

BRISTON PARISH COUNCIL

The Parish Office

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Minutes of the meeting of Briston Parish Council held on Monday 6 December 2021 at 7pm in the Copeman Centre, Briston.

Present: Cllr Pete Moulton
Cllr Ian Chilton
Cllr Ian Seward
Cllr Terry Girling
Cllr Martyn Barr
Cllr Dave Chambers

Chairman
Vice Chairman

Clerk: Mrs Jenny English

2021/266 To receive and note apologies for absence

The following apologies were accepted; Cllrs Twiddy, Matthew Pickhaver and Graham Pickhaver. Mrs Hayley Quinsey has resigned from the council.

2021/267 To agree on a proposal to co-opt one member to Briston Parish Council to fill the vacancy

As there were no applicants this item was deferred until the February 2022 meeting

2021/268 To co-opt one member to Briston Parish Council

As there were no applicants this item was deferred until the February 2022 meeting

2021/269 To record declarations of interest and dispensations relating to items on the agenda

Cllr Barr declared an interest in the payments

2021/270 To approve the minutes of Briston Parish Council meeting held on Monday 1 November 2021

Proposed by Cllr Seward. Seconded Cllr Girling

Approved

In response to a question the clerk reported that she had no reply to the letter sent to the County Councillor with regard to speeding in the village

2021/271 To invite public participation including reports from the County Councillor, District Councillor and SNT representative

County Councillor – nothing received

District Councillor Jolanda Stenton reported that the Sheringham Reef had opened at the end of November. She also reported that the Art, culture and public transport fund still has money to give to projects. She suggested that this could be anything to do with the arts such as an exhibition. In answer to a query she said that she will also look into the state of the road between Holt and Briston.

In answer to a question a member of the public who is Chairman of the Care Centre said that it was not finally closed. He is working with the Charity Commission on this starting with the procedure for closing the centre. There will be an AGM on 11 January 2022.

2021/272 To consider and make observations on any planning applications which may be received

None received

These minutes are unconfirmed until approved by Briston Parish Council

2021/273 To receive, discuss and approve costings for cutting down vegetation along the track leading from Garden Close to the allotments on Jewel Close

Quotation received from CGM to cut back brambles behind houses to Jewel Close as requested and remove all waste from site £120 plus VAT. Proposed to accept by Cllr Seward. Seconded Cllr Girling **Approved**

2021/274 To receive a statement with regard to proposed changes to the Higginbottom meetings – Cllr Moulton

Cllr Moulton reported that with the resignation of Mrs Woodhouse and Mrs Quinsey most of the work would not now be done. He suggested a meeting of the Higginbottom Recreational Charity on Monday 13 December. Cllr Chilton said that proposals need to be made at this meeting. He and Cllr Graham Pickhaver have been working on various proposals.

2021/175 To receive a report on the bonfire and firework event and proposals for 2022 – Cllr Girling

Cllr Girling said that the evening had been very successful and thanked everyone who had taken part. There were a few proposals for improving the event including signage for the car parking. Cllr Girling proposed that this event be held again next year on Friday 4 November 2022. Seconded by Cllr Barr **Approved**

2021/176 To receive and accept a report on the finances for the 2021 bonfire and firework event – Cllr Mrs Quinsey

Proposed to accept by Cllr Girling. Seconded Cllr Chambers **Approved**

2021/177 To receive information on the proposed 'Battling On' project in Kingsley Wood – Clerk

The Clerk reported that she had been to the initial meeting by the organisers of this project. This project was in the very early stages and there was much further research to be done.

Piece of land has been purchased known as Kingsley Wood off Craymere Road. This is woodland and will become managed woodland in an ecological manner, setting for activities that will benefit the community. Looking at keeping bees and establishing a pond. The organisers want it to be a place where the community can come.

Although set up for veterans this site will be available to anyone whether individuals or groups who would benefit from activities on offer. It was pointed out that there is a lack of youth provision in the village and the organisers are very keen to provide this. Local people would be employed to run the courses through Battling On.

The organisers are not looking to replicate anything that is already happening. As a first step the organisers will put together a management plan which will go on the website. This will be after research into gaps Briston has in its provision for the community. After this a public meeting will be held to discuss this provision.

The Parish Council asked that the organisers be invited to a parish council meeting to present their proposals.

2021/178 To receive information on the Christmas Tree Festival – Clerk

The Clerk handed out publicity leaflets for the event and said that preparations were going very well. There would be 19 decorated trees and 24 people and businesses had sponsored it so it should be self funding while raising money for All Saints' Church and various charities.

2021/179 To receive information on the Carols on the Green – Cllrs Barr, Pickhaver and Clerk

Cllr Barr reported that this would follow the same format as last year. There had been interest from two food vans who wanted to attend.

2021/180 To receive information on the presentation of the Lord Lieutenant's Plaque – Clerk

The Clerk reported that she was waiting to hear from Mrs MacNicol, who would be presenting the plaque to see whether she would be available to attend the meeting on 14 February. If this was not convenient for her she would be invited to a subsequent meeting.



2021/181 To receive and discuss the Action Plan – Cllr Graham Pickhaver/Clerk

Cllr Seward suggested that the plan be archived at the end of March 2022. The completed actions would then be removed for the 2022/2023 plan.

2021/182 To receive a report on the allotment inspection – Cllr Girling

Cllr Girling reported that one plot on each site was not being worked. The invoices for the rent will be sent out at the end of December. The only remedial work required is at the entrance to the Plantation Hill site.

2021/183 To receive a financial report – Cllr Chilton

Cllr Chilton reported that taking the forward spend and balancing it against the income including the VAT rebate and allotment income that should be an underspend of approximately £13,000 at the end of the financial year. This meant the council was in pretty good shape. Some of this money would be needed in April as the first half of the precept does not generally come through until the end of the month. The council need to look at what to spend this money on. Cllr Chilton had produced two monitoring reports looking at the rigour of the system. These will go on the February agenda **Action: Clerk**

He suggested that a review of the allotment finances needs to be carried out and five street lights need to be upgraded in line with the precept. **Action: Clerk**

2021/184 To receive and approve the bank statement for November and the payments for December

Cllr Seward proposed that the bank statement be approved. Seconded by Cllr Girling

Approved

Cllr Girling proposed that the payments be approved. Seconded by Cllr Chambers

Approved

Bank Statement 30 Oct – 29 Nov 2021

Date	Description	Money out £	Money in £	Balance
30 Oct	Start balance			26,792.06
1 Nov	1&1 Internet	25.31		26,766.75
1 Nov	Direct credit – Christmas Tree Festival		30.00	26,796.75
3 Nov	Direct credit – S&C Windows Christmas Tree Festival		30.00	26,826.75
3 Nov	Direct Credit – Graves Christmas Tree Festival		30.00	26,856.75
4 Nov	Direct credit – Goward Funeral Services Christmas Tree Festival		50.00	26,906.75
5 Nov	Direct credit – Nutkins Christmas Tree Festival		30.00	26,936.75
5 Nov	Direct credit – CGM Group Christmas Tree Festival		30.00	26,966.75
8 Nov	DD Plusnet	25.56		26,941.19
8 Nov	Salvation Army Covid Grant	200.00		26,741.19
8 Nov	Pay Roll	20.00		26,721.19
8 Nov	Deposit Bonfire event		2,702.23	29,423.42
9 Nov	Higginbottom Recreational Charity – office rent July and electricity	112.50		29,310.92
9 Nov	Higginbottom Recreational Charity – office rent August and electricity	164.22		29,146.70
9 Nov	Higginbottom Recreational Charity – office rent September and electricity	115.00		29,031.70
10 Nov	Wyer – PAT testing	148.80		28,882.90
12 Nov	Rafters office clean – October/September	96.00		28,786.90
12 Nov	Rafters office clean – May to August	192.00		28,594.90
15 Nov	HMRC – PAYE	240.43		28,354.47
16 Nov	Bench removal	30.00		28,324.47

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18 Nov	Minns – Churchyard grass	387.50		27,936.97
19 Nov	DD Southern Electric	384.85		27,552.12
19 Nov	DC DW Heating - Christmas Tree Festival		30.00	27,582.12
24 Nov	First Aid for bonfire	60.00		27,522.12
25 Nov	DD Pozitive Energy	9.52		27,512.60
25 Nov	Deposit Kings Lynn- Christmas Tree Festival		60.00	27,572.60
24 Nov	Deposit Kings Lynn - Christmas Tree Festival		90.00	27,662.60
26 Nov	Morrison's petrol and fence post Thaxters	24.10		27,638.50
29 Nov	SO Handyman salary November	299.54		27,338.96
29 Nov	SO Clerk salary November	664.00		26,674.96
29 Nov	Balance carried forward			26,674.96
	Total payments/receipts	3,199.33	3,082.23	

Payments

Cheques

Viking Stationery – two invoices £262.68

Postage Stamps, Diary, Wall Planner, Hand towels, disinfectant

First aid kits, Refuse sacks, Jotta Pads

Copeman Centre

Hall Hire June to December £72.00

Higginbottom Recreational Charity

Office rent and meeting room hire for firework meeting £105.00

Higginbottom Recreational Charity

Office rent November, repayment office electricity, Room hire £286.66

Out of the Box Publishing

Christmas Tree Festival leaflets £60.00

Williams

Moving and installation of bench in bus shelter £20.00

SLCC

Subscription £171.00

Lawnwise & Leisure

Firework display £2400.00

Blyth & Wright

Disinfectant and bolts for bench in bus shelter £10.37

HMRC

Payroll November £240.43

MA Edwards

Payroll November £20.00

Total cheques £3648.14

DDs and SOs

Southern Electricity – street lighting energy October £384.85

Southern Electricity – street lighting energy November £373.09

Southern Electricity – street lighting energy December £373.09

Plusnet November 25.56

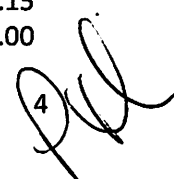
Plusnet December 26.04

Pozitive Energy Ltd – village green power supply £9.52

1&1 £115.15

Clerk – salary November £664.00

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Handyman – salary November	299.53
Total DDs and SOs	£2270.83
Total	£5918.97

2021/185 To receive a report from the Higginbottom Recreational Charity – Cllr Moulton

Cllr Moulton reported that he has sorted out the Solar Panel repayments. There was a request that the Parish Council pay the monthly rent by standing order. A quote has been received to replace the swings. This amounts to over £8,000. The FA grant is still being progressed.

2021/186 To receive a report from the Copeman Centre Management Committee – Clerk

The Clerk reported that bookings were up. A very successful organ show had been held and also a jigsaw day. More were planned in 2022 along with a table top sale. When the Nursery shuts for the Christmas holidays their rooms would be redecorated.

2021/187 To invite public participation

A member of the public raised concerns about the involvement of the council with the Congregational Church and adjoining bungalow as he felt it was no business of the council.

A member of the public raised a concern about doing away with the dog mess bins. It was explained that dog waste could go in the general litter bins. She asked for a dog mess bin near Cuckoo Bridge

2021/188 Any other business including items for the agenda of the February meeting of the parish council. This item is for discussion only. No items can be decided under this item

Cllr Chambers said that he had reports of youths playing football in Hall Street and wondered if it would be possible for one of the goals, which aren't being used on the Recreation Ground to be moved to the village green.

The Clerk reported that the clerk to Melton Constable Parish Council would be leaving at the end of December and she had agreed to clerk the January meeting to help out.

The meeting closed at 8.22pm

Signed: 

Dated: 14 February 2022