

BRISTON PARISH COUNCIL

The Parish Office

Recreation Ground, Stone Beck Lane,
Briston, Melton Constable NR24 2PS

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Minutes of the meeting of the Briston Parish Council held on Monday 4 November 2019 at 7pm in the Copeman Centre, Briston

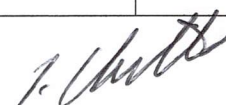
Present: Cllr Pete Moulton chairman
Cllr Andrew Rainsford
Cllr Mrs Carole Moulton
Cllr Ms Julie White
Cllr Les Edwards
Cllr Terry Girling
Cllr Mrs Noeleen Woodhouse
Cllr Mrs Hayley Quinsey
Cllr Martyn Barr
Cllr Matthew Pickhaver

Clerk: Mrs Jenny English

Number		Action
2019/281	Apologise for absence Cllrs Simon Twiddy and Ian Chilton	
2019/282	To record declarations of interest from members on any items on the agenda None	
2019/283	To approve the minutes of the Parish Council meeting held on Monday 30 September Proposed Cllr Edwards, seconded Cllr Pickhaver. Approved	
2019/284	To invite public participation including reports from: County Councillor District Councillor SNT Representative County Cllr Steffan Aquarone sent his apologise and a statement covering the budget-setting process, a public transport innovation the county council's response to the climate emergency and it Brexit preparations. District Cllr Jolanda Stenton reported that there was no council meeting in October. She is looking into blocked drains in the Edgefield/Norwich Road junction. Nothing has been heard from the police.	
2019/285	To discuss matters arising from the minutes of the Parish Council meeting held on 30 September	

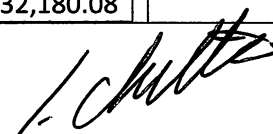
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Meeting held Monday 4 November 2019



	<p>2019/277 – Ladder training still to be arranged.</p> <p>2019/272 – Cllr Girling reported that it went very well with an excellent firework display and a good band afterwards in the hall. A lot of positive feedback had been received. About £1,023.48 was collected in the buckets. He thanked all those who had been involved with helping and donations.</p> <p>2019/268 – Further to a request from the clerk for information Cllr Mrs Woodhouse said she was no longer involved with this project.</p>	
2019/286	<p>To consider and make observations on the following application and any more that may be received:</p> <p>PO/19/1400: Erection of detached dwelling & garage (Outline with all matters reserved) Land east of, Reepham Road, Briston, NR24 2LJ Has no objection or comment</p> <p>Re: PF/19/1648. Erection of 9 dwellings with garages. Holly House, The Lane, Briston, NR24 2JX. Objects to the application for the following reasons: Access road, Orchard Close is extremely narrow and was not designed to carry the extra traffic which this development would bring. Orchard Lane leads onto The Lane, which is also extremely narrow at this point and Briston Parish Council would suggest that traffic from this development go down the side of Holly House into The Lane where the road is much wider. Objects to houses, not bungalows being built opposite the existing properties in Orchard Close as this will lead to loss of privacy for the residents in Orchard Close. Concerned that the open space may be built on by the developer at a later date and would hope that as a condition of planning for this development this space is handed over to the local authority. Extremely concerned about the effect on the environment this development will have as there seems to be no provision for retaining existing trees and in particular the boundary hedge onto Orchard Close. The council would hope that as a condition of planning this hedge is protected and as many of the trees as feasible.</p> <p>PF/19/1707 Single storey front extension Hall Farm Bungalow, Mill Road, Briston, Melton Constable NR24 2JF Supports the application</p> <p>PF/19/1703 Variation of condition 2 (plans) of planning permission PF/16/1114 to allow for revised design. Wayside, Craymere Road, Briston, Melton Constable NR24 2LS. Supports the application</p>	
2019/287	<p>To approve the annual precept for 2020/2021 Cllr Edwards proposed that this be £52,613. Seconded by Cllr Barr Approved with one abstention</p> <p>The chairman, Cllr Moulton and the clerk, Mrs English signed and dated the form to be returned to North Norfolk District Council.</p>	Clerk
2019/288	<p>To receive an update on the Christmas Tree Festival The clerk reported that so far £300 had been collected in sponsorship money and there were more businesses to contact. She thanked all those who had already sponsored the event. This year it had been decided to buy tree stands so more money would be needed. So far 20 organisations had agreed to decorate trees and this is the maximum number that the church can hold.</p>	

	The church would be open on Friday 6 December in the evening for a sponsors event, Saturday all day and Sunday until 4.30pm when the annual carol service would be held.																																																																																	
2019/289	To receive an update on the Christmas lights on the Village Green The clerk reported that she had spoken to Mr Jim Morrissey and he had agreed to lend his teleporter and one man to put the lights up on the morning of Sunday 1 December. He would need an electrician to connect the lights. The clerk reported that she would not be in Briston on that weekend and also had not been able to find an electrician. Cllr Moulton said that he would supervise the project on behalf of the Parish Council and knew of an electrician. Cllr Moulton to liaise with Mr Morrissey.	Cllr Moulton																																																																																
2019/290	To discuss and approve putting the SSE bill for supplying energy to the street lights on direct debit Proposed Cllr Mrs Moulton, seconded Cllr Rainsford. Approved Form completed and signed.																																																																																	
2019/291	To discuss the possibility of a tour of Sewer Work in Briston The clerk will investigate dates and times for this.	Clerk																																																																																
2019/292	To receive information about the Remembrance Service on Sunday 10 November The clerk reported that the service would start at 10.30am in the church and then move to the war memorial shortly before 11am. She had been in touch with the bugler and had the wreath and crosses.																																																																																	
2019/293	To receive and approve the updated document ‘Information available from Briston Parish Council under the model publication scheme’ Proposed Cllr Edwards, seconded Cllr Rainsford. Approved																																																																																	
2019/294	To discuss and approve the bank statement for October and the payments for November and the reconciliation for October Proposed Cllr Barr, seconded Cllr Girling. Approved <table><tr><th>Date</th><th>Description</th><th>Money out £</th><th>Money in £</th><th>Balance £</th></tr><tr><td>28 Sep</td><td>Start balance</td><td></td><td></td><td>18,860.60</td></tr><tr><td>30 Sep</td><td>SO Handyman salary Sept</td><td>308.26</td><td></td><td>18,552.34</td></tr><tr><td>30 Sep</td><td>SO Clerk salary Sept</td><td>646.19</td><td></td><td>17,906.15</td></tr><tr><td>30 Sep</td><td>Cheque Auditing Solutions</td><td>516.00</td><td></td><td>17,390.15</td></tr><tr><td>30 Sep</td><td>Direct credit NNDC (precept)</td><td></td><td>24,049.00</td><td>41,439.15</td></tr><tr><td>1 Oct</td><td>DD 1&1 Internet Ltd</td><td>5.99</td><td></td><td>41,433.16</td></tr><tr><td>4 Oct</td><td>Cheque Council newsletter</td><td>135.00</td><td></td><td>41,298.16</td></tr><tr><td>7 Oct</td><td>Cheque CCTV system</td><td>1,920.00</td><td></td><td>39,378.16</td></tr><tr><td>7 Oct</td><td>Cheque TT Jones street light maintenance</td><td>159.41</td><td></td><td>39,218.75</td></tr><tr><td>7 Oct</td><td>Cheque Blyth & Wright</td><td>109.07</td><td></td><td>39,109.68</td></tr><tr><td>7 Oct</td><td>Cheque Church yard maintenance</td><td>375.00</td><td></td><td>38,734.68</td></tr><tr><td>8 Oct</td><td>DD Plusnet Broadband/telephone</td><td>29.76</td><td></td><td>38,704.92</td></tr><tr><td>8 Oct</td><td>Cheque SSE street lights energy</td><td>348.28</td><td></td><td>38,356.64</td></tr><tr><td>8 Oct</td><td>Cheque Norse Grounds maintenance</td><td>6,124.43</td><td></td><td>32,232.21</td></tr><tr><td>9 Oct</td><td>Anglian Water</td><td>52.13</td><td></td><td>32,180.08</td></tr></table>	Date	Description	Money out £	Money in £	Balance £	28 Sep	Start balance			18,860.60	30 Sep	SO Handyman salary Sept	308.26		18,552.34	30 Sep	SO Clerk salary Sept	646.19		17,906.15	30 Sep	Cheque Auditing Solutions	516.00		17,390.15	30 Sep	Direct credit NNDC (precept)		24,049.00	41,439.15	1 Oct	DD 1&1 Internet Ltd	5.99		41,433.16	4 Oct	Cheque Council newsletter	135.00		41,298.16	7 Oct	Cheque CCTV system	1,920.00		39,378.16	7 Oct	Cheque TT Jones street light maintenance	159.41		39,218.75	7 Oct	Cheque Blyth & Wright	109.07		39,109.68	7 Oct	Cheque Church yard maintenance	375.00		38,734.68	8 Oct	DD Plusnet Broadband/telephone	29.76		38,704.92	8 Oct	Cheque SSE street lights energy	348.28		38,356.64	8 Oct	Cheque Norse Grounds maintenance	6,124.43		32,232.21	9 Oct	Anglian Water	52.13		32,180.08	
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11 Oct	Cheque NNDC Dog bins emptying	1,081.20		31,098.88
11 Oct	Cheque PFK Littlejohn external audit	360.00		30,738.88
14 Oct	Cheque Payroll	18.00		30,720.88
14 Oct	Cheque Payroll	18.00		30,702.88
14 Oct	Cheque NALC training materials	101.76		30,601.12
15 Oct	DD Pozitive Energy Village green power supply	3.33		30,597.79
16 Oct	Cheque NALC training	126.00		30,471.79
16 Oct	Cheque Structureflex Airmen's memorial plaque	102.00		30,369.79
28 Oct	SO Handyman salary Oct	308.26		30,061.53
28 Oct	SO Clerk salary October	646.19		29,415.34
30 Oct	DD 1&1 Internet Ltd	5.99		29,409.35
30 Oct	Direct Credit GL Animal Feeds Christmas Tree sponsorship		30.00	29,679.35
30 Oct	Deposit Christmas Tree sponsorship		240.00	29,679.35
	Total Payments/Receipts	13,500.25	24,319.00	

Payments 4 November 2019

Norfolk Parish Training & Support
(Whole council training)

£300.00

R Williams – dismantling and removing
Wendy House, removing Rocking
Horse for repair and refurbishment and
reinstalling (please note this sum will
be transferred from the Playground

Account to the Parish Council account)

£400.00

Repayment of postage stamps to J English

£ 61.00

MAE Booking – payroll September and October

£ 36.00

SSE Southern Electric (street lights energy)

September

£316.24

Anglian Water – Stone Road Allotments

£ 32.06

Blyth & Wright – please note £299.80 of
this invoice is for Christmas Tree
Stands for the Christmas Tree Festival.

This money will come from the

Sponsorship for the Festival

£390.41

Parish Clerk salary October SO

£646.19

September SO

£646.19

Handyman salary October SO

£292.06

September SO

£292.06

1&1 IONOS DD

£ 5.99

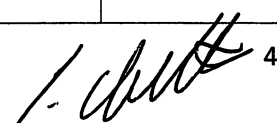
Pozitive Energy DD Village Green Power Supply

Invoice date 16/09/2019 £ 9.24

08/10/2019 £ 3.33

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	Plusnet – telephone/broadband 01/10/2019 £ 29.76 01/11/2019 £ 30.36 Total £3,490.89 Income – E-on feed in tariff 31 July to 25 October £547.59 CCLA – dividend reinvested £14.98 £35,288.59 Reconciliation – zero difference	
2019/295	To invite public participation Cllr Mrs Woodhouse said that in future she will provide a report from the Copeman Centre meetings	Cllr Mrs Woodhouse
2019/296	Any other business (for discussion only) Cllr Pickhaver reported that a litter bin would be installed at the Spinney and a parishioner had offered to empty it. Cllr Barr is rescanning documents to go on the website. Cllr Mrs Woodhouse reported that the CCTV system at the Recreation Ground and Briston Pavilion will be operational by next week. Signs need to go up. All users will receive a letter telling them how the CCTV system operates and four people will have access to it. A policy document needs to be produced. The clerk will see if there is one in existence. Cllrs Mrs Moulton and Quinsey agreed to attend the Police meeting on 21 November. Cllr Moulton said that there was still trouble in the village on Friday nights from groups of young people. It needs a Police presence in the village. Cllr Mrs Woodhouse said that the Police should be going round and this was a priority for the SNAP meeting. It was reported that cars were still gathering on the recreation ground late at night.	Cllr Mrs Woodhouse Clerk Cllrs Mrs Moulton & Quinsey
2019/297	Date of next scheduled meeting of Briston Parish Council – Monday 2 December Trustee of the Higginbottom Recreational Charity – Monday 18 November	
	The meeting closed at 8.15pm	

Signed:



Dated:

25/11/2019.