

BRISTON PARISH COUNCIL

The Parish Office

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Minutes of the Briston Parish Council meeting held on Monday 10 July 2023 in the Copeman Centre, Briston

Present: Cllr Mrs Mel Kibblewhite Chairman
Cllr Mrs Tracey Kidd
Cllr Arthur Kidd
Cllr Maurice Gray
Cllr David Kibblewhite
Cllr Nigel St Quintin

Clerk: Mrs Jenny English

2023/104 To receive and accept apologies for absence

Cllr Simon Twiddy

2023/105 To record declarations of interest from members on any items on the agenda

None

2023/106 To approve the minutes of Briston Parish Council meeting held on Monday 12 June 2023

Propose Cllr Kibblewhite. Seconded Cllr Kidd

Approved

2023/107 To elect the Vice chairman of Briston Parish Council

Cllr Mrs Kibblewhite proposed Cllr Kidd. Seconded Cllr Kibblewhite

Approved

2023/108 To invite public participation including reports from County Councillor, District Councillor and SNT

County Councillor Steffan Aquarone gave a report concerning the following; Proposed closure of Blakeney GP surgery, proposed closure of Benjamin Court in Cromer, ongoing call for Bank Hubs, future of outdoor learning at Holt Hall, Manor Farm proposals for development, Reephams Road traffic early hours HGV movements and broken lights on Hillside.

2023/109 To discuss matters arising from the minutes of the Briston Parish Council meeting held on Monday 12 June 2023

None

2023/110 To consider and make observations on any planning applications which may be received

None received

2023/111 To receive a report on the Briston Gala

It was agreed that the 2023 Briston Gala had been very successful. Cllr Mrs Kidd is in charge of the committee to organise the 2024 Briston Gala. They have already had their first meeting and will report back to the Parish Council starting in the New Year. Cllr Gray asked if they could have Morris Dancers at the Briston Gala. Cllr Mrs Kidd agreed that Morris Dancers will be welcome and Cllr Gray will make the arrangements for them to attend.

2023/112 To discuss the provision of Christmas lights/ tree in Briston

It was suggested that a tree could be planted on the village green to be decorated each year. The parish clerk will discuss this with Cllr Gray as there are concerns with regard to the suitability of the soil, watering, etc. There were also concerns that many parishioners who live in West End or the Plantation Hill Estate and Hill Side do not come to this part of the village and will not see the decorations on the green.

A parishioner has offered to supply a cherry picker if the tree on the corner of the green is decorated.

The parish clerk will get costings for a permanent Christmas Tree, and suitable lights for this or the tree on the corner of the village green. She will also get costings for an electrical company to install and dismantle the lights.

Action: Clerk

2023/113 To discuss and decide on initial running of the following events organised by Briston Parish Council

Bonfire and Firework night – Friday 3 November 2023

This will be organised by a committee comprising Cllrs Mrs Kibblewhite, Kibblewhite, Kidd and Gray. Members of the public on the committee will be Pete Moulton, Terry Girling and Natalie Sands. The first meeting will be in early September.

Christmas Songs and Carols and lighting of beacon on the Village Green – Wednesday 20 December

A play list is required for this. A piece will be put on the Facebook pages asking parishioners to suggest songs and carols they would like to sing. The Copeman Centre has been booked and All Saints’ Church will provide refreshments. The clerk and handyman will organise the lighting of the beacon with Duncan Jeary

Christmas Tree Festival – in conjunction with Briston Parish Church – one weekend in December probably 16 and 17

This is now confirmed as 16 and 17 December. This will follow the usual format and the clerk will liaise with Pauline Whatling of All Saints’ Church over organisation

80th Anniversary of the D-Day Landings – 6 June 2024

Cllr Mrs Kibblewhite said that the beacon will be lit at 9pm in line with the national lighting of beacons. She thought that some sort of celebration would be good, maybe a fish and chip supper.

Briston Gala – Saturday 22 June 2024

Cllr Mrs Kidd said that the first meeting of the working group had taken place. Cllr Twiddy will organise the tractors as he has done for the last couple of years.

2023/114 To decide on the date for the first meeting of the Allotment Committee and the date for the allotment inspection

Monday 17 July at 7pm in the Parish Office followed by the allotment inspection

2023/115 To approve the bank statement for June and the payments for July

Proposed Cllr Kibblewhite, seconded Cllr Kidd

Approved

Bank Statement 31 May – 29 Jun 2023

Date	Description	Money out £	Money in £	Balance £
31 May	Start balance			31,787.64
31 May	DD 1+1 Internet	8.40		31,779.24
31 May	Cheque - Blyth & Wright – cleaning materials public toilets	16.83		31,762.41
1 Jun	Cheque – HMRC - PAYE April	394.58		31,367.83
6 Jun	Cheque – Norfolk PTS – subscription	755.00		30,612.83
8 Jun	DD Plusnet	32.14		30,580.69
8 Jun	Cheque – Copeman Centre – room hire April	14.00		30,566.69
19 Jun	DD - Pozitive Energy village green power	20.09		30,546.60
19 Jun	DD – Southern Electric street light energy	535.75		30,010.85
21 Jun	Cheque – Viking toilet paper for public	83.88		29,926.97

	toilets			
22 Jun	Cheque – Higginbottom Recreational Charity office rent May	100.00		29,826.97
22 Jun	Cheque – Gallagher – parish council annual insurance	3,948.21		25,878.76
22 Jun	Cheque – Minns grass cutting churchyard, etc	492.50		25,386.26
22 Jun	Cheque – Out of the Box Gala posters	82.00		25,304.26
23 Jun	Cheque – HMRC – PAYE May	394.78		24,909.48
26 Jun	Cheque – Holt Chronicle – Gala advert	63.60		24,845.88
28 Jun	DD 1+1 Internet	8.40		24,837.48
28 Jun	SO – Handyman salary June	413.73		24,423.75
28 Jun	SO – Clerk salary June	889.10		23,534.65
28 Jun	Cheque – MA Edwards – payroll May	22.50		23,512.15
29 Jun	Cheque – Allotment Society – subs	66.00		23,446.15
29 Jun	Cheque – J Graves – internal audit	200.00		23,246.15
29 Jun	Balance carried forward			23,246.15
	Total payments/receipts	8,541.49	0.00	

The clerk explained that the expenditure was higher than usual as there were one off payments for the parish council insurance and the subscription to Norfolk Training Partnership and Support

Payments July 2023

£

Cheques

Paul Minns – grass cutting churchyard	492.50
Rafters – office cleaning June	48.00
TT Jones – street lights maintenance April-May-June and supply of new lantern	527.45
PVC Safety Signs – No ball games – repayment J English	14.98
Cromer Trophies – trophies and medals for Gala – repayment J English	333.90
Petrol for mower – repayment J English	10.02
Copeman Centre – Parish Council room hire – June	14.00
Philip Basham – entertainment Gala	120.00
HMRC – PAYE June	394.58
MAE Bookkeeping – payroll June	22.50
Top Garden Services – grass cutting June	1,158.84
Viking – sundries for public toilets	155.63
Norfolk Parish Training and Support – chairing successful meetings training	48.00
Westcotec – SAM2 Unit	3,528.00
Out of the Box – design and print of medal roundels	40.00
Total	6,908.40

Standing Orders

Handyman salary June	413.73
Clerk salary June	889.30

Money In

Norfolk County Council – grant for SAM2	2,940.00
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Public Sector Deposit Fund

Date	Description	Value of shares bought £	Balance of shares held £
01/06/23	Brought forward		44,083.24
01/06/23	Dividend reinvested	173.90	44,257.14
30/03/23	Carried forward		44,257.14

The clerk explained that the money for the SAM2 unit was covered by the grant from Norfolk County Council minus the VAT which Briston Parish Council claim back. She was pleased to say that the money that the Public Sector Deposit Fund was making each month had improved considerably over the last couple of years.

2023/116 To receive a report from the Higginbottom Recreational Charity

Cllr Mrs Kibblewhite reported that she was in the process of getting quotes for the refurbishment of the floor in the main hall. These were expected to be in the region of £1,000. The changing rooms were in the process of being refurbished and the next stage would be to get a new door on the front and put an emergency exit door in the second room.

2023/117 To receive a report from the Copeman Centre Committee

The AGM was successful and all positions had been filled apart from that of Chairman. This will be a post that is filled at each meeting as during the last year. The heating system will be up and running by Christmas. There will be a coffee morning and sale of cakes to raise money for the Copeman Centre on Saturday 22 July. There is a lot of 'lost property' behind the bar which will be disposed of. The Scout Group has folded meaning there are no groups for young people in the village. Briston Parish Council was thanked for putting up the 'No Ball Games' sign. The next meeting will be on 1 August.

2023/118 To invite public participation

A member of the public thanked Cllrs Mrs Kibblewhite and Kibblewhite and the clerk for organising the Briston Gala.

There was much discussion about the Briston Football Club and why it was not playing on Briston Recreation Ground and would it be coming back. Cllr Kidd said that he had tried on numerous occasions to get a meeting with the football club to discuss this with them and he had been ignored. The clerk reported that ex councillor Graham Pickhaver had spent hours and hours trying to put together a new grant application, with no help from the football club. In the end he had been forced to give up. Cllr Mrs Kibblewhite said that Briston Parish Council and the Higginbottom Recreational Charity would take this matter no further and if the Briston Football Club wanted to come back to Briston it was up to them to contact Briston Parish Council. A member of the public suggested a public meeting be held to discuss this. A member of the public thanked Briston Parish Council for the successful bonfire and firework display held in 2022.

2023/119 Any other business including items for the August meeting of Briston Parish Council. This item is for discussion only as no decisions on items not on the agenda can be made

Cllr Mrs Kibblewhite said that a public meeting was being held on 1 August in Blakeney Village hall to discuss the proposed closure of the doctors surgery. She urged people to attend if they could as this would have knock on effects on the surgery at Kelling and Melton Constable.

2023/120 The next meeting of Briston Parish Council will be on Monday 14 August

It was agreed that there will be no meeting in August and the next meeting will be on Monday 11 September 2023.

The meeting closed at 8.05pm

Signed:

Dated:

These minutes are unconfirmed until approved by Briston Parish Council