

# BRISTON PARISH COUNCIL

The Parish Office

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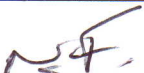
Minutes of the Briston Parish Council Meeting held on Monday 4 June 2018 at 7pm in the Copeman Centre, Briston

Present: Cllr N Fippard Chairman  
Cllr D Jeary Vice Chairman  
Cllr T Serne  
Cllr P Egan  
Cllr L Edwards  
Cllr S Twiddy  
Cllr T Girling  
Cllr Miss P Whatling

Clerk: Mrs J English

Number		Action
2018/70	<b>Apologies for absence</b> Cllr Mrs Denton – holiday. Cllr M Collins, C Lakey and Miss Gilding – working	
2018/71	<b>To record declarations of interest from members on any items on the agenda</b> None	
2018/72	<b>To approve the minutes of the Annual Parish Council meeting held on Monday 14 May 2018</b> Cllr Girling proposed. Cllr Edwards seconded. <b>Approved</b>	
2018/73	<b>To adjourn the meeting to allow public participation:</b> <b>County Councillor</b> <b>District Councillor</b> <b>SNT Representative</b> Meeting adjourned at 7.02pm Meeting reconvened at 7.05pm	
2018/74	<b>To discuss matters arising from the minutes of the Parish Council meeting held on 14 May 2018</b> Cllr Fippard reported that he had tested on string of lights from the tree on the green, used over the Christmas period. These worked but were rather short. Clerk still to approach contractors with regard to this tree after initial contact did not want this work.	Clerk
2018/75	<b>To consider and make observations on any planning applications that may be received</b> Single storey extension for staff amenity area, office and packaging store The Big Prawn Company, Marriott Way, Melton Constable, NR24 2BT – PF/18/0730 No objection or comment Erection of single storey front extension 8 Fakenham Road, Briston, Melton Constable, NR24 2HJ – PF/18/0934 Supports the application Notification of intention to erect a single storey rear extension projecting from the	

These minutes are unconfirmed until approved by Briston Parish Council

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	original rear wall by 4 metres, with a maximum height of 3.75 metres and eaves height of 2.4 metres. 4 Bridge Close, Briston, Melton Constable, NR24 2SG – HN/18/0929						
2018/76	<b>Clerk’s report</b> <b>BMX Track update</b> Installation date Monday 11 June 2018.						
2018/77	<b>To discuss and approve the summary receipts and payments and the annual return for 2017/18</b> The clerk asked for these to be approved as this was needed in order for the documentation to be sent to the external auditor. Annual return: proposed Cllr Edwards. Seconded Cllr Fippard. <b>Approved</b> Summary: proposed Cllr Edwards. Seconded Cllr Egan <b>Approved</b>	Clerk					
2018/78	<b>To discuss a proposal that Briston Parish Council takes over the grass cutting on the Hawthorns Estate from North Norfolk District Council</b> The clerk explained that she had spoken to the Environmental Services Manager about this and said that Briston Parish Council may be interested providing there was no cost to the parish involved. After some discussion it was proposed that this be further investigated with no commitment to take on the job at this stage. Proposed Cllr Edwards. Seconded Cllr Fippard <b>Approved</b>	Clerk					
2018/79	<b>To discuss Norfolk Day on 27 July and whether the Parish Council wish to get involved in the celebrations</b> Councillors felt that it was too soon after the Royal Wedding in May to organise lighting the beacon. It was proposed that starting from 2019 the beacon be lit annually on this day. Proposed Cllr Miss Whatling. Seconded Cllr Fippard. <b>Approved</b>						
2018/80	<b>To discuss email from Susan Brueggeman regarding traffic problems and Mack’s Loke and possibility of adoption of road by Norfolk County Council</b> After some discussion it was agreed to reply to Mrs Brueggeman saying that as this is a private road there is nothing that the Parish Council can do.	Clerk					
2018/81	<b>To agree a short term loan to the Higginbottom Charity (retrospective)</b> Cllr Fippard proposed that this be agreed. Cllr Serne seconded. <b>Approved</b>						
2018/82	<b>To discuss quotations received from TT Jones for the replacement of the following damaged street lights:</b> <b>Junction of Church Street and Old Post Road</b> <b>Junction of Reepham Road and Craymere Road</b> The clerk reported that she had looked at the light in Church Street/Old Post Road and although it had been hit by a vehicle it was not loose or leaning. Parish Council asked for this to be reported to the Police to see if an insurance claim could be made for the repairs. The clerk reported that she had not looked at the light at the junction of Reepham Road and Craymere Road but this was the light that Amey had repaired as an emergency and the quote from TT Jones seemed to be duplicating this work.						
2018/83	<b>To discuss Red Ensign Day and whether the Parish Council wishes to participate by purchasing relevant flags</b> It was agreed to support this day and the clerk will purchase two flags at approximately £5 each. Proposed Cllr Serne. Seconded Cllr Fippard <b>Approved</b>	Clerk					
2018/84	<b>To discuss and approve the bank statement for May and the payments for June</b> Proposed Cllr Fippard. Seconded Cllr Serne. <b>Approved</b>  <b>Bank Statement</b> <table><tr><td>Date</td><td>Description</td><td>Money</td><td>Money in</td><td>Balance £</td></tr></table>	Date	Description	Money	Money in	Balance £	
Date	Description	Money	Money in	Balance £			



		out £	£	
28 Apr	Start Balance			27,382.19
30 Apr	DD Axis – village green electric	11.81		27,370.38
30 Apr	SO – handyman salary April	290.69		27,079.69
30 Apr	SO – clerk salary April	632.20		26,447.49
30 Apr	Direct Credit NNDC – half precept		22,253.00	48,700.49
1 May	DD – 1&1 internet	1.19		48,699.30
2 May	Direct Credit E.on – solar pay		330.39	49,029.69
4 May	Transfer from Higginbottom		2,000.00	51,029.69
8 May	Cheque – NCC village sign	272.00		50,757.69
8 May	DD Plusnet – broadband/tel	29.76		50,727.93
22 May	Cheque – drive repair material	27.14		50,700.79
23 May	Cheque – TT Jones Street lights	250.45		50,450.34
23 May	Cheque – TT Jones Lights test	144.14		50,306.20
23 May	Cheque – Churchyard cutting	375.00		49,931.20
23 May	Cheque – Norse Village Green	1,229.87		48,701.33
24 May	Cheque – Blyth & Wright	36.86		48,664.47
24 May	Cheque – Norse Plantation Hill	675.07		47,989.40
24 May	Deposit – donation		100.00	48,089.40
29 May	DD Axis – village green electric	12.74		48,076.66
29 May	SO – handyman salary – May	290.69		47,785.97
29 May	SO – clerk salary – May	632.20		47,153.77
30 May	Cheque – MAE Bookkeeping	30.00		47,123.77
30 May	Balance carried forward			47,123.77
	Total payments/receipts	4,941.81	24,683.39	
<b>Payments</b> Church Yard maintenance £375.00 MAE Bookkeeping – Payroll May £ 15.00 The Copeman Centre – rent to end of April £ 60.00 Auditing Solutions £504.00 MAE Bookkeeping £ 15.00 Plusnet – DD £ 30.42 Clerk – salary April SO £632.40 Village handyman – salary April SO £291.29 Clerk – salary May SO £632.40 Village handyman – salary May SO £291.29				
<b>2018/85</b>	<b>To adjourn the meeting for public participation</b> Meeting adjourned at 7.45pm Meeting reconvened at 7.48pm			
<b>2018/86</b>	<b>Any other business (for discussion only – nothing can be decided under this item)</b> A copy of the Copeman Centre accounts for the year ending March 2018 were presented to the Parish Council It was reported that there is rubbish in the dip on the village green behind the Copeman Centre Parishioners have expressed concerns about the number and siting of signs at the crossroads on the Fakenham/Holt Road. These are causing problems with visibility. An allotment holder has raised concerns about large fruit trees on some of the allotments on the Pools. The clerk and the chairman of the allotment committee will investigate and will also look at complaints that some plots are not being			

	<p>worked.</p> <p>The Wendy House on the play area still needs to be removed</p> <p>Still problems with amenity land at Vincent Close.</p> <p>Cllr Egan will liaise with Steve White of NCC Highways Dept with regard to hedge causing obstruction on Providence Place.</p> <p>The road drain outside the Astley School is blocked.</p> <p>County Councillor Steffan Aquarone has donated the money for the fruit trees on the allotments at Plantation Hill.</p>	
<b>2018/87</b>	<p><b>Date of next meeting: Monday 2 July 2018</b></p> <p>The meeting closed at 8.14pm</p>	

Signed:



Dated:

2<sup>nd</sup>. July 2018.

**Public Forum**  
**Minute 2018/73 refers**

County Councillor Steffan Aquarone sent his apologies but no report.

District Councillor Jenny English said that the new chairman of NNDC was District Cllr Nick Coppack and the deputy District Cllr Brian Hanna. The new chairman of NCC was Andrew Proctor. She also reported that as part of her work on the Task and Finish Group for the review of beach huts and chalets owned by NNDC she and the rest of the group had visited all these on the windiest, wettest, coldest day in May. The group with relevant officers from NNDC were now collating their findings into a report. She had also undertaken training for scrutiny in a day to consider the proposals for the new structure plan.

Beat Manager Graham Gower-Smith sent his apologies and following report: For your info we have had one crime since your last meeting.

Please be aware that we have had attempts made to steal outboard engines in nearby parishes and two thefts from motor vehicles by smashing windows.

Valuables should be out of sight and locked away if possible.

The new snap priority is to assist elderly and vulnerable parishioners with email and letter scams.

I aim to hold a few drop in events and will be free to offer advice to anyone. If you have any community events over the next three months that you think would benefit from me being there then please let me know.

**Public Forum**  
**Minute 2018/85 refers**

A member of the public said that he wanted to put a solar light up at the end of Church Lane so that people could see their way into the Churchyard in the dark. He had investigated ownership of the land in question and no one seemed to know who it belonged to. He asked if he could put a notice up at the end of Church Lane stating his intention and asking for any complaints or observations to go to the parish council. This was agreed and the notice will be up for approximately one month.

