

BRISTON PARISH COUNCIL

The Parish Office

Recreation Ground, Stone Beck Lane,
Briston, Melton Constable NR24 2PS

Telephone: 01263 862638

Email: parish-council@briston-norfolk.org.uk

Website: <http://bristonparishcouncil.org/1&1>

Minutes of the Briston Parish Council Meeting held on Monday 2 July 2018 at 7pm in the Copeman Centre, Briston.

Present: Cllr N Fippard Chairman
Cllr S Twiddy
Cllr P Egan
Cllr T Serne
Cllr T Girling
Cllr Mrs J Denton
Cllr Miss P Whatling

Clerk: Mrs J English

Number		Action
2018/88	Apologies for absence Cllr Edwards	
2018/89	To record declarations of interest from members on any items on the agenda None	
2018/90	To approve the minutes of the Parish Council meeting held on Monday 4 June 2018 Cllr Girling proposed and Cllrs Miss Whatling seconded that these be approved. Approved	
2018/91	To adjourn the meeting to allow public participation: County Councillor District Councillor SNT Representative Meeting adjourned at 7.02pm. Meeting reconvened at 7.19pm.	
2018/92	To discuss matters arising from the minutes of the Parish Council meeting held on 4 June 2018 It was decided not to light the beacon in celebration of Norfolk Day on 27 July because of the danger of fire arising from the very dry weather.	
2018/93	To discuss and consider a request from Briston Football Club for help with getting the goal mouths on the Recreation Ground in order for the start of the football season At 7.20pm Daniel Knowles from Briston Football Club was invited to join in the meeting. It was reported that the new BMX Track is encroaching on the football pitch. After some discussion it was agreed that the clerk will measure the field and Daniel Knowles will provide the measurement for a football pitch. This section of the meeting closed at 7.30pm.	Clerk
2018/94	To consider and make observations on any planning applications that	

These minutes are unconfirmed until approved by Briston Parish Council

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	<p>may be received No plans have been received</p>	
2018/95	<p>Clerk's report BMX Track update This has been installed but not to a satisfactory standard. Clerk to get in touch with supplier to sort out. Apple trees on Plantation Hill Allotments The clerk thanked Steffan Aquarone for giving the grant to purchase the apple trees and to Cllr Twiddy for buying them. She showed a photograph of the trees which have been planted by some allotment holders. Work for Streetscene Inspectors Several councillors gave the clerk items to be passed on. North Norfolk Local Plan update Clerk presented letter from North Norfolk District Council in respect of this. The next round of consultation will take place early in 2019.</p>	
2018/96	<p>To discuss and approve a course of action with regard to the dangerous condition of the Beech Tree outside the Copeman Centre, to be carried out by Briston Parish Council and the Copeman Centre Committee jointly After some discussion about the dangerous condition of the tree Cllr Egan proposed that Oliver Husar be asked to do a report on it to start the process of getting the TPO removed in order to fell it. Seconded by Cllr Girling. Cllr Serne said that Simon Case should be put on notice to say that he has been advised that the tree is dangerous. Approved</p>	Clerk
2018/97	<p>To discuss and accept a tender for the provision of Christmas lights to the tree on the corner of the village green The clerk gave two tenders to the chairman. It was agreed to accept the offer from OrangeFox to put up and look after the lights free of charge. It was requested that the clerk get the current lights checked. Proposed by Cllr Girling, seconded by Cllr Mrs Denton. Approved</p>	Clerk
2018/98	<p>To discuss problems with the grass and hedge cutting in the open spaces in Briston and whether the contract should go out to tender for the 2019 season Cllr Twiddy reported that the grass up on the Plantation Hill Estate had not been cut properly or strimmed especially behind Garden Close and down to the allotments, behind the Chinese takeaway and the allotment access path. The clerk reported that cutting on parts of the village green and recreation ground had been unsatisfactory. The cutting of the hedge on the recreation ground was never completed. The clerk will contact Norse with regard to this. Cllr Serne proposed that the grass and hedge cutting contract go out to tender for the 2019 season. Seconded by Cllr Fippard. Approved</p>	Clerk Clerk
2018/99	<p>To agree a date for the annual allotment inspection Cllr Twiddy will carry out the inspection of the Plantation Hill Allotments. Cllr Girling and the clerk will sort out a date for Stone Road and The Poors.</p>	Cllr Twiddy Cllr Girling/The clerk
2018/100	<p>To receive update on the damaged solar panels and to discuss whether to buy extra panels as this model is now discontinued The clerk said that all the information had been sent to the insurance</p>	

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	<p>company.</p> <p>The clerk said that on of the companies who had provided a quote said that the panels were now obsolete. They suggested that the parish council may wish to buy the last three that they had. The parish council decided not to purchase these.</p>																																																																		
2018/101	<p>To discuss whether it would be beneficial to purchase a mobile Speed Feedback Sign for the Speedwatch Group and where to apply for funding i.e. Parish Partnership, Tesco Bags of Help, etc.</p> <p>The clerk will investigate funding streams for this.</p>	Clerk																																																																	
2018/102	<p>To discuss disappearance of commemorative plaque from the Village Sign and whether to purchase a replacement.</p> <p>The clerk reported that this had gone missing. It was possible to buy a replacement from Structure Flex. Cllr Serne proposed that the clerk go ahead and purchase a replacement. Seconded Cllr Girling. Approved</p>	Clerk																																																																	
2018/103	<p>To discuss the Submission of the Neighbourhood Plan for Corpusty & Saxthorpe Parish and whether Briston Parish Council wishes to respond to North Norfolk District Council</p> <p>The clerk presented this to the parish council who had no comments.</p>																																																																		
2018/104	<p>To discuss and approve the bank statement for June and the payments for July</p> <p>Cllr Fippard proposed that the bank statement for June be approved. Seconded by Cllr Mrs Denton. Approved</p> <p>Cllr Fippard proposed that the payments for July be approved. Seconded by Cllr Miss Whatling. Approved</p> <p>Statement</p> <table><tr><th>Date</th><th>Description</th><th>Money in £</th><th>Money out £</th><th>Balance £</th></tr><tr><td>29/06/18</td><td>1+1 Internet</td><td></td><td>1.19</td><td>44,537.65</td></tr><tr><td>28/06/18</td><td>Clerk – salary June</td><td></td><td>632.20</td><td>44,538.84</td></tr><tr><td>28/06/18</td><td>Handyman – salary June</td><td></td><td>290.69</td><td>45,171.04</td></tr><tr><td>28/06/18</td><td>Axis – electricity village green</td><td></td><td>12.43</td><td>45,461.73</td></tr><tr><td>19/06/18</td><td>Cheque - MAE Bookkeeping</td><td></td><td>15.00</td><td>45,474.16</td></tr><tr><td>18/06/18</td><td>Cheque - MAE Bookkeeping</td><td></td><td>15.00</td><td>45,489.16</td></tr><tr><td>15/06/18</td><td>Cheque – Auditing Solutions</td><td></td><td>504.00</td><td>45,504.16</td></tr><tr><td>14/06/18</td><td>Cheque – Office rent</td><td></td><td>375.00</td><td>46,008.16</td></tr><tr><td>12/06/18</td><td>Cheque – Meeting room rent</td><td></td><td>60.00</td><td>46,383.16</td></tr><tr><td>12/06/18</td><td>Cheque – Churchyard grass</td><td></td><td>375.00</td><td>46,443.16</td></tr><tr><td>11/06/18</td><td>Cheque – Street lighting</td><td></td><td>274.00</td><td>46,818.16</td></tr><tr><td>07/06/18</td><td>PNET</td><td></td><td>30.42</td><td>47,092.16</td></tr></table>	Date	Description	Money in £	Money out £	Balance £	29/06/18	1+1 Internet		1.19	44,537.65	28/06/18	Clerk – salary June		632.20	44,538.84	28/06/18	Handyman – salary June		290.69	45,171.04	28/06/18	Axis – electricity village green		12.43	45,461.73	19/06/18	Cheque - MAE Bookkeeping		15.00	45,474.16	18/06/18	Cheque - MAE Bookkeeping		15.00	45,489.16	15/06/18	Cheque – Auditing Solutions		504.00	45,504.16	14/06/18	Cheque – Office rent		375.00	46,008.16	12/06/18	Cheque – Meeting room rent		60.00	46,383.16	12/06/18	Cheque – Churchyard grass		375.00	46,443.16	11/06/18	Cheque – Street lighting		274.00	46,818.16	07/06/18	PNET		30.42	47,092.16	
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