

BRISTON PARISH COUNCIL

The Parish Office

Recreation Ground, Stone Beck Lane,

Briston, Melton Constable NR24 2PS

Telephone: 01263 862638

Email: parish-council@briston-norfolk.org.uk

Website: <http://bristonparishcouncil.org/1&1>

Minutes of the Annual Briston Parish Council meeting held on Monday 15 May at 7pm in the Copeman Centre, Briston

Present: Cllr Mrs Mel Kibblewhite Chairman
Cllr Mrs Tracey Kidd
Cllr Arthur Kidd
Cllr Maurice Gray
Cllr David Kibblewhite
Cllr Simon Twiddy

Clerk: Mrs Jenny English

2023/64 To receive and accept apologies for absence

All councillors present

2023/65 To elect the chairman of Briston Parish Council

The outgoing chairman Mr Matthew Pickhaver chaired this item.

Cllr Kibblewhite proposed Cllr Mrs Kibblewhite. Seconded Cllr Mrs Kidd.

Approved

Cllr Mrs Kibblewhite thanked Mr Pickhaver for all his work as chairman to applause from the other councillors and members of the public present.

It was reported that Mr John Wyatt had died recently. He was a long serving member of Briston Parish Council and a District Councillor some time ago.

2023/66 To record declarations of interest from members on any items on the agenda

None

2023/67 To approve the minutes of Briston Parish Council meeting held on Monday 17 April 2023

Proposed by Cllr Kibblewhite. Seconded by Cllr Mrs Kidd.

Approved

2023/68 To invite public participation including reports from County Councillor, District Councillor and SNT

The County Councillor and District Councillor sent their apologies and a report which was circulated to members before the meeting. The SNT sent his apologies.

A member of the public said that he had contacted the council about a youth football team and had received no reply. He felt that no one on the council had done anything about this or about getting funding so that the adult football team could return to the recreation ground. The former chairman replied that the council had spent hours and hours trying to access grants for the football team but had given up as the process was extremely challenging and it was impossible to get anywhere. An advertisement will be put in the Briston & District News and the Facebook page.

2023/69 To discuss matters arising from the minutes of the Briston Parish Council meeting held on Monday 17 April 2023

2023/62 Muddy road by Ropers Farm. No reply received.

2023/70 To consider and make observations on any planning application which may be received NNDC Ref: PU/23/1033 Change of use of agricultural building to 3no. "larger" dwellinghouse (Class C3) and building operations reasonably necessary for the conversion Location: Manor Farm, 44 Fakenham Road, Briston, NR24 2HJ.

The meeting agreed to support the application

2023/71 To receive an update on the preparations for the Briston Gala

The clerk reported that it was more or less the same as last month. The Zumba Class would now be putting on a display between the Dancing Class and the Dog Show. There had been one enquiry for a car boot space. A couple more people had signed up for a craft stall since last month. The clerk will put out an appeal for volunteers to help with car parking, etc. The clerk will contact the Holt Chronicle with regard to an advertisement.

2023/72 To discuss and approve a proposal to revert to holding Briston Parish Council meeting monthly rather than every six weeks

Proposed by Cllr Kibblewhite. Seconded by Cllr Gray

Approved

2023/73 To ask for a councillor to be the administrator to run the Briston Parish Council Facebook page and to approve the nominated person

Cllr Twiddy proposed that Cllrs Mrs Kidd take on this job with Cllr Kibblewhite providing backup. Seconded by Cllr Kidd.

Approved

2023/74 To agree and approve three new signatories for Briston Parish Council bank accounts

The clerk recommended that as the council were in the process of co-opting more members it might be better to agree two signatories and leave the third until there were more councillors.

Cllr Kibblewhite proposed that the two signatories be Cllr Gray and Cllr Kidd. Seconded by Cllr Mrs Kidd.

Approved

2023/75 To approve the Co-option Policy and agree to start the co-option process for the six vacancies on Briston Parish Council

Proposed by Cllr Kidd, seconded by Cllr Kibblewhite

Approved

2023/76 To agree and approve an internal monitoring officer

Cllr Kibblewhite proposed that he would do this job. Seconded by Cllr Kidd

Approved

2023/77 To approve the bank statement for April and the payments for May

Proposed Cllr Mrs Kidd. Seconded Cllr Kibblewhite

Approved

Bank Statement 31 Mar – 28 Apr 2023

Date	Description	Money out £	Money in £	Balance £
31 Mar	Start balance			13,508.86
31 Mar	Deposit – allotment rents		40.00	13,548.86
12 Apr	DD Plusnet	32.14		13,516.72
20 Apr	Cheque – payroll March	20.00		13,496.72
21 Apr	DD Southern Electric – street light energy	605.44		12,891.28
24 Apr	Cheque – Public Sector Deposit Account	5,000.00		7,891.28
24 Apr	Cheque – Anglian Water Poors	84.73		7,806.55
25 Apr	Cheque – HMRC PAYE March	374.18		7,432.37
25 Apr	Cheque – Anglian Water Stone Road	41.66		7,374.24
26 Apr	DD Pozitive Energy – village	16.47		7,374.24

	green power			
26 Apr	Cheque – TT Jones street light maintenance	138.65		7,235.59
26 Apr	Cheque – TT Jones street light maintenance	138.65		7,096.94
28 Apr	DD 1&1 Internet	8.40		7,088.54
28 Apr	SO Handyman salary April	434.33		6,654.21
28 Apr	SO Clerk salary April	889.10		5,765.11
28 Apr	Direct credit from NNDC – first half of precept for 2023/2024		28,486.50	34,251.61
28 Apr	Balance carried forward			34,251.61
	Total Payments/Receipts	7,783.75	28,526.50	

Payments

£

Cheques

P Minns – Churchyard grass cutting	492.50
Copeman Centre – meeting room hire April	14.00
Rafters – office cleaning April	48.00
MAE Bookkeeping – payroll April	22.50
HMRC – PAYE April	394.58
Norfolk Parish Training & Support Subscription £535.00	
New councillor training £220.00	755.00
Blyth & Wright – weed killer	16.83
Repayment to J English Office kettle £13.50	
Petrol for mower £12.01	25.51

Direct Debits

Plusnet – telephone	32.14
IONOS – website	8.40
Pozitive Energy – electricity supply village green	19.42
Southern Electric – street lights energy	518.32

Standing Orders

Clerk salary April	889.30
Handyman salary April	413.73

Total 3,650.23

Receipts

The Public Sector Deposit Fund – Statement at 30 April 2023

Date	Description	Value of shares bought £	Balance of shares held £
01/04/23	Brought forward		38,824.71
03/04/23	Dividend reinvested	131.33	38,956.04
25/04/23	Bought	5,000.00	43,956.04
30/04/23	Carried forward		43,956.04

North Norfolk District Council

24 April 2023 first half of the parish precept for 23/24 £28,486.50

2023/78 To receive a report from the Higginbottom Recreational Charity

There was not much to report from last month. With regard to the Briston Pavilion a cleaner had been appointed. A regular Zumba class was now taking place and bookings were still good. The next meeting of the Higginbottom Recreational Charity will take place on Monday 22 May

2023/79 To receive a report from the Copeman Centre Committee

It was reported that they are still waiting for the replacement window for the main hall. The new floor in the kitchen has been laid and repairs to the cooker undertaken. Bookings are going well. There is a waiting list for places at the nursery and a new booking clerk has been appointed. The AGM is on 13 June

2023/80 To invite public participation

A member of the public asked if the council would consider writing to Holt Surgery to say how worried everyone is about the proposal to close Blakeney Surgery. She felt that loosing this facility would put more pressure on the existing surgeries in Holt and Briston making it even more difficult to get an appointment with a doctor or nurse. The clerk will write to the surgery.

2023/81 other business including items for the June meeting of Briston Parish Council. This item is for discussion only as no decisions on items not on the agenda can be made

Cllr Kibblewhite reported that a new pop up café was opening in Lofty's from Wednesday 17 May from 2-5pm. This was open to everyone to just pop in for tea, coffee and biscuits.

Cllr Gray asked about hedge cutting on the car park as he said that he understood a flail cutter had been used last time which left a lot of mess. He felt that hand cutting would be better.

2023/82 The next meeting of Briston Parish Council will be on Monday 12 June

The meeting closed at 7.40pm

Signed

Dated: