

BRISTON PARISH COUNCIL

The Parish Office

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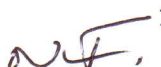
Minutes of the Briston Parish Council meeting held on Monday 1 October 2018 at 7pm in the Copeman Centre, Briston

Present: Cllr Neil Fippard Chairman
Cllr Les Edwards
Cllr Simon Twiddy
Cllr Duncan Jeary
Cllr Terry Girling
Cllr Mrs Joan Denton
Cllr Miss Pauline Whatling

Clerk: Mrs Jenny English

Number		Action
2018/217	Apologies for absence Cllrs Patrick Egan, Tony Serne, Martin Collins and Rosie Gilding	
2018/118	To record declarations of interest from members on any items on the agenda Cllr Fippard declared that he was related to one of the residents in Vincent Close (item 10). Cllr Edwards declared an interest in the payments as his wife does some consultancy work the council	
2018/119	To approve the minutes of the Parish Council meeting held on Monday 3 September Proposed Cllr Girling. Seconded Cllr Mrs Denton. Approved	
2018/120	To adjourn the meeting to allow public participation: County Councillor District Councillor SNT Representative Meeting adjourned at 7.03pm Meeting reconvened at 7.13pm	
2018/121	To discuss matters arising from the minutes of the Parish Council meeting held on 3 September Cllr Fippard reported that the replacement bench for the Village Green is in his garage.	
2018/122	To observe and make observations on the planning application below and any more that may be received: Variation of condition 2 of planning permission PF/18/0427 for erection of single storey side extension (revised design), erection of open-side entrance porch to rear and revised fenestration The Three Horseshoes, West End, Briston, Melton Constable, NR24 2HY The Parish Council supports the application Detached garage/outbuilding PF/18/1394 106 Hall Street, Briston, Melton Constable, NR24 2LQ	

These minutes are unconfirmed until approved by Briston Parish Council

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	<p>Briston Parish Council supports the application with the observation that the proposed building is close to the neighbouring building (Explorers Bar) and as the garage/outbuilding is a wooden building this could be a fire hazard.</p> <p>Proposed Cllr Mrs Denton. Seconded Cllr Fippard. Approved</p>	
2018/123	<p>To discuss and accept tenders for the grounds maintenance contracts for 2019</p> <p>After discussion it was proposed that Norse be appointed for one year to carry out grounds maintenance on the Plantation Hill Estate, Village Green and Recreation Ground as per the quotations received. It was also proposed that Paul Minns Gardening Services be appointed for one year to carry out maintenance work in Briston churchyard as his quotation. Proposed by Cllr Jeary, seconded Cllr Girling. Approved</p> <p>Cllr Jeary proposed that 3 year contracts be awarded for this work if the contractors keep the same price throughout this period. Seconded Cllr Girling. Approved</p>	
2018/124	<p>To discuss and accept quotation for hedge maintenance contract for 2019</p> <p>Cllr Mrs Denton proposed that the quotation from Norse for cutting the hedges round the Recreation Ground, the Poores Allotments and the Church Street Allotments for one year be accepted. Seconded by Cllr Miss Watling. Approved</p> <p>It was again asked if Norse could provide a three year contract if the price was kept the same throughout the contract.</p>	
2018/125	<p>Clerk's Report</p> <p>Damage to bus shelter on Fakenham Road One of the panels on the bus shelter had been broken. This had been replaced by a local builder</p> <p>Christmas lights on village green The clerk is meeting with Orange Fox on Monday 15 October at 9am to discuss state of existing lights</p> <p>Installation of pump track on recreation ground The installer will come back on Monday 22 October to sort out problems. It will not now be moved as the proposed site is now used by the Ladies Football Club and the Men are happy with current arrangements.</p> <p>Repair of solar panels on Briston Pavilion The clerk is waiting for an updated quotation from PT Electricals</p> <p>Replacement bench on village green This is being stored in the chairman's garage and the clerk will sort out the positioning of it with the village handyman later in the month</p> <p>Replacement of damaged seat on the Spinney and replacement of damaged fencing Waiting action</p> <p>Speed road signs The clerk read an email from NCC Highways saying that no more 30mph signs could be provided as NCC did not have the money for Traffic Management Schemes such as these and it would have to get a legal order (Traffic Regulation Order) changed.</p> <p>Local Plan Update Events The clerk reported that two events are being held at NNDC offices from 6pm until 8pm. These are on Tuesday 30 October and Thursday 1 November. She asked for people to get in touch with her if they are interested in attending.</p>	Clerk/handyman
2018/126	To discuss and agree course of action to prevent parking on amenity	

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	<p>grass land at Vincent Close</p> <p>Meeting adjourned at 7.44pm to allow two residents to speak. Meeting reconvened at 7.48</p> <p>Following discussions with residents it was proposed by Cllr Fippard that the council take no action. Seconded by Cllr Jeary. Approved</p> <p>Cllr Edwards proposed that the resident who is at present cutting this piece of grass be written to thanking him for his work and explaining that as from March 2019 this piece of land will be incorporated into the Norse contract for Plantation Hill. Seconded by Cllr Mrs Denton.</p> <p>Approved</p>																																														
2018/127	<p>To discuss and approve the order of service for the Remembrance Act on the Village Green on the evening of 11 November 2018</p> <p>The Clerk said that she had formulated the following but had not discussed it with the vicar as he was on holiday. The order of service was designed to tie in with A Nation’s Tribute:</p> <p style="text-align: center;">Order For Tribute at Briston On Village Green</p> <p>18.30 Start of Tribute at Briston led by Rev Jeremy Sykes 18.55 The Last Post 19.00 Lighting of Beacon of Light 19.05 Ringing out for Peace – All Saints Church 19.15 Refreshments in the Copeman Centre</p> <p>Cllr Miss Whatling proposed asking the Scouts if they would like to take part in the Tribute possibly parading.</p> <p>The Clerk will ask Cllr Lakey if he can provide straw for the beacon.</p>	Clerk																																													
2018/128	<p>To accept a quotation for the felling and removal of the Beech tree outside the Copeman Centre</p> <p>Cllr Edwards proposed that the quotation from Oliver Husar Tree Services be accepted. Seconded by Cllr Fippard. Approved</p>																																														
2018/129	<p>To discuss and approve the bank statement for September and the payments for October</p> <p>Cllr Edwards declared an interest in this item as his wife does some consultancy work for the Parish Council.</p> <p>Statement</p> <table><tr><th>Date</th><th>Description</th><th>Money out £</th><th>Money in £</th><th>Balance £</th></tr><tr><td>31 Aug</td><td>Start balance</td><td></td><td></td><td>39,217.10</td></tr><tr><td>12 Sep</td><td>Cheque – Grass cutting</td><td>750.00</td><td></td><td>38,467.10</td></tr><tr><td>13 Sep</td><td>Cheque – Pay roll</td><td>15.00</td><td></td><td>38,452.10</td></tr><tr><td>14 Sep</td><td>Chque – Ink cartridges</td><td>73.20</td><td></td><td>38,378.90</td></tr><tr><td>14 Sep</td><td>Transfer – donation recreation ground</td><td>50.00</td><td></td><td>38,328.90</td></tr><tr><td>17 Sep</td><td>Cheque – Play ground inspection</td><td>234.00</td><td></td><td>38,094.90</td></tr><tr><td>18 Sep</td><td>Cheque – Blyth & Wright</td><td>47.30</td><td></td><td>38,047.60</td></tr><tr><td>18 Sep</td><td>Cheque – Street</td><td>1,706.64</td><td></td><td>36,340.96</td></tr></table>	Date	Description	Money out £	Money in £	Balance £	31 Aug	Start balance			39,217.10	12 Sep	Cheque – Grass cutting	750.00		38,467.10	13 Sep	Cheque – Pay roll	15.00		38,452.10	14 Sep	Chque – Ink cartridges	73.20		38,378.90	14 Sep	Transfer – donation recreation ground	50.00		38,328.90	17 Sep	Cheque – Play ground inspection	234.00		38,094.90	18 Sep	Cheque – Blyth & Wright	47.30		38,047.60	18 Sep	Cheque – Street	1,706.64		36,340.96	
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	lighting			
19 Sep	DD – Broadband/Telephone	31.31		36,309.65
21 Sep	Cheque – Fence panel	40.50		36,269.15
21 Sep	Cheque – Structureflex	78.00		36,191.15
28 Sep	S/O Handyman Salary September	290.69		35,900.46
28 Sept	S/O Clerk Salary September	632.20		35,268.26
28 Sept	Direct credit from NNDC – 2 nd half precept		22,252.00	57,520.26
28 Sept	Balance carried forward			57,520.26
	Total payments/receipts	3,948.84	22,252.00	

Payments for October

HMRC – employers tax	£632.00
Husar – tree work Bakery Close	£200.00
Norse – grass cutting Rec	£1,201.39
Norse – grass cutting Plantation Hill	£675.07
Norse – grass cutting Village Green	£1,229.86
Blyth & Wright – monthly statement	£6.28
SSE – electricity street lighting	£311.77
Realise Futures – bench Village Green	£387.12
TT Jones – street light maintenance	£610.34
Replacement glass bus shelter	£102.00
Churchyard maintenance	£375.00
Payroll – August/Sept	£30.00
Postage stamps	£20.88
S/O Handyman salary August	£291.29
S/O Clerk salary August	£632.20
S/O Handyman salary September	£291.29
S/O Clerk salary September	£632.20
DD 1&1 internet	£1.19
DD Telephone/Broadband	£31.31
Npower Village Green – started contract with credit of £50 so no payment made	
Total cost of invoice for August £8.02	
Total	£7,661.19
Money in NNDC - Second half of precept	£22,252.00

Proposed to accept by Cllr Fippard. Seconded by Cllr Twiddy
Approved

2018/130

To adjourn the meeting for public participation

	The meeting convened at 8.06pm The meeting reconvened at 8.11pm	
2018/131	Any other business (for discussion only – nothing can be decided under this item) Martin Collins asked that anyone who could volunteer at the Bonfire and Firework evening on the Recreation Ground on Friday 2 November 2018 get in touch with him	
2018/132	Date of next parish council meeting and meeting of the Trustee of the Higginbottom Charity Parish Council meeting Monday 5 November Trustee of the Higginbottom Charity Monday 15 October	
	The meeting closed at 8.15pm	

Signed:



Dated:

5th November 2018

Public Forum
Minute 2018/120

County Councillor Steffan Aquarone reported that he is fighting hard for the mobile library service and has attracted the support of several local writers. They have been tweeting pictures of themselves with their books, in the community, with the hashtag #saveourmobilelibraries. The meeting of the Communities Committee on Wednesday 10th October will be a key milestone in the campaign and he hopes to have persuaded the council by then that this vital service should not be cut.

District Councillor Jenny English reported that North Norfolk District Council was running a competition asking for photographs of Holt Country Park. The winning entries would then be made into a calendar for 2019. She urged people to enter.

There was no SNT representative.

Public Forum
Minute 2018/130

A member of the public asked about the replacement tree for the beech outside the Copeman Centre and where it would be positioned. The Chairman replied that the Parish Council and the Committee of the Copeman Centre will be in discussions to sort out the position and will then contact North Norfolk District Council to get approval for this.

