Cheque 102020 – SSE Street lighting</td><td></td><td>594.81</td><td>18,217.06</td></tr><tr><td>12/09/17</td><td>Cheque 102015 – O Husar: tree work Wellington Road</td><td></td><td>250.00</td><td>18,811.87</td></tr><tr><td>11/09/17</td><td>Cheque 102014 - P Minns Churchyard cutting</td><td></td><td>655.32</td><td>19,061.87</td></tr><tr><td>07/09/17</td><td>Plusnet DD – telephone/broadband</td><td></td><td>29.70</td><td>19,717.19</td></tr></table>	Date	Description	Money in £	Money Out £	Balance £	02/10/17	Transfer from current account to Play Area a/c		2,000.00	35,918.96	2/10/17	Cheque 102022 Mazars		390.00	37,918.96	29/09/17	NNDC – precept	22,081.00		38,308.96	28/09/17	Mrs J English SO salary		632.20	16,227.96	28/09/17	Mr R Twiddy SO salary		290.69	16,860.16	28/09/17	Axis for Business DD Village Green		12.74	17,150.85	27/09/17	1&1 Internet Ltd		11.99	17,163.59	25/09/17	CCLA Investments Transferred money from Surveyors		25,000.00	17,175.58	22/09/17	Transfer from Surveyors	25,000.00		42,175.58	20/09/17	Cheque 102019 Litter bins		412.80	17,175.58	19/09/17	Cheque 102017 Post for speed sign		106.80	17,588.38	19/09/17	Cheque 102012 Mrs M A Edwards – pay roll		30.00	17,695.18	18/09/17	Cheque 102018 postage stamps repayment J English		56.00	17,725.18	18/09/17	Cheque 102011 NCC Digger hire		250.00	17,781.18	15/09/17	Cheque 102016 Cartridge Save – toner		125.88	18,031.18	14/09/17	Cheque 102013 – Copeman Centre rent		60.00	18,157.06	12/09/17	Cheque 102020 – SSE Street lighting		594.81	18,217.06	12/09/17	Cheque 102015 – O Husar: tree work Wellington Road		250.00	18,811.87	11/09/17	Cheque 102014 - P Minns Churchyard cutting		655.32	19,061.87	07/09/17	Plusnet DD – telephone/broadband		29.70	19,717.19	
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	PAYMENTS Blyth & Wright – monthly invoice £8.90 Norse – Plantation Hill grass cutting £622.19 Norse – Village Green grass cutting £1,133.50 Royal British Legion – wreaths and crosses £75.00 J English – repayment strimmer Anglia Mowers £756.60 Anglian Water – Stone Road £68.19 HMRC – PAYE £633.60 Paul Minns – churchyard grass cutting £327.66 DD Plusnet – telephone/broadband £29.40 SO Mrs J English – salary September £632.20 SO Mr R Twiddy – salary September £290.69 Total £4,577.93 Public Sector Deposit Fund – transfer from Surveyors Fund £25,000.00 Remittance Advice North Norfolk District Council – precept £22,081.00	
2017/151	To adjourn the meeting for public participation The meeting adjourned at 8.35pm and reconvened at 8.37pm	
2017/152	To discuss any other business (please note this item is for discussion only. Nothing can be approved under this item) Cllr Jeary asked if the 30mph sign on the Fakenham Road could be moved beyond the entrance to Tithe Barn Lane. Clerk will discuss with Steve White from NCC. Cllr Miss Whatling said that one of the allotment holders on the Plantation Hill asked if she could provide fruit trees on part of the spare land. She will find more details of the plot identified and this will go to the Allotment Committee. Cllr Miss Whatling offered to take on the duties with the flag pole on Wellington Road. Cllr Girling said that he will fly the 'Lest we Forget' flag for Remembrance Day.	
2017/153	To receive items for the next agenda Provision of replacement flag pole adjacent to the Church Street car park.- Cllr Collins to raise	
2017/154	The next scheduled meeting of the Briston Parish Council is Monday 6 November The meeting closed at 8.48pm	

Signed:

N. Kyppord

Dated:

6TH Nov 2017.

Public Forum
Minute 2017/138 refers

County Councillor, Steffan Aquarone sent his apologies and a report which the clerk read out:
The County Council will be spending £174m less than planned between now and 2022. At a recent financial planning briefing I learned that the £100m the County Council needs to save is not in total during 2018-22 but per year by 2022. This means in total £175m less will be spent on services during this period.
As ever I am extremely keen for local people to contact me if they feel the services they are receiving are being cut 'on the quiet'. I am concerned that the most vulnerable in our society may suffer at the hands of changes to adult social care and children's services.
Closer to home I have received several pieces of correspondence about the sudden deterioration in Vodafone phone signal. Separate to the project to explore ways of improving mobile phone coverage in Norfolk more generally I have written to Vodafone's CEO Nick Jefferey asking him to look into this as a matter of urgency.

District Councillor, Jenny English gave the following report from the full council meeting: Statement of Accounts for 2016/17 was approved. The Planning Department has introduced a charging structure for the provision of pre-application advice for minor applications. Trees and listed buildings will come into this structure within the next couple of weeks and major application next year.
The asset commercialisation is ongoing with the Beach Road Toilets in Wells in discussion with the Town Council and other interested organisations. Options will be discussed early in the New Year. Highfields Car Park in Fakenham has gone out to local consultation which closed on 29 September.
A feasibility report is being prepared on the future of the Splash Swimming Pool in Sheringham.
Officers are reviewing fire risk and fire related issues internally and with housing providers following the Grenfell fire tragedy.
The Tourism 2016 'Volume and Value' report has been received which shows the figures are up and jobs have increased in this sector.
The Sheringham Park Run organised by NNDC and local organisations has 2,074 registered runners with an average of 127 each week.
Six blue flags for beaches and three green flags for the countryside have been achieved.

PCSO Keith Clarke reported that 13 crimes had been reported. This figure is quite high but a lot were covering one incident. He was also concentrating on incidents with vehicle parking and the youth club.

Mrs Rose Hayward asked if Briston Parish Council was actively investigating the sites which North Norfolk District Council had identified as potential building sites for the next local plan. She requested that Briston Parish Council be actively involved in this project.

Tony Serne said that he had a site meeting with an officer from the Planning Department at the Hawthorn Estate with regard to boundary infringement to the back gardens in Hall Street.

Public Forum
Minute 2017/151 refers

Patrick Egan reported that the WiFi in the Briston Pavilion was not protected. He is proposing to sort this out.

Jenny English read out an email from Ian Urquhart saying that there had been some fly tipping on the car parking spaces in Bridge Close.

