

# BRISTON PARISH COUNCIL

The Parish Office

Recreation Ground, Stone Beck Lane,  
Briston, Melton Constable NR24 2PS

Telephone: 01263 862638

Email: [parish-council@briston-norfolk.org.uk](mailto:parish-council@briston-norfolk.org.uk)

Website: <http://bristonparishcouncil.org/1&1>

The next meeting of Briston Parish Council will be held on Monday 17 April 2023 at 7pm in the Copeman Centre, Briston



11 April 2023

## **MEMBERS OF THE PRESS AND PUBLIC ARE WELCOME TO ATTEND**

1. To receive and accept apologies for absence
2. To record declarations of interest from members on any items on the agenda
3. To approve the minutes of Briston Parish Council meeting held on Monday 13 March 2023
4. To invite public participation including reports from County Councillor, District Councillor and SNT
5. To discuss matters arising from the minutes of the Briston Parish Council meeting held on 13 March
6. To consider and make observations on any planning applications which may be received
7. To approve the appointment of an internal auditor for the 2022/2023 financial year
8. To sign the necessary paperwork in regard to the acquisition of the SAM2
9. To approve the asset register
10. To discuss and approve joining and the subscription for the financial year 2023/2024 for a professional body, either NALC or NorfolkPTS
11. To receive the following correspondence: letter from Butcher Andrews, letter from the Rev Trudie Morris
12. To receive an update on preparations for the Gala to be held on 24 June on the Recreation Ground
13. To approve the bank statement for March and the payments for April
14. To approve the bank/cashbook reconciliations for the financial year 2022/2023
15. To receive a report from the internal monitoring officer
16. To receive and approve the end of year financial report
17. To approve and sign the AGAR part 1
18. To receive a report from the Higginbottom Recreational Charity

19. To receive a report from the Copeman Centre Committee

20. To invite public participation

21. Any other business including items for the May meeting of the parish council. This item is for discussion only and no decisions on items on the agenda can be made

22. The next meeting of Briston Parish Council will be on Monday 15 May