

# BRISTON PARISH COUNCIL

The Parish Office

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Minutes of the meeting of Briston Parish Council held on Monday 4 October 2021 at 7pm in the Copeman Centre, Briston

Present: Cllr Pete Moulton Chairman  
Cllr Dave Chambers  
Cllr Mrs Hayley Quinsey  
Cllr Terry Girling  
Cllr Martyn Barr  
Cllr Matthew Pickhaver  
Cllr Graham Pickhaver

Clerk: Mrs Jenny English

## **2021/222 To consider and accept apologies for absence**

Cllrs Mrs Woodhouse, Twiddy, Seward and Chilton. Les Edwards has resigned from the council.

## **2021/223 To record declarations of interest from members on any items on the agenda**

Cllr Barr – payments

## **2021/224 To approve the minutes of Briston Parish Council meeting held on Monday 6 September 2021**

Proposed Cllr Girling. Seconded Cllr Chambers

**Approved**

## **2021/225 To invite public participation including reports from County Councillor, District Councillor and SNT Representative**

County Councillor Steffan Aquarone and District Councillor Jolanda Stenton sent their apologies.

A member of the public raised concerns about the speed of vehicles travelling through the village. He said that this problem was especially grave on Fridays and Saturdays as cars raced through the village. The Police had been called out to an incident in the summer when two cars were in a collision caused by racing. Cllr Chambers suggested talking to the local SNT representative. Cllr Graham Pickhaver said that putting up 20mph signs throughout the village needs investigating. Cllr Graham Pickhaver further reported the 'Not suitable for traffic' sign had now been erected at the entrance to Pack Lane. This had only taken 18 months.

## **2021/226 To discuss matters arising from the minutes of Briston Parish Council meeting held on Monday 6 September 2021**

Cllr Girling asked about the second half of the precept. The clerk said that this had been received in September but cleared too late to appear on the September bank statement.

Cllr Moulton reported that the solicitor working on behalf of the person who gave the loan for the solar panels is sending details as requested.

## **2021/227 To consider and make observations on the following planning applications and any other which may be received; PF/21/2431 Erection of oak framed gazebo in garden of The Three Horseshoes Public**

**House (to replace the temporary marquee installed to facilitate outdoor drinking and dining). The Three Horseshoes, West End, Briston, Norfolk, NR24 2HY**

Council supports the application

**PF/21/2541 Erection of single storey side/rear extension. 9 Edgefield Road, Briston, Norfolk NT24 2HU.**

**NNDC Original Ref: PF/19/1567 NNDC appeal Ref: PF/19/1567.**

Council supports the application

**Land north of Mill Road, Briston. Change of use of land for the stationing of 9 no. caravans for residential use. Appeal against refusal hearing at 10.00 on 14 October 2021 at North Norfolk District Council, Council Offices, Holt Road, Cromer, NT27 9EN.**

Information only – all councillors can attend the hearing

**2021/228 To discuss and take action by writing to County Councillor and Member of Parliament to express the concerns of Briston Parish Council with regard to the effects the proposed new housing developments in Holt will have on the infrastructure and services such as doctors surgery, schools, car parking, etc to the inhabitants of Holt, Briston and surrounding villages – Cllr Chambers**

Cllr Chambers said that services in the area were already stretched with waiting times at the surgeries increasing and parking becoming increasingly difficult in towns such as Holt to cite two examples. He proposed sending a letter to North Norfolk District Council, Norfolk County Council and MP Duncan Baker expressing the concerns of Briston Parish Council with regard to these. Seconded Cllr Graham Pickhaver

**Approved**

**2021/229 To discuss and take action by writing to County Councillor asking what plans Norfolk County Council has to prevent speeding along the Fakenham Road – Cllr Chambers**

Cllr Chambers was concerned about the number of accidents at the junction of Holt Road and the Fakenham Road which he said was purely down to speeding traffic. Cllr Matthew Pickhaver said that village gates were on order and he hoped these would reduce the speed of traffic. Cllr Chambers said that he felt a speed camera was needed here. Cllr Graham Pickhaver said that there was a lack of 30mph on this stretch of road. Cllr Girling said that street lights automatically make these a 30mph area. Cllr Moulton said that people do not perceive this as a built up area. Cllr Barr said that some time ago Cllr Chilton had produced a report on traffic in Briston.

Cllr Moulton proposed looking at the report prepared by Cllr Chilton with the clerk and then writing a letter with reference to the findings saying that the situation is now worse. Seconded by Cllr Chambers

**Approved**

**Action: Cllr Moulton/Clerk**

**2021/230 To discuss and take action by writing to the Trustee of the Congregational Church asking for information on its plans for the future of the Congregational meeting hall in The Lane and the bungalow in Church Street - Cllr Matthew Pickhaver**

Cllr Matthew Pickhaver said he was concerned that for some years the Congregational Church has effectively ceased to operate as a church. The bungalow had been empty for some years. Cllr Matthew Pickhaver proposed that Briston Parish Council make a formal enquiry to the Trustee asking what it proposes to do with these buildings. Seconded Cllr Chambers.

**Approved**

**2021/231 Clerk's report;**

Covid memorial plaque – information has been sent to councillors and the plaque applied for.

Bank signatories – with the resignation of Les Edwards there are now three signatories. Will put as an item on the November agenda

Complaint to monitoring officer – no further action to be taken as the Code of Conduct was not breached.

Crosses and wreath for Remembrance Service - ordered

Defibrillator maintenance update – member of the public carrying out this. He has offered to come to a meeting of Briston Parish Council to explain how the defibrillator works.

Precept planning – Cllr Chilton and clerk held a preliminary meeting to discuss proposals which will go forward to the Finance & General Purpose Committee meeting on 11 October

Date of parish council meetings in relation to finance - Cllr Chilton and clerk discussed this as because the meeting is held on first Monday of every month there is no time to update them to include preceding month. Will put on agenda for the November meeting of Briston Parish Council.

**2021/232 To allow car parking on the village green for the bonfire and firework night on Friday 5 November 2021- Cllr Girling**

Proposed Cllr Girling. Seconded Cllr Mrs Quinsey.

**Approved**

**2021/233 To approve the bank statement for September and the payments for October**

Proposed Cllr Barr. Seconded Cllr Girling

**Approved**

Date	Description	Money out £	Money in £	Balance £
28 Aug	Start balance			12,816.27
31 Aug	SO Handyman salary August	299.54		12,516.73
31 Aug	SO clerk salary August	664.00		11,852.73
1 Sep	DD 1&1 Internet	5.99		11,846.74
2 Sep	DD Pozitive Energy – village green power supply	48.82		11,797.92
8 Sep	DD Plusnet – broadband/telephone	25.56		11,772.36
9 Sep	Cheque – Tai Chi Covid grant	200.00		11,572.36
13 Sep	Cheque – Realise Futures – benches Garden Close	1,432.18		10,140.18
14 Sep	Cheque – HMRC PAYE August	240.43		9,899.75
15 Sep	Cheque – NALC new councillor training	72.00		9,827.75
16 Sep	Cheque – CGM grass cutting	625.60		9,202.15
16 Sep	Cheque – Came & Co additional premium	59.02		9,143.13
20 Sep	DD – Southern Electricity – street lights energy	373.09		8,770.04
22 Sep	Cheque – Table Tennis – Covid grant	200.00		8,570.04
23 Sep	DD Pozitive Energy – village green power supply	48.82		8,521.22
23 Sep	Cheque – Minns churchyard grass cutting	387.50		8,133.72
24 Sep	Cheque – Cartridge Save printer ink	137.62		7,996.10
28 Sep	SO Handyman – salary Sep	299.54		7,696.56
28 Sep	SO Clerk – salary Sep	664.00		7,032.56
29 Sep	DD 1&1 Internet	5.99		7,026.57
29 Sep	Balance carried forward			7,026.57
	Total payments/receipts	5,789.70	0.00	

Payments

North Norfolk District Council  
Dog bin emptying – amended

£1,206.40

Higginbottom Recreational Charity  
Office rent August, Room Hire, August

Electricity from May to August	£164.22
CGM – Grass cutting	£908.57
Royal British Legion – Wreaths and crosses	£100.00
HMRC – PAYE September	£240.43
MAE Bookkeeping – Payroll September	£20.00
Out of the Box Publishing	
Reprint of walks leaflets and print of information board	£295.00
PKF Littlejohn – professional fee for AGAR	£360.00
Viking – public toilet sundries	£113.39
Minns – churchyard maintenance	£387.50
Structure-flex – Plantation Hill play area notice board	£150.00
Anglian Water – Stone Road Allotments	£7.73
TT Jones – Street lights maintenance Oct-Nov-Dec 2021	£127.20
DD IONOS	£5.99
DD Southern Electricity – August street lighting power	£373.09
DD Pozitive Energy – please note this is an out of contract payment. New contract in place.	£48.82
DD Plusnet	£25.20
SO Clerk salary September	£664.00
SO Handyman salary September	£299.53
<b>Total</b>	<b>£5497.07</b>

#### Receipts

North Norfolk District Council 2nd instalment of the precept	£26,306.50
Public Sector Deposit Fund Statement 31 August 2021	
01/08/2021 Balance of shares held	£38,086.44
02/08/2021 Dividend (0.76) reinvested so balance	£38,087.20

#### **2021/234 To receive a report on the planning for the bonfire and firework night on Friday 5 November 2021- Cllr Girling**

Cllr Girling reported that this was going well although more helpers were needed. Cllrs Barr, Matthew Pickhaver and Graham Pickhaver volunteered to help. The clerk will send over information supplied by Cllr Moulton to the insurance company and chase up the first aid company.

**Action: Clerk**

#### **2021/235 To receive a report from the Planning Committee – Cllr Moulton**

Cllr Moulton reported that after the site meeting the plans had been supported.

**2021/236 To receive a report from the Personnel Committee – Cllr Moulton**

Cllr Moulton reported that the NALC grievance policy had been adopted. The rest of the meeting was held in camera. Cllr Chambers said that he was upset at the state of the council and blamed Cllr Moulton. Cllr Moulton said that when he took over the council the complaints were already there and nothing had been done.

**2021/237 To receive a report from the Higginbottom Recreational Charity – Cllr Mrs Woodhouse**

Next report due in January 2022

**2021/238 To receive a report from the Copeman Centre Management Committee – Clerk**

The Copeman Centre had paid for repairs to the nursery fence and the village handyman had tidied the hedge on the Copeman side.

The booking clerk reported on current bookings and requested a new phone as the existing one was wearing out.

Neil and Anne Fippard reported progress for redecorating the nursery and long hall. A contractor had been selected and approved. They had also obtained a quote for redecorating the toilets and replacing the lino in the kitchen. They were looking for someone to move the ovens and worktops. A quote for replacing the water heater in the catering kitchen was discussed and approved.

Mrs Jean Dawson reported that an electrician had had to be called in to fix the LED lights in the extension.

**2021/239 To invite public participation**

None

**2021/240 Any other business including items for the agenda of the October parish council meeting. For discussion only. No items can be approved under this item**

None

**2021/241 Next scheduled parish council meeting; Monday 1 November 2021. Finance & General Purpose Committee meeting 11 October (this will start the process of deciding the precept for 2022/2023)**

The meeting closed at 8.10pm

Signed:

Dated:

