BRISTON PARISH COUNCIL

The Parish Office

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Minutes of the Annual Parish Council meeting of Briston Parish Council held on Monday 13 May 2019 at 7pm in the Copeman Centre, Briston

Present: Cllr Ian Chilton Chairman

Cllr Pete Moulton Vice Chairman

Cllr Mrs Carole Moulton

Cllr Ms Julie White

Cllr Simon Twiddy - part

Cllr Les Edwards

Cllr Terry Girling

Cllr Mrs Noeleen Woodhouse

Cllr Matthew Pickhaver

Cllr Martyn Barr

Cllr Andrew Rainsford

Clerk: Mrs Jenny English

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| **Number** |  | **Action** |
| **2019/53** | **Election of Chairman**  Former chairman Neil Fippard presided over the election of the chairman. Cllr Chilton was proposed by Cllr Pickhaver, seconded by Cllr Edwards.  **Approved** |  |
| **2019/54** | **Apologies for absence**  Cllr Mrs Quinsey on holiday. |  |
| **2019/55** | **To allow those councillors who are not present to sign the declaration of their acceptance of office before the next council meeting on 3 June 2019**  Proposed by Cllr Edwards. Seconded Cllr Girling. **Approved** |  |
| **2019/56** | **To agree on a proposal to co-opt two members to the council to fill vacancies**  Proposed by Cllr Twiddy, seconded by Cllr Edwards. **Approved** |  |
| **2019/57** | **To co-opt two members to Briston Parish Council**  Three nominations were received. After a secret ballot Andrew Rainsford and Martyn Barr were co-opted onto Briston Parish Council. |  |
| **2019/58** | **Election of Vice Chairman**  Cllr Girling proposed Cllr Moulton. Seconded by Cllr Pickhaver. **Approved** |  |
| **2019/59** | **To record declarations of interest from members on any items on the agenda**  Cllr Edwards wife does parish council payroll.  Cllr Girling – wife is tenant on Poors Allotments  Cllr Rainsford – tenant on Plantation Hill Allotments |  |
| **2019/60** | **To approve the minutes of the Parish Council meeting held on Monday 1 April 2019**  Proposed by Cllr Girling. Seconded by Cllr Edwards. **Approved** |  |
| **2019/61** | **To invite public participation including reports from:**  **County Councillor**  **District Councillor**  **SNT representative**  County Councillor Steffan Aquarone sent his apologies and a report regarding climate change and the part Norfolk County Council is taking with regard to this.  District Councillor Jolanda Standen sent her apologies as she was on a training course  PCSO Graham Gower-Smith is on sick leave and was not at the meeting. |  |
| **2019/62** | **To discuss matters arising from the minutes of the Parish Council held on 1 April**  Discussion regarding best time for councillor training sessions. The preferred days are Tuesdays then Mondays. It was also suggested that councillors may join other sessions that are taking place. Clerk to get further information from Norfolk Training Partnership. | Clerk |
| **2019/63** | **To agree the appointment of members to the following committees:**  **Allotment**  **Finance & General Purpose**  **Personnel**  **Planning**  **The clerk reported that the Chairman and Vice Chairman sit on all committees**  Allotment Committee  Simon Twiddy Carole Moulton Andrew Rainsford  Terry Girling  Proposed by Cllr Ms White, seconded by Cllr Mrs Woodhouse **Approved**  Finance & General Purpose Committee  Noeleen Woodhouse Terry Girling Hayley Quinsey  Andrew Rainsford  Proposed by Cllr Edwards, seconded by Cllr Mrs Moulton **Approved**  Personnel Committee  Matthew Pickhaver Les Edwards Julie White  Proposed by Cllr Chilton, seconded by Cllr Girling **Approved**  Planning Committee  Julie White Martyn Barr Terry Girling  Proposed by Cllr Edwards, seconded Cllr Rainsford **Approved** |  |
| **2019/64** | **To consider and make observations on the following planning applications**  **and any more that may be received:**  Two storey rear extension (part retrospective)  Cherry Tree Corner, Craymere Road, Briston, Melton Constable, NR24 2LS –  Withdrawn – noted.  Land off Horseshoe Lane, Briston  Proposed location of caravan/mobile home for agricultural security purposes.  Cllr Mrs Moulton proposed that this application be supported. Seconded by  Cllr Barr. **Approved** |  |
| **2019/65** | **To consider a request from the Revd Jeremy Sykes, in his letter dated 16**  **April 2019, for All Saints’ Church, Briston to use the village green for its**  **annual Church Fete on Saturday 13 July 2019.**  Proposed to agree by Cllr Mrs Woodhouse, seconded Cllr Moulton  **Approved** |  |
| **2019/66** | **To decide whether to join with All Saints’ Church, Briston in organising and**  **running the Christmas Tree Festival from Friday 6 until Sunday 8 December**  **as requested by the Revd Jeremy Sykes in his letter of 16 April**  Proposed to join by Cllr Mrs Woodhouse. Seconded by Cllr Barr  **Approved** |  |
| **2019/67** | **To receive an email from a resident of Craymere Beck Road with regard to a**  **road speeding problem and decide on action to be taken**  A member of the audience said that there was a 60mph speed limit down  this road. Some years ago when the Parish Council had tried to get a 30mph  speed limit they were rebuffed by Norfolk County Council Highways  Department. Cllr Mrs Woodhouse said that representation to Highways  about this problem should be made.  There was discussion about getting another SAM monitor or a post for the  existing one to go along this stretch of road.  It was proposed by Cllr Edwards that another post be purchased as long as  the cost was less than £100. If over this amount to be deferred until the June  meeting. Seconded by Cllr Mrs Woodhouse. **Approved**  Cllr Rainsford proposed that NCC Highways Department be asked to sign the  bend with an advisory speed on it. Seconded Cllr Chilton. **Approved** |  |
| **2019/68** | **To receive information from Pathmakers with regard to appointment of 5**  **new trustees**  Received |  |
| **2019/69** | **To discuss and instruct the clerk to go ahead and obtain quotations from**  **Came & Company for the renewal of the Briston Parish Council and**  **Higginbottom Recreational Charity insurance which falls due on 4 July 2019**  Proposed to go ahead by Cllr Edwards. Seconded by Cllr Girling. **Approved** |  |
| **2019/70** | **To discuss and accept, if appropriate prices for the electricity supply to the**  **village green and the bowls club**  The Clerk presented prices from Pozitive which were considerably lower than  the current supplier, Npower. Cllr Chilton proposed that these prices from  Pozitive be accepted and the Clerk to arrange this. Seconded by Cllr  Edwards. **Approved**  Cllr Rainsford asked if the Parish Council could look at green options for next  year. |  |
| **2019/71** | **Clerk’s report**  **Statement of Parties and Individual Candidates Nominated and Notice of Poll for the European Parliamentary Election – Easter Region – Thursday 23 May 2019**  **Acquisition of Came & Company by J Arthur J Gallagher & Co**  **E-on restricting of Terms and Conditions from 12 June 2019. Clause 5.1, regarding when E-on can perform a credit check and Clause 12.3, regarding when E-on can re-open a Contract.**  **Duty of Care: Controlled Waste Transfer Note from NNDC with regard to emptying of Dog Bins**  **Legal force of Corpusty & Saxthorpe Neighbourhood Plan**  **Invitation to a Parish Paths Seminar – 29 May – 2pm until 4pm North Walsham High School**  Cllrs Chilton and Pickhaver wish to attend this seminar.  **S106 query in relation to Hollow Tree Way, Hawthorns Estate, Briston**  The Clerk had contacted NNDC Planning Department to see if the Parish Council was entitled to any S106 money from this development. Unfortunately the application was passed before S106 money came into being so none was due.  **Information regarding the Annual Parish Meeting on Wednesday 22 May 2019**  Councillors will attend to introduce themselves to the public  **Update on Local Plan consultation from NNDC** |  |
| **2019/72** | **To discuss and approve the bank statement for April and the payments for**  **May**  **Bank Statement**   |  |  |  |  |  | | --- | --- | --- | --- | --- | | Date | Description | Money out £ | Money in £ | Balance £ | | 30 Mar | Start Balance |  |  | 17,454.40 | | 1 April | Deposit Allotment rent |  | 7.50 | 17,461.90 | | 8 April | DD Plusnet – Broadband/telephone | 30.30 |  | 17,431.60 | | 9 April | Grass cutting – churchyard | 375.00 |  | 17,056.60 | | 12 April | SSE – street lighting power | 265.94 |  | 16,790.66 | | 12 April | TT Jones – street lighting maintenance | 500.70 |  | 16,289.96 | | 15 April | Anglian Water – allotments | 55.16 |  | 16,234.80 | | 23 April | SO Solar panels loan repayment | 1,471.40 |  | 14,763.40 | | 24 April | Postage stamps | 47.84 |  | 14,715.56 | | 25 April | Npower – electricity Village Green | 6.52 |  | 14,709.04 | | 26 April | Payroll costs | 15.00 |  | 14,694.04 | | 29 April | SO – handyman salary – April | 290.69 |  | 14,403.35 | | 29 April | SO – clerk salary – April | 632.20 |  | 13,771.15 | | 29 April | Balance carried forward |  |  | 13,771.15 | |  | Total payments/receipts | 3,690.75 | 7.50 |  |   **Payments May 2019**  TT Jones Electrical Ltd – annual testing programme and minor  defects repaired £79.20  PT Electrical Services – supply and installation of 4 replacement  solar panels £1380.00  PM Home and Garden Maintenance – churchyard cutting £375.00  Higginbottom Community Centre – rent of parish office from  1 April 2018 until 31 March 2019 £840.00  AW – allotment maintenance £78.00  SSE – Street lighting energy – March and April £620.26  Anglia Mowers (repayment JE) – Mountfield lawn mower £599.00  HMRC £420.80 (retrospectivce) £420.80  Npower – DD Village green power March £6.52  Npower – DD Village green power April £7.27  1&1 IONOS – internet charges – March £5.99  1&1 IONOS – internet charges – April £5.99  Plusnet – telephone/broadband – March £30.30  Plusnet – telephone/broadband – April £30.54  **Total £4478.87**  **Other Financial Information**  Blyth & Wright March statement minus £3.97  Anglian Water – Poors allotments £85.29 credit  **Receipts**  Grays Fair £100.00  The Public Sector Deposit Fund (this is £25,000 capital  investment of the Surveyors Fund money plus interest £25,208.63  It was proposed by Cllr Girling that these be approved and that Cllr Chilton be  added to the signatories for cheques to replace those councillors who had  been removed as they are no longer councillors. Seconded by Cllr Edwards.  **Approve** |  |
| **2019/73** | **To invite public participation**  A parishioner reported that the Fakenham Road end of Horseshoe Lane was  very overgrown and the verges need cutting back.  A member of the Speedwatch team said that the cost of a SAM speed  monitor was about £3,000. Any site for this had to be approved by the SAM  co-ordinator.  A parishioner reported that the path between the village green and the Mill  Road Loke was overgrown and there was no footpath sign |  |
| **2019/74** | **Any other business (for discussion only)**  The Clerk will write to Cllr Twiddy and the handyman, Ron Twiddy on behalf  of the Parish Council offering condolences on the death of Mrs Margaret  Twiddy. |  |
| **2019/75** | **Date of next scheduled Parish Council Meeting – Monday 3 June 2019**  The next meeting of the Higginbottom Charity will take place on 17 June in  the Briston Pavilion.  The meeting closed at 8.30pm. |  |

Signed:

Dated: