

# BRISTON PARISH COUNCIL

The Parish Office

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Minutes of the Briston Parish Council meeting held on Monday 3 September 2018 at 7pm in the Copeman Centre, Briston

Present: Cllr Duncan Jeary Chairman  
Cllr Tony Serne  
Cllr Patrick Egan  
Cllr Les Edwards  
Cllr Simon Twiddy  
Cllr Martin Collins  
Cllr Terry Girling  
Cllr Mrs Joan Denton  
Cllr Ms Rosie Gilding  
Cllr Miss Pauline Whatling

Clerk: Mrs Jenny English

Number		Action
2018/108	<b>Apologies for absence</b> Cllrs Fippard and Lakey	
2018/109	<b>To record declarations of interest from members on any items on the agenda</b> Cllr Miss Whatling planning application at 9 Orchard Close, Briston. Related to applicant.	
2018/110	<b>To approve the minutes of the Parish Council meeting held on Monday 2 July 2018</b> Proposed Cllr Girling, seconded Cllr Miss Whatling. <b>Approved</b>	
2018/111	<b>To adjourn the meeting to allow public participation:</b> <b>County Councillor</b> <b>District Councillor</b> <b>SNT Representative</b> Meeting adjourned at 7.04pm Meeting reconvened at 7.15pm	
2018/112	<b>To discuss matters arising from the minutes of the Parish Council meeting held on 2 July 2018</b> Cllr Miss Whatling asked about the plate on the beacon. She will discuss this with the clerk who will then organise the plate.	Clerk
2018/113	<b>To discuss emails received from a resident of Macks Loke with regard to the usage and status of road.</b> The meeting closed at 7.16pm to allow a discussion to take place with residents of Macks Loke who were at the meeting. Meeting reconvened at 7.40pm Cllr Jeary in summing up commented that there was nothing really that the parish council could do as the road was unadopted.	

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2018/114	<p><b>To discuss and approve a course of action to help prevent speeding in the following locations:</b>  <b>Three Horseshoes, Norwich Road – repositioning of 30mph sign</b>  <b>Reephram Road</b>  <b>Church Street</b></p> <p>Three Horseshoes proposed to ask Norfolk County Council to move 30mph sign further towards Saxthorpe. Reephram Road proposed to ask Norfolk County Council to supply another 30mph sign further away from the village. Proposed Cllr Mrs Denton, seconded Cllr Egan. <b>Approved</b>  Church Street. Cllr Girling proposed that this become a 20mph road. No seconder. Motion failed.</p>	
2018/115	<p><b>To consider and make observations on the planning applications below and any more that may be received:</b>  <b>Astley Primary School, Fakenham Road, Briston NR24 2HH. Discharge of condition 6 (Speed limit) and variation of conditions 2 and 3 of Y/1/2015/1012 to update plans to reflect the as-built layout: Director of Children’s Services</b></p> <p>Cllr Serne proposed that the application be supported. Seconded Cllr Edwards <b>Approved</b></p> <p><b>Internal and external works to facilitate conversion of barn to dwelling Home Farm House, Church Street, Briston, Melton Constable, NR24 2HN</b></p> <p>Cllr Jeary proposed that the council has no objection or comment. Seconded Cllr Mrs Denton. <b>Approved</b></p> <p><b>Conversion of outbuilding to create two storey detached dwelling. Land at 9 Orchard Close, Briston, Melton Constable, NR24 2JT.</b></p> <p>Cllr Miss Whatling, who had declared an interest in this application took no part in the discussion and abstained from voting.  Cllr Serne proposed that there were no objection or comments. Seconded by Cllr Mrs Denton. <b>Approved</b></p>	
2018/116	<p><b>Clerk’s report</b>  <b>Beech Tree outside Copeman Centre</b></p> <p>North Norfolk District Council has given permission for the tree to be felled. They are asking for a hornbeam to be planted to replace it. The clerk is asking to meet with the officer to discuss where the replacement should be planted as neither Briston Parish Council or the Copeman Centre Committee want another tree to be planted on the beech tree site.</p> <p><b>Street light on Church Street</b></p> <p>The damaged one has been replaced and connected to the power supply ahead of schedule and is now working.</p> <p><b>Update on planned ceremony for 11 November – Commemoration 100 years finish of World War I</b></p> <p>Information on ‘ringing for peace’ and lighting of the beacon given</p> <p><b>Unplanned closure of Hall Street by Anglian Water</b></p> <p>Cllr Mrs Denton asked that the clerk write to Anglian Water complaining about the way the leak was handled and the serious inconvenience this caused.</p>	
2018/117	<p><b>To discuss and accept an estimate for crown lifting the canopy of the cherry tree in Bakery Close which is obscuring the street light</b></p> <p>The clerk explained that the cherry tree had been planted too close to the light and now that it was about 20 years old completely obscured the light. She had obtained a quote to have a crown lift of the canopy to above the height of the street light to allow it to work unhindered and</p>	



	prevent future damage. Cllr Jeary proposed that the estimate from Husar Tree Services for £200.00 for this work be accepted. Seconded Cllr Collins. <b>Approved</b>	
<b>2018/118</b>	<b>To discuss and approve amended wording for the allotment tenancy terms for Briston Parish allotments in relation to Determination section – death of tenant</b> The clerk explained that following the recent death of an allotment holder she had read the tenancy agreement and discovered that if a tenant died during the tenancy they held the allotment until the next rent day in October. This could have a detrimental affect on the allotment if the tenant died at the beginning of the rent period. She had been in touch with the Allotment Society and their legal officer had advised revised wording on the Tenancy Terms under Determination. This wording is: 'If the tenant dies before the next rent day a family member can take over the plot until the following rent day. If the family do not wish to tend the plot a partial refund will be offered on the rent.' Cllr Girling proposed that this amendment be accepted. Seconded by Cllr Jeary. <b>Approved</b>	
<b>2018/119</b>	<b>To receive and accept the General Data Protection Policy for Briston Parish Council</b> Proposed by cllr Serne. Seconded Cllr Girling. <b>Approved</b>	
<b>2018/120</b>	<b>To discuss and decide whether to proceed with a proposal to install 'Village Gates' and to decide on locations</b> Cllr Jeary read out an email from Norfolk County Council Highways department stating that 'Village Gates' had to be fit for purpose and giving the details of a suitable supplier. After some discussion it was agreed that the best position would be coming into Briston from Holt and along the Reephram Road. It was also suggested that a funding application be made to the Parish Partnership and ask Norfolk County Council Highways department if they can install them. Cllr Miss Whatling and the clerk will investigate this further and report back.	Cllr Miss Whatling/Clerk
<b>2018/121</b>	<b>To discuss replacement of seat on village green adjacent to the bus stop</b> The clerk reported that this seat was in a bad state of repair and a replacement was needed. She had sourced one from Realise Futures. This was the company who supply the village litter bins. The seat was made of recycled plastic, as the bins so would be virtually maintenance free. It cost £262.60. Cllr Jeary proposed that this seat be bought and installed. Seconded by Cllr Edwards. <b>Approved</b>	
<b>2018/122</b>	<b>To discuss and approve future funding of the village defibrillator</b> The clerk explained that she had received an email from Holt & Communities First Response saying that they could no longer supervise the maintenance of the defibrillator. The email contains details of replacement parts and prices for a new defibrillator which is required about every 10/12 years. She further reported that an anonymous donor had agreed to pay the maintenance costs and something towards a replacement when needed. It was agreed to write and thank the donor for their contribution and the parish council to make up any short fall.	
<b>2018/123</b>	<b>To discuss and approve the bank statements for July and August and the payments for September</b>	

Cllr Jeary proposed that the bank statement for July and for August and the payments for September be approved. Seconded by Cllr Edwards.

**Approved**

30 Jun – 30 Jul 2018

Date	Description	Money out £	Money in £	Balance £
30 Jun	Start balance			44,537.65
2 Jul	Transfer of fair money	100.00		44,437.65
2 Jul	Transfer to pay for children's play area equipment		223.83	44,661.48
6 Jul	DD - Broadband/Telephone	29.58		44,631.90
10 Jul	Cheque - children's play area equipment	29.99		44,601.91
10 Jul	Cheque - churchyard maintenance	375.00		44,226.91
11 Jul	Cheque - street lighting maintenance	150.84		44,076.07
12 Jul	Cheque - HMRC	632.00		43,444.07
12 Jul	Cheque – Insurance renewal	2,396.04		41,048.03
12 Jul	Cheque – water	36.58		41,011.45
12 Jul	Cheque – water	105.44		40,906.01
12 Jul	Cheque – payroll	15.00		40,891.01
16 Jul	Cheque - children's play area equipment	268.60		40,622.41
19 Jul	Cheque – allotment subscription	66.00		40,556.41
30 Jul	Cheque – streetlighting power	293.22		40,263.19
30 Jul	DD – power village green	16.80		40,246.39
30 Jul	SO – handyman salary July	290.69		39,955.70
30 Jul	SO – clerk salary July	632.20		39,323.50
30 Jul	Balance carried forward			39,323.50
	Total payments/receipts	5,437.98	223.83	

31 Jul – 30 Aug 2018

Date	Description	Money out £	Money in £	Balance £
31 Jul	Start balance			39,323.50
31 Jul	DD Internet	1.19		39,322.31
6 Aug	Giro – credit for insurance claim		800.00	40,122.31
7 Aug	DD - Broadband/Telephone	31.13		40,091.18
23 Aug	Cash deposit for transfer to recreation ground account		50.00	40,141.18



	28 Aug	SO – handyman salary August	290.69		39,850.49
	28 Aug	SO – clerk salary August	632.20		39,218.29
	30 Aug	DD Internet	1.19		39,217.10
	30 Aug	Balance carried forward			39,217.10
		Total payments/receipts	956.40	850.00	
	Payments September 2018				
		Pest Control for mole on Poors		£50.00	
		Petrol for mower		£10.00	
		Fence panel for Plantation Hill		£30.50	
		Blyth & Wright (monthly account June and July)		£47.30	
		Damaged street light replacement			
		Church Street J/W Old Post Road		£1,706.64	
		Inkjet printer cartridge		£73.20	
		Payroll July		£15.00	
		Electric for street lights June and July		£577.52	
		Annual inspection of leisure equipment on Recreation ground		£ 234.00	
		Churchyard cutting July and August		£750.00	
		Replacement panel – Village sign		£78.00	
		Clerk salary July S/O		£632.40	
		Handyman salary July S/O		291.29	
		D/D broadband/telephone August		£31.13	
		D/D electricity village green June		£16.80	
		D/D Internet July		£1.19	
		D/D Internet August		£1.19	
		Total		£4,546.16	
2018/124	To adjourn the meeting for public participation Meeting adjourned at 8.20pm Meeting reconvened at 8.30pm				
2018/125	Any other business (for discussion only – nothing can be decided under this item) Bench at the Spinney needs repairing. Footpath from the Fakenham Road onto the Plantation Hill Estate litter bin needs to be repositioned nearer the path. No 8 Woodfield hedge has grown over the path again. Property still empty.				
2018/126	Date of next meeting Monday 1 October 2018				
	The meeting closed at 8.35pm				

Signed:

Dated:

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**Public Forum**  
**Minute 2018/111 refers**

County Councillor Steffan Aquarone reported that the full council meeting is Monday 10 September. The main areas of interest were

**Adult Social Care**

The debate is widening about the long-term future for adult social care in our country. I am deeply concerned that, as with the health service in general, a service on which nearly half of us will rely at some point in our lives is being forced to operate so close to statutory minimum that it means that those with the means will simply pay for care. This will leave a two-tier system whereby the poorest and most vulnerable in our society are kept alive, but only that, for many, many years in old age.

This is our opportunity: we are the people who are mostly of working age and are relatively fit (!) to shape the future of the service as we might have it, and in the course of doing so save a generation of elderly people from denigrating, underfunded and barely humane levels of care in old age. The council is undertaking a consultation and I will seek to circulate an efficient way in which constituents can share their views with me in order to respond. But this is likely to be something that comes up high up the agenda at full council.

**Fire Service**

All three main political parties on Norfolk County Council are in agreement that to transfer the fire service from its current hosts, Norfolk County Council, to the Police and Crime Commissioner, represents a real and serious threat to public safety in the interests of cost-saving and, doubtless, moving a vital public service into an area of significantly reduced political accountability. I am pleased to have heard senior councillors speak out against the plans and urge anyone and everyone to submit their opposition to these measures.

**Mobile Libraries**

I was relieved when, last year, the proposed 40% cuts to the mobile libraries budget were kicked into the long grass. However, it is now autumn and the grass is being cut again! This means that mobile libraries are again subject to planned decimating cuts and we are gearing up our campaign to oppose them. I have already received many letters and emails about this subject and urge anyone who has not visited a mobile library recently to do so. It is a fantastically well-stocked service with thousands of books available, including children's books. Over 7,500 people in Norfolk used the service last year, and they include many of the very most vulnerable people in our community who have no other means through which to access literature. In addition, it is clear that if we expect people to participate in civilised society, we must give them the means to access its faculties, and that reducing the mobile libraries service would have a detrimental effect on the wellbeing of people who are at high risk of loneliness and social isolation quite aside from the fact that it is cheaper per book to lend books from a mobile library than it is via a bricks and mortar library on account of the large number of books borrowed on average per visitor. We will continue to fight against these cuts to a much loved service - one of the only visible county council services that people in Briston can access. Finally, for those of you who may have missed it over the summer, I am pleased to report that we were successful in staving off the proposed cuts to special education needs and disability transport.

District Councillor Jenny English reported that there was no full council meeting in August and the next one would take place at the end of September.

She had that lunch time attended a meeting of the Big Society Panel and it had made grant awards to a get variety of organisations including Upper Sheringham church towards the refurbishment of its bells. A grant had also been awarded to help with the costs of installing a toilet in Beeston Regis Church as well as grants to several village halls to help with replacement heating, toilets and roof repairs. She also reported that she had been on a visit to Fakenham Air Cadets to see the equipment that they had purchased with their grant from the Big Society Panel. Jenny English had found the visit most impressive and inspiring as the

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young people who attended were able to take part in a wide variety of activities not just outdoor but also computer related projects such as their current one which was designing a piece of space equipment to strip off the precious metals from space debris.

SNT Representative sent his apologies.

#### **Public Forum**

##### **Minute 2018/113 refers**

##### **To discuss email received from a resident of Macks Loke with regard to the usage and status of road**

A delegation of residents was present to express concern that this road is being misused by vehicles passing through it. The surface is being destroyed and people need to know that it is a private road.

An older resident said that this road was formally called 'Old Common Road' and was owned by the authority. When the railway came to Briston it made Stone Road and left the old road.

The chairman of Briston Parish Council said that the railway put in a wooden gate across the entrance and gave residents keys so that they had access. This road was always been a public right of way and it seems to be an unadopted and unregistered road. He also stated that if the land is not on the land register it cannot be blocked as it is a track. He also said that the residents could register the land.

After some further discussion the chairman said that he thought that the Parish Council couldn't do much as it does not own the road. It will always be used as a cut through by local people and probably shows up as one on SatNav. Unfortunately, the Parish Council cannot get the road adopted or tarmac it.

#### **Public Forum**

##### **Minute 2018/124 refers**

The chairman of the Copeman Centre Committee said that the committee was not happy with North Norfolk District Council's request for the beech tree to be replaced by a hornbeam as any tree there was in a dangerous position for users of the Copeman Centre especially those using the Nursery.

A member of the public offered to organise a footpath walk. Information about this will go in the Briston & District News.

A member of the public expressed concern about the condition of the public seats in Briston. He will give a list of the repairs needed to the chairman of Briston Parish Council.

