

BRISTON PARISH COUNCIL

The Parish Office

Recreation Ground, Stone Beck Lane,
Briston, Melton Constable NR24 2PS

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Minutes of the Parish Council meeting held on Monday 3 December 2018 at 7pm in the Copeman Centre, Briston.

Present: Cllr Neil Fippard Chairman
Cllr Miss Pauline Whatling
Cllr Miss Rosie Gilding
Cllr Terry Girling
Cllr Les Edwards
Cllr Mrs Joan Denton
Cllr Martin Collins

Clerk: Mrs Jenny English

Number		Action
2018/151	Apologies for absence Apologies were received from Cllrs Simon Twiddy and Tony Serne	
2018/152	To record declarations of interest from members on any items on the agenda and to consider requests for dispensations None	
2018/153	To approve the minutes of the Parish Council meeting held on Monday 5 November 2018 Proposed Cllr Girling, seconded Cllr Miss Whatling. Approved	
2018/154	To invite public participation including reports from: County Councillor District Councillor SNT representative County Councillor Steffan Aquarone send his apologies and invited everyone to his presentation on 14 December at 6pm in the Copeman Centre. District Councillor Jenny English reported that there had been a change of leader of the council. She also said that she had presented on of the awards at the recent Big Society Awards Evening at the Sheringham Little Theatre. The SNT representative Graham Gower- Smith sent his apologies and the following report: We have suffered a number of burglaries recently and they appear to have been mainly holiday homes left vacant. Briston has suffered from some agricultural theft, namely a trailer and generator stolen amongst others. Our SNAP priorities are thefts of diesel and heating oil and community engagement. A parishioner commended the action of Mr Porter who has cut the hedges round the corner of Church Street and Fakenham Road.	
2018/155	To discuss matters arising from the minutes of the Parish Council meeting held on 5 November	

These minutes are unconfirmed until approved by Briston Parish Council

	<p>The clerk is arranging a meeting with the environmental officer at North Norfolk District Council to discuss empty properties in Briston.</p> <p>The litter pickers have been delivered to the Garden Club.</p> <p>The chairman thanked the clerk for arranging the 'Nations Tribute' service on 11 November.</p>	
2018/156	<p>To observe and make observations on the planning applications below and any more that may be received:</p> <p>Removal of condition 2 (restricting occupancy of detached annexe to purposes which are ancillary to the use of South Wing as a dwellinghouse) of planning permission PF/2001/004) to allow for occupation of the building as a separate dwelling.</p> <p>South Wing Briston Grange, Hall Street, Briston, Melton Constable, NR24 2LG. PF/18/2094</p> <p>First floor side extension</p> <p>Flintstones, Fakenham Road, Briston, Melton Constable, NR24 2HJ. PF/18/2133</p> <p>South Wing, Briston Grange. Supports as long as this application meets the current building regulations and overcome concerns about car parking spaces.</p> <p>Flintstones, Fakenham Road. Supports the application.</p>	
2018/157	<p>To receive a report from the Clerk:</p> <p>Christmas lights</p> <p>Lights have been installed on the tree on the village green by Orange Fox and are working.</p> <p>CCLA third party payments</p> <p>Letter for information</p> <p>New battery for defibrillator</p> <p>Will be paid for by a donator. Clerk to arrange</p> <p>1&1 change of name to 1&1 IONOS</p> <p>Letter for information</p> <p>To receive photographs of 'A Nations Tribute' event and receive report</p> <p>Photographs taken by a parishioner shown. Chairman reported that it had been a very successful event with about 100 people attending</p> <p>Update on removal of beech tree and replacement at Copeman Centre</p> <p>Beech tree has been removed and a replacement Hornbeam will be planted outside the area in the spring.</p>	
2018/158	<p>To discuss the following and agree actions with regard to the Bonfire and Firework evening held on 2 November on the Recreation Ground:</p> <p>Petition received from residents on the Bure Park Estate complaining about the excessive noise of the firework display</p> <p>Agreed to write to organiser of petition to say it has been received.</p> <p>Allegation from a resident that his property was damaged by a rocket from the firework display and action being taken with regard to this.</p> <p>No reply from Parish Council insurers with regard to this incident.</p> <p>Will write to resident with details of Parish Council insurers to enable him to put in a claim.</p> <p>Cllr Collins stated that there will be no rockets in the display next year.</p>	<p>Clerk</p> <p>Clerk</p>
2018/159	<p>To receive a document from the Briston Players with regard to an incident in the Copeman Centre and agree course of action which may need to be taken</p> <p>This item was resolved by those involved before the meeting and the item withdrawn.</p>	
2018/160	<p>To consider three issues raised by a resident in Vincent Close and</p>	

	<p>consider action which may need to be taken Responsibility for pruning of shrubs and trees Clearance of leaves, debris, etc Continued parking of vehicles on grass</p> <p>It was agreed that the responsibility for the shrubs, trees etc was the responsibility of the Parish Council who will arrange for this work to be done as and when needed.</p> <p>Two residents from Vincent Close said that there was occasional parking of vehicles on the grassed area and most of the residents were not worried about this. It was agreed that there was nothing that the Parish Council could do about this.</p>																																																																							
2018/161	<p>To discuss and agree on course of action for Pump Track with regard to payment and installation</p> <p>It was proposed by Cllr Mrs Denton that the original bill be paid but not the one for extras. Seconded by Cllr Fippard. Approved with 1 against</p>																																																																							
2018/162	<p>To discuss and agree on updated quotation for replacement solar panels on the Briston Pavilion</p> <p>Cllr Mrs Denton proposed that the quotation be accepted and the work go ahead. Seconded by Cllr Fippard. Approved</p>																																																																							
2018/163	<p>To discuss and formally approve a change in the Parish Council payments system to BACS, Direct Debit and Standing Order where appropriate in line with an update to the Local Government Act 1972.</p> <p>Proposed by Cllr Girling. Seconded by Cllr Fippard. Approved</p>																																																																							
2018/164	<p>To discuss and approve the bank statement for November and the payments for December</p> <p>Bank Statement</p> <table><tr><th>Date</th><th>Description</th><th>Money out £</th><th>Money in £</th><th>Balance £</th></tr><tr><td>31 Oct</td><td>Start Balance</td><td></td><td></td><td>51,178.66</td></tr><tr><td>31 Oct</td><td>Cheque – bus shelter repair</td><td>102.00</td><td></td><td>51,076.66</td></tr><tr><td>31 Oct</td><td>DD 1&1 Internet</td><td>1.19</td><td></td><td>51,075.47</td></tr><tr><td>1 Nov</td><td>Deposit Fakenham Allotment rents</td><td></td><td>22.50</td><td>51,097.97</td></tr><tr><td>1 Nov</td><td>Deposit Fakenham Allotment rents</td><td></td><td>442.50</td><td>51,540.47</td></tr><tr><td>9 Nov</td><td>DC E.On – feed in tariff payment</td><td></td><td>1,513.09</td><td>53,053.56</td></tr><tr><td>12 Nov</td><td>DD Plusnet – broadband/telephone</td><td>29.88</td><td></td><td>53,023.68</td></tr><tr><td>15 Nov</td><td>Deposit Fakenham Allotment rents</td><td></td><td>72.50</td><td>53,096.18</td></tr><tr><td>16 Nov</td><td>Cheque – churchyard maintenance</td><td>375.00</td><td></td><td>52,721.18</td></tr><tr><td>16 Nov</td><td>Cheque – Remembrance day flags</td><td>66.40</td><td></td><td>52,654.78</td></tr><tr><td>19 Nov</td><td>Cheque – payroll</td><td>30.00</td><td></td><td>52,624.78</td></tr><tr><td>19 Nov</td><td>Cheque – payroll</td><td>15.00</td><td></td><td>52,609.78</td></tr><tr><td>20 Nov</td><td>Cheque – NNDC dog bin emptying</td><td>1,235.52</td><td></td><td>51,374.26</td></tr></table>	Date	Description	Money out £	Money in £	Balance £	31 Oct	Start Balance			51,178.66	31 Oct	Cheque – bus shelter repair	102.00		51,076.66	31 Oct	DD 1&1 Internet	1.19		51,075.47	1 Nov	Deposit Fakenham Allotment rents		22.50	51,097.97	1 Nov	Deposit Fakenham Allotment rents		442.50	51,540.47	9 Nov	DC E.On – feed in tariff payment		1,513.09	53,053.56	12 Nov	DD Plusnet – broadband/telephone	29.88		53,023.68	15 Nov	Deposit Fakenham Allotment rents		72.50	53,096.18	16 Nov	Cheque – churchyard maintenance	375.00		52,721.18	16 Nov	Cheque – Remembrance day flags	66.40		52,654.78	19 Nov	Cheque – payroll	30.00		52,624.78	19 Nov	Cheque – payroll	15.00		52,609.78	20 Nov	Cheque – NNDC dog bin emptying	1,235.52		51,374.26	
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	21 Nov	Cheque – Blyth & Wright Monthly account	53.06		51,321.20	
	21 Nov	Anglian Water – Church Street allotments	44.93		51,276.27	
	22 Nov	Cheque – external auditor	360.00		50,916.27	
	27 Nov	Cheque – energy street lighting	265.94		50,650.33	
	27 Nov	Cheque – energy street lighting	293.22		50,357.11	
	28 Nov	SO – handyman salary	290.69		50,066.42	
	28 Nov	SO – clerk salary	632.20		49,434.22	
	29 Nov	Balance carried forward			49,434.22	
		Total payments/receipts	3,795.03	2,050.59		
	Income e-on feed in tariff £1,513.09					
	Payments Blyth & Wright £52.12 Minns churchyard £187.50 Norfolk Parish Training & Support £35.00 Husar – Beech tree £850.00 Orange Fox – Christmas lights £1,092.93 Norse – hedges £3,666.00 Royal British Legion – wreath/crosses £100.00 Walking with the Wounded – Mr Dowsett £25.00 Back on Track £17,760.00 1&1 includes domain name renewal £91.18 Plusnet £29.40					
	Proposed for approval by Cllr Fippard, seconded by Cllr Edwards. Approved					
2018/165	To invite public participation None					
2018/166	Any other business (for discussion only) Cllr Edwards reported that there had been a large quantity of garden waste dumped on the Parish Council land at the back of the former Chinese takeaway in the Fakenham Road.					
2018/167	Date of the next scheduled Parish Council Meeting – Monday 4 February 2019 Date of next Higginbottom Meeting – Monday 17 December Owing to the proximity of Christmas it was agreed to hold the Higginbottom Meeting on Monday 10 December.					
	The meeting closed at 8pm					

Signed:

N. Fippard

Dated:

4TH Feb. 2019